

Veoci Headshot Import

To upload a new photo ID for your SAP ID, follow these steps:

1. Visit your member profile page (the page that appears after you log in).
2. Locate two blue text boxes on the right-hand side, next to your "current user profile".
3. Click the blue box labeled "Profile Update Request".
4. Once clicked, the first option on the member profile form is "ID photo".
5. Click the pencil icon next to the "member profile" title.
6. Most photo types can be attached or dragged into the grey box. (PDF are not allowed to be uploaded).
7. Once the image is uploaded, click "submit" at the bottom right of your screen.
8. The SAP team will review your image and approve your changes.

