



MEMORANDUM

Date: December 11, 2023

Subject: **Guidance for Environmental and Historic Preservation (EHP) for Emergency and Permanent Work**

Purpose: To support efficient Environmental and Historic Preservation (EHP) review for declared and proclaimed events, use of the following checklist is recommended for project sites, staging, and temporary support facilities in developing project work scopes or work plans.

Temporary Support Facilities may be established in or near the operating area and used to stage materials and work crews. Support facilities may include metal or concrete processing yards, debris transfer stations, central vehicle adjudication facilities, workforce basecamps, log decks, wood material processing yards, and any other facility, or feature supporting debris removal operations. Generally, support facilities do not include pre-established end use facilities such as landfills.

For any questions contact recoveryehp@caloes.ca.gov.

EHP Checklist: To support EHP review of work scopes or work plans for Emergency or Permanent Work for declared disasters, the following information ought to be developed by the Project Applicant or Sub Applicant and entered into the Disaster Grant Portal:

- Site-Specific Plan, which includes:
 - a. Address/Location with GPS coordinates for each damage location,
 - b. Aerial map showing the site location that illustrates the Assessor Parcel Map boundaries (e.g., Google Earth or ARCGIS basemap). For linear projects, a KMZ file is recommended as well.
 - c. Photographs (different distances, angles, and directions)
 - d. A description of the site, access to it, and damages,
 - e. A description of pre-disaster uses and impacts, i
 - f. A description of temporary storage facilities and whether heavy equipment will be stored, and
 - g. A description of necessary construction mitigation Best Management Practices to be deployed during work.



- For temporary storage facilities, evidence of appropriate National Pollutant Discharge Elimination System Permit - Industrial General Permit, or Construction General Permit (as appropriate) from the Regional Water Board, and develop a Storm Water Pollution Prevention Plan (SWPPP.)
- Caltrans Encroachment Permit if ingress/egress will be made from a State Highway to a project site.
- County or Municipal Encroachment Permit if ingress/egress will be made from a county or municipal roadway to a project site.
- County permits secured (Zoning, Conditional Use, Administrative Use, Grading, etc.), and confirmed with County.
- Other County requirements, as applicable by ordinance (e.g., air quality control plan, dust control plan, etc.)
- Site assessment by a qualified biologist for Endangered Species Act and California Endangered Species Act
 - a. Provide CNDDDB and ECOS Critical Habitat review,
 - b. Provide documentation of a field visit with photographs and notes,
 - c. Proof of any consultation with CA Department of Fish and Wildlife, and
 - d. Proof of any applicable permits (Lake and Streambed Alteration Agreements). Coordination with the USFWS and USACE is recommended during the development of the permit applications.
- California Historical Resources Information System (CHRIS) report documentation, results of an archaeological site assessment (by a Qualified Secretary of Interior Archaeologist), and consultation with federally and non-federally recognized tribes.
- If applicable due to work in a wetland, or watercourse, any Section 404 and 401 of the Clean Water Act permit, Fish and Game Code Section 1600 Lake and Streambed Alteration Agreement (if not suspended), as well as provide evidence of compliance with Executive Order 11990 Protection of Wetlands, and Executive Order 11988 - Floodplain Management requires Federal activities to avoid impacts to floodplains
- Documentation that the site is not on the Hazardous Waste and Substances sites from Department of Toxic Substances Control (DTSC) "Cortese list."