
CALIFORNIA WILDFIRE MITIGATION PROGRAM BOARD MEETING

Meeting Minutes – Tuesday, September 20, 2022

Board Members Present

Robert Troy, Board Chair, Assistant Director, Recovery, Cal OES

Daniel Berlant, Board Vice-Chair, Deputy Director of Community Wildfire Preparedness & Mitigation, CAL FIRE (*Virtual*)

Mike Richwine, Board Member, State Fire Marshal, CAL FIRE

Cal OES Staff Present

J. Lopez, CWMP, Executive Director

David Neill, Assistant Chief Counsel

Jacy Hyde, Branch Chief, Hazard Mitigation

Jennifer Hogan, Assistant Director, Recovery

Lisa Long, Special Projects Manager, Hazard Mitigation

Makeda Johnson, AGPA, Recovery

CAL FIRE Staff Present

Steve Hawks, Assistant Deputy Director

Jim McDougald, Staff Chief

Frank Bigelow, Staff Chief

Dennis O'Neil, Assistant Chief

John Morgan, Deputy Chief

Kara Garrett, AGPA

Justine Grafton, Analyst

I. CALL TO ORDER & WELCOME – 10:00 AM

- a. The meeting was called to order at 10:00 AM; welcome remarks provided by J. Lopez and Chairperson Troy.

II. ROLL CALL/QUORUM ESTABLISHED

- a. Roll call and quorum established with three Board Members present and one Board Member absent.
 - R. Troy – Present
 - D. Berlant – Present
 - M. Richwine – Present
 - E. Westfall – Absent

III. APPROVAL OF PREVIOUS MEETING MINUTES

- a. Review and approval of Meeting Minutes from August 16, 2022.

Motion: M. Richwine moved to approve Meeting Minutes from August 16, 2022.

D. Berlant seconded the motion.

Action: All in favor, none opposed, motion carried.

IV. PUBLIC COMMENT

- a. No public comments received.

V. OLD BUSINESS

- a. No old business to be discussed.

VI. NEW BUSINESS

- a. California Wildfire Mitigation Program Structure Hardening Assessment Application (*Informational Only*)
 - Dennis O'Neal and Justine Grafton presented on the CWMP Structure Hardening Assessment Application. The presentation included a brief overview of the assessment process, a demonstration on how to use the assessment application, and a preview of the Structure Hardening Assessment Application Report.
 - i. Main Objectives – Structure Hardening Assessment Application:
 - 1. Provide for a systematic and consistent assessment of structure vulnerabilities to sources of embers and fire exposure.

2. Provide a list of recommended retrofits that comply with the current California Building Code, Title 24, Part 2 (Volumes 1 & 2), Chapter 7A Materials and Construction Methods for Exterior Wildfire Exposure and recommendations developed by the NIST Hazard Mitigation Methodology.
 3. Provide required documentation for financial and grant requirements.
- b. Update on outreach to new demonstration communities – Tuolumne and El Dorado (*Informational Only*)
- Jacy Hyde provided an update on current outreach efforts with potential demonstration communities.
 - i. El Dorado County – Completed site visit and viewed proposed communities to be included within the CWMP Pilot Phase. County has not yet submitted an application.
 - ii. Tuolumne County – Completed site visit and viewed proposed communities to be included within the CWMP Pilot Phase. County submitted an HMGP application to Cal OES. Currently reviewing application and working to finalize. CWMP staff to provide briefing on proposed projects at future meeting.
 - iii. Siskiyou County – Due to active fires, County does not have the bandwidth to take on new projects. Will reengage with County in the future.
- c. Staff recommendations and next steps for the Home Hardening Demonstration Community Pilot Program (*Informational Only*)
- Jennifer Hogan provided a brief update on the status of staff recommendations for next steps of the CWMP Pilot Phase. The Legislature approved an additional \$13 million for this year and \$12 million for next year. CWMP staff will provide additional updates and recommendations for a path forward at a future board meeting.

VII. FUTURE MEETING SCHEDULE

- a. Third Tuesday of each month starting at 10:00 AM and ending at 12:00 PM.
- b. Next meeting is October 18, 2022. Board Meeting will be held at the California Natural Resources Agency (CNRA) Building, 2nd Floor Conference Room 2-221 located at 715 P Street, Sacramento, CA 95814.
- c. Upcoming Board Meeting Dates:
 - November 15, 2022
 - December 20, 2022

VIII. BOARD MEMBER COMMENTS

- a. Board member Richwine requested regular updates on the status of CWMP Demonstration Communities and updates on ongoing outreach efforts with potential CWMP Demonstration Communities.

IX. MEETING ADJOURNMENT – 10:56 AM

Motion: D. Berlant moved to adjourn the meeting at 10:56 AM.

M. Richwine seconded the motion.

Action: All in favor, none opposed, motion carried.