



California Specialized Training Institute Cancels Classes Due To COVID-19

All Californians are aware by now of the growing threat posed by the novel Coronavirus known as COVID-19. In recent days, many local jurisdictions have proclaimed local states of emergency and/or public health emergencies and on March 4, Governor Gavin Newsom proclaimed a State of Emergency for California. On March 12, the Governor issued Executive Order N-25-20, which, among other measures, directs citizens and agencies to observe the social distancing guidance issued by the California Department of Health on March 11, specifically as to gatherings and meetings. The intent of these measures is to slow the spread of the virus by limiting people's exposure to infected individuals.

CSTI's instructors and course managers have determined that it is not possible to conduct instructor-led classroom training, interactive exercises, and team activities while maintaining the required six-foot social distancing between participants. They recommended, and Cal OES has approved, the cancellation of all classes for the initial period of March 16 through **June 1, 2020 (Date extended: Was April 30, 2020)**.

We are very aware of the inconvenience this causes many people, but the need to protect those same people, and our employees, is paramount. We will continue to monitor the situation and make a determination about later classes as appropriate. We also have a team exploring options for rapidly creating online training offerings.

To our Clients:

We will be happy to reschedule your program at a later date. Please continue to coordinate with your assigned course manager at CSTI.

To our Students:

If you were accepted into a class that has been cancelled, we will do our best to secure an acceptable slot for you in a future class. Please monitor available course offerings via your Learning Management System access, or contact one of our registrars at CSTIRegistration@caloes.ca.gov.



To our Adjunct Instructors:

These course cancellations, particularly the close-in ones, are very inconvenient for you. Please know that protecting your health was a factor in our decision. Contact your course manager for information on reimbursement of any accrued expenses.

A note on contacting CSTI:

Beginning March 16, all of Cal OES is implementing a minimum 40% telework policy—that is, at least 40% of our employees will be working from home. This is a means of reducing exposure in the workplace for them, and increasing distancing in the same workplace for those remaining. One drawback is that some of those working from home do not have assigned state cell phones. We recommend email as the best contact method during this period.

If you have questions or concerns about this announcement, please contact:

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