

DUNS Number Requirement

NOTE: FEMA will NOT accept RPAs without a DUNS Number

DUNS Number Requirement:

The federal government requires organizations to provide a DUNS number as part of their grant applications and proposals.

What is a DUNS number?

Dun and Bradstreet (D&B) is a company that provides business information for credit, marketing, and purchasing decisions. Its "data universal numbering system," known as DUNS, issues unique 9-digit numbers that are used by businesses and the federal government to keep track of more than 70 million businesses world-wide. Some entities, such as states and universities, will also have what is known as "DUNS + 4," which is used to identify specific units within a larger entity.

Why does my organization have to provide it?

The federal government's Office of Management & Budget has adopted the use of DUNS numbers to keep track of how federal grant money is awarded and dispersed.

Do all grant applications have to have a DUNS number?

All organizational applicants are required to provide their DUNS number. Individuals are exempt.

How do I find out if my organization already has a DUNS number?

Your executive director, business manager, board treasurer, or accountant is likely to know and be able to provide your organization's DUNS number if you already have one. Organizations applying to the Arts Endowment have been required to have a DUNS number since October 1, 2003. Universities and most colleges, state entities and large organizations also are likely to already have DUNS numbers. If you aren't sure, go to the website listed below or call the toll-free number listed below.

Is there a fee for registering for a DUNS number?

No. D&B should not charge you a fee. You are also not obligated to purchase any of their products.

What's the easiest way to get a DUNS number if my organization needs one?

Request a DUNS number can be processed within one business day via the web at <http://fedgov.dnb.com/webform/>

Questions: **Call D&B's toll-free number for federal grant applicants: 1-866-705-5711.**