



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

CDAA 2025-05
December 2024
Storms
Applicants' Briefing



Authorities

- California Government Code,
Chapter 7.5 Disaster Assistance Act
- California Code of Regulations,
Title 19, Division 2, Chapter 6
California Disaster Assistance Act

Request for State Assistance

Gubernatorial Authorization

- Issued by the Governor
- Emergency work and permanent work are eligible
- Cost share is 75% state and 25% local



December 2024 Storms

(CDAA-2025-05)

Incident Period:

December 15, 2024, through January 4, 2025

Declared Counties:

Trinity





Governor's Proclamation of a State Of Emergency (SOE)

Date SOE Proclaimed	Counties listed on SOE	Link to SOE on www.Gov.ca.gov
May 28, 2025	Trinity	05.28.25 December 2024 Storms SOE

Search Proclamations and Executive Orders on the Governor's Office website

<https://www.gov.ca.gov/category/proclamations/>

<https://www.gov.ca.gov/category/executive-orders/>

State Of Emergency (SOE) Termination



- **Applicants Must:**
 - Review the provisions and orders on the related SOEs
 - Determine **which provisions** are being used by their jurisdiction and **how long** they will need them for
 - Notify Cal OES what they determined
- Termination of SOEs will not jeopardize funding for approved Public Assistance projects



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CDAA Overview (Governor's Proclamation)

CDAA Application Process

- Applications due by **August 7, 2025**
- Can be turned in today,
via e-mail to DisasterRecovery@caloes.ca.gov,
or via USPS to:

Robert Larsen, Public Assistance Officer
CA Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655
ATTN: CDAA-2025-05

CDAA Application Process (continued)

Required Forms:

- Project Application Form (OES-PA-126)
- List of Projects (LOP) Form (OES-PA-95)
- Designation of Authorized Agent Form (OES-FPD-130)

*For questions, contact Financial Processing Division (FPD) at: RecoveryPayments@caloes.ca.gov

Applicant Eligibility

- Cities
- Counties
- County Offices of Education
- Community College Districts
- School Districts
- Special Districts
- Certain private non-profit organizations may be reimbursed for essential community service activities, if requested by a State or local government
- State agencies and Tribal Governments are not eligible

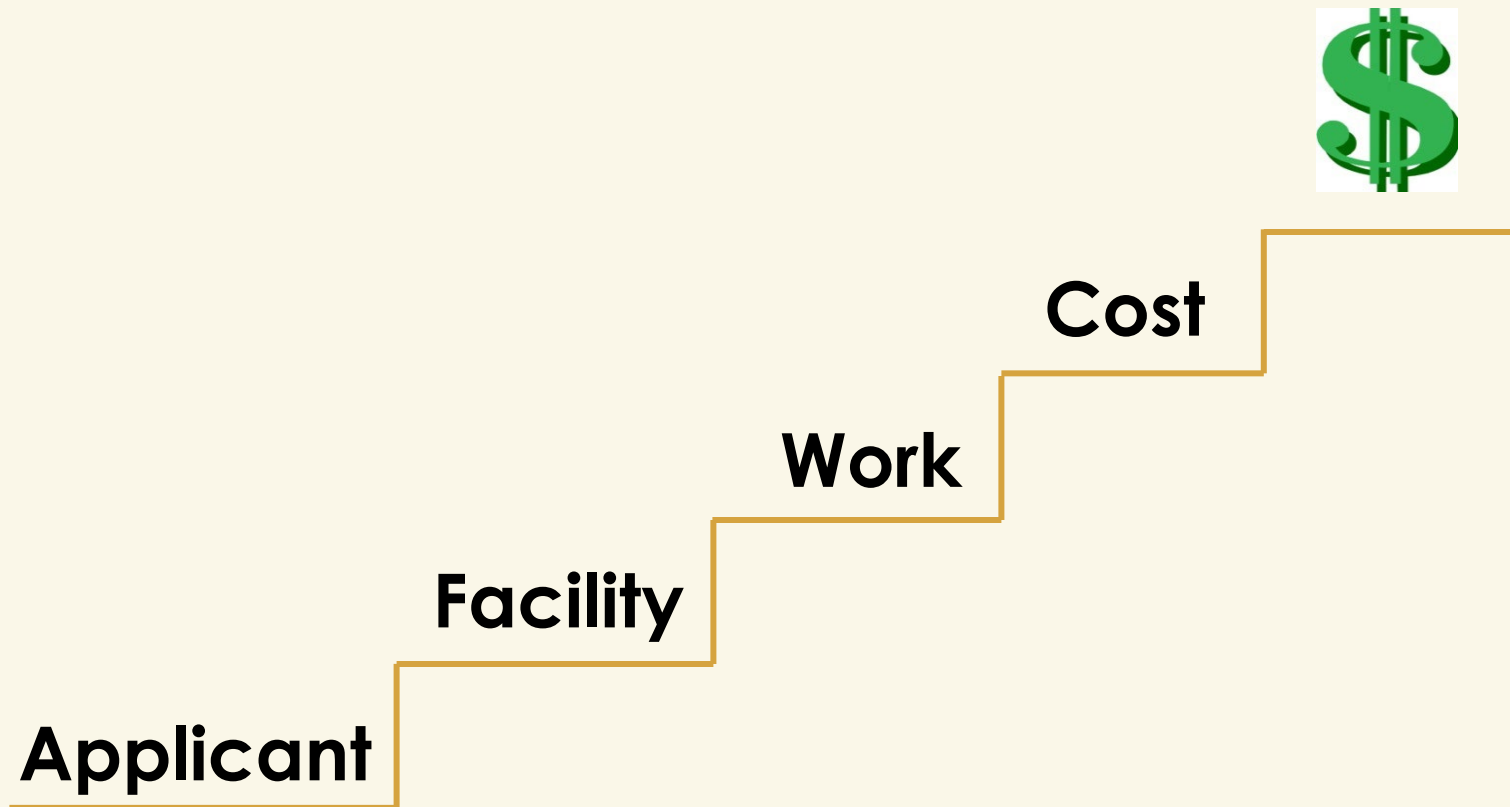


CDAA Funding



The State shall make no allocation for any project application resulting in a State-share of less than two thousand five-hundred dollars (\$2,500), in accordance with Title 19 section 2970(e).

Steps to Determining Eligibility



Project Formulation

After forms are received by Cal OES:

- Kick-off Meeting (provide LOP prior to/ during this meeting)
- On-Site Review of Project(s)
- Project Formulation



Eligible Facility Criteria

- Buildings, systems, equipment, maintained natural features
- Legal responsibility of an eligible applicant
- Located in a designated disaster area
- In active use at the time of the disaster



Categories/Types of Work

A – Debris Removal

B – Emergency Work

C – Roads and Bridges

D – Water Control Facilities

E – Buildings and Equipment

F – Utilities

G – Parks, Recreational, and Other

Category A – Debris Removal

- Must:
 - eliminate threat to public health and safety
 - eliminate threat of significant damage to improved property
- Includes:
 - tree clearance
 - vegetative debris
 - building wreckage
 - mud/silt on public property (roads, natural streams, public rights-of-way)

*Force Account Labor – Overtime Only

Category A – Debris Removal

Private Property Debris Removal

Debris Removal from Private Property shall be reimbursed only when an immediate threat to public health and safety exists and when authorized by the Director of Cal OES.

The Property Owner must:

- Remove all disaster-related debris from the property to the curb or public right-of-way
- Certify no insurance to cover debris removal
- Sign a statement giving the local agency the right of entry and absolving the local agency and the state of any liability relative to removal

Damage Caused During Performance of Emergency Work

Typical recommendations for documentation of road damage:

- Pre-Disaster
 - Maintenance Records or Plans
 - Photos or other documentation of road condition
- Post-Disaster, but prior to recovery work (like debris removal)
 - Photos or video of proposed haul routes or heavily traversed routes
 - Other documents to establish condition of roads (Remaining useful life of the roadway, or the like)
- Post-Disaster, after recovery work has been completed
 - Photos or video showing specific damage or road degradation sites
 - Other documents to establish the current condition of the road
 - Estimated costs and methods of repair



Category B – Emergency Work

- Includes:
 - Emergency protective measures
 - Mutual aid
 - Wide range of extraordinary measures, such as:
 - Evacuations
 - Sheltering
 - Sandbagging
 - Barricading
 - Bracing or shoring structures
 - Traffic control
 - Local Assistance Center
 - Emergency Operations Center

*Force Account Labor – Overtime Only

Donated Resources

(Categories A and B Only)

Unpaid services and resources provided to a local agency. The valuation will be calculated as:

- Volunteer labor valued at rates for similar work in applicant's organization or in same labor market
- Donated equipment/space at its fair rental rate
- Materials at fair market value at time of donation

Category C – Roads & Bridges

- On-system (FHWA) roads may be ineligible
- Must conform with current codes
- Excludes routine maintenance



Category D – Water Control Facilities

- Channels, canals, levees, and basins
- Restrictions on Flood Control Works
- Excludes USACE
- Excludes NRCS



Category E – Buildings & Equipment

Includes:

- Structures
- Content and equipment
- Codes and standards



Category F – Utilities

- Water treatment
- Power generation
- Communications
- Sewage treatment



Category G – Parks, Rec & Other

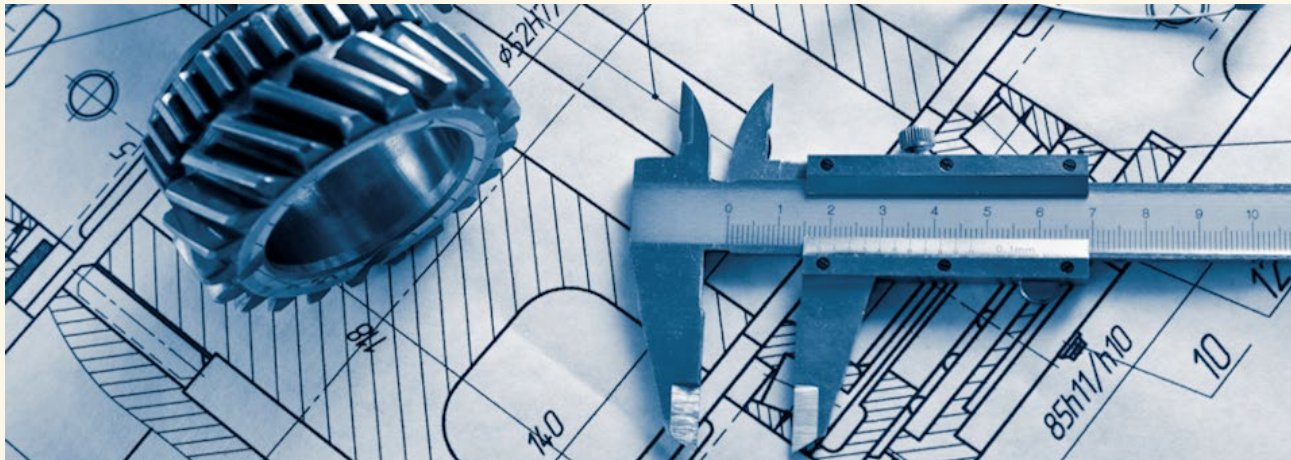
Must fall within the definition of an “*improved and maintained*” facility

- Docks and Harbors
- Public parks
- Golf courses
- Beaches
- Piers
- Airports
- Landfills



Engineering

- Necessary to complete eligible work for construction projects
- Generally permanent work only
- Reimbursement is based on reasonable actual costs



Codes and Standards

- Apply to the type of repair work
- Be appropriate to pre-disaster use
- Be formally adopted prior to the disaster



Replacement or Relocation

- Subject to Director's approval
- Relocation when restoration at original location not feasible
- Betterments, increased capacity, or acquisition cost of land borne by Applicant
- Pre-disaster design and function
- Codes, standards, and specifications

Trees, Shrubs, and/or Vegetation

- Generally, not eligible unless for engineered purpose:

- Erosion control
- Slope stabilization
- Wind barriers



- Eligibility limited to minimum level necessary



Hazard Mitigation

- Cost effective
- Substantially reduce risk of repetitive and/or future damage
- Show cause if mitigation measures not considered





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★
Title 19 Mitigation

CDAA Title 19 Hazard Mitigation

- Title 19 Hazard Mitigation eligibility requirements:
 - Only Category C-G permanent projects are eligible for Title 19 Hazard Mitigation measures.
 - Title 19 mitigation measures are restricted to damaged infrastructure impacted by the disaster event and in conjunction with permanent work projects.
 - No state hazard mitigation funding shall be applied to any emergency protective measure.

CDAA Title 19 Hazard Mitigation

- Title 19: Public Safety
 - Documents the requirements for, and the benefits of, the CDAA program, including the utilization of hazard mitigation funding to harden infrastructure impacted by a natural hazard during the Public Assistance process.
 - Hazard mitigation funding is documented in Title 19 Section 2965(c). Other Eligible Work.

CDAA Title 19 - Hazard Mitigation

1. Eligible mitigation measures must be cost effective over the projected life of the facility for a specific facility hazard mitigation project and substantially reduce the risk of repetitive and/or future damage, hardship, loss, or suffering resulting from a disaster or emergency.
2. Applicants with facilities subject to repetitive damage must show cause when hazard mitigation measures are not considered when repairing new disaster damage.
3. Applicants with facilities in high hazard zones... should examine hazard mitigation project possibilities when disaster repairs to these facilities are being considered.

CDAA Title 19 - Hazard Mitigation

4. Cost effective measures are those that will not cost more than the anticipated value of the reduction in both direct damages and subsequent indirect negative impacts to the area if future disasters or emergencies occur.
 - i. Mitigation projects costing less than fifteen percent (15%) of the approved project repair, restoration, or replacement costs shall be considered cost effective.
 - ii. Mitigation projects above fifteen percent (15%) of the approved project cost may be considered cost effective if an acceptable benefit-cost analysis (BCA) has been performed.

CDAA Title 19 Mitigation Examples

Example 1

- Protect against erosion and scour around the discharge of a culvert. Extend the culvert discharge beyond the toe of embankment to mitigate erosion and scour. Use energy-dissipating riprap to mitigate scour.



CDAA Hazard Mitigation Examples

Example 2

- Install a new debris barrier or grate during the repair of a disaster impacted culvert to prevent possible debris flow blockage.



Example 3

-Add culvert head wall and riprap to inflow to protect against erosion and scour

CDAA Hazard Mitigation Examples

Example 4

- Use of Gabion baskets for erosion control and stream bank replacement. Flexible, permeable, and durable.





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CDA A Eligibility Information

Statutory Timeline

TYPES OF WORK	TIME FROM GOVERNOR'S STATE OF EMERGENCY PROCLAMATION
Emergency Work	6 Months
Permanent Work	18 Months

Time Extensions for Extenuating Circumstances

Time Extension Request Checklist:

- Damage Survey Report (DSR) Number
- Category of Work
- Status or progress on permitting for project
- Anticipated completion date
- Percentage of work completed
- Construction schedule (if a version request or environmental permitting is pending, how long would it take to complete the project assuming the desired scope of work is approved, and the permitting is complete)
- Reason for the delay
- Dates of previous time extensions

Eligible Costs

- Reasonable and necessary
- Comply with standards of procurement
- Exclude credits
 - Insurance recoveries
 - Litigation recoveries
 - Other funding sources



Eligible Costs (continued)

- Donated Resources
(Categories A and B Only)
- Labor (Force Account)
Categories A - B – Overtime only
Categories C - G – Regular and Overtime
- Equipment
- Rental Equipment
- Materials
- Contract
- Engineering and Design Services



Ineligible Costs

- Expenditures for:
 - Personal property
 - Normal or deferred maintenance
 - Betterment beyond current codes and standards or approved mitigation projects
 - Damages caused by negligence
 - Loss of revenue or income
 - Losses with legal means of recoupment
 - Legal services, fees, penalties, settlements
 - Rights-of-way, easements, land acquisition
 - Non-compliance with local, state, and federal environmental laws and regulations



Force Account Documentation

- Who
- What
- When
- Where
- How long
- At what rate
(including fringe benefits)



Force Account Labor

- Work performed by applicant's employees, including temporary or paid volunteer employees
- Salaries and wages, including:
 - Actual pay
 - Shift differentials
 - Incentive pay
 - Fringe benefits



Force Account Labor Summary Record



STATE OF CALIFORNIA
 CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
FORCE ACCOUNT LABOR SUMMARY RECORD
 OES-PA-090 (Rev. 12/2022)

RECOVERY DIRECTORATE
 PUBLIC ASSISTANCE DIVISION


Applicant		GPS N	CDAА ID		DSR #	CDAА Disaster #	FEMA Disaster #					
Location/Site		GPS W	FEMA ID		Category	Period Covering						
Description of Work Performed:												
Name	Week of	Hours Worked Each Week						Total Hours	Hourly Rate	Benefit Rate/Hr	Total Hourly	Total Costs
Name	Reg.											
Job Title	O.T.											
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Certified					Title					Date		

Force Account Equipment

- Costs of applicant owned equipment
- Regular and overtime are eligible, standby time is not eligible
- Rate types used (State/[Caltrans](#) or Local)
Includes:
 - Cost of operation
 - Insurance and depreciation
 - Maintenance and fuel

Force Account Equipment Summary Record

Add header

 STATE OF CALIFORNIA CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES FORCE ACCOUNT EQUIPMENT SUMMARY RECORD OES-PA-090 (Rev. 12/2022)		RECOVERY DIRECTORATE PUBLIC ASSISTANCE DIVISION							
Applicant		GPS N	CDA A ID	DSR #	CDA A Disaster #	Disaster #			
Location/Site		GPS W	FEMA ID	Category	Period Covering				
					to				
Description of Work Performed:									
Type of Equipment		Operator's Name	Hours Used Each Week				Costs		
Indicate size, capacity, horsepower, make, and model as appropriate	Equipment Code Number		Week of				Total Hours	Equip Rate	Total Cost
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Certified			Title				Date		

Force Account Materials

Costs of supplies:

- Purchased
- Taken from stock
- Used during the performance of eligible work



Rental Equipment

Applicant must identify:

- What was done
- When
- Where
- How long
- What type of equipment was used
- Charges per project




Contracts



- Reasonable / competitively bid
- Prevailing wage
- Comply with current procurement standards
- Not contingent on State funding
- Time and Materials Contracts should be avoided
- Payment bond required when expenditures exceed \$25,000

Contract Work Summary Form

Add header

 STATE OF CALIFORNIA CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES CONTRACT WORK SUMMARY RECORD OES-PA-090 (Rev. 12/2022)		RECOVERY DIRECTORATE PUBLIC ASSISTANCE DIVISION				
Applicant		GPS N	CDA A ID	DSR #	CDA A Disaster #	Disaster #
Location/Site		GPS W	FEMA ID	Category	Period Covering	
					to	
Description of Work Performed:						
Dates Worked		Contractor	Billing/Invoice Number	Amount	Comments - Scope	
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Certified			Title		Date	

CDAA Cost Summary Worksheets

The CDAA Cost Summary Worksheets (OES-PA-090) shown in the previous slides are located on the Cal OES Website under the **Public Assistance Forms, Documents, and Reference Materials Page**:

[Cal OES Website – Forms Page](https://www.caloes.ca.gov/PADocs)

(<https://www.caloes.ca.gov/PADocs>)

(Expand the General Applicants' Briefing Documents section)



***Cal* OES**

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Environmental and Historic Preservation (EHP) Compliance

Cal. Code Regs. Title 19, § 2966

Environmental Compliance State Regulations Compare General provisions for compliance with CEQA and permitting responsibilities:

(a) Prior to commencing work on a project, other than engineering, design or environmental assessment¹ work necessary to determine the scope of work or funding eligibility, each applicant shall, if required by CEQA, prepare, adopt, certify or file, the appropriate CEQA document(s);

(b) Prior to commencing work on a project, other than engineering, design or environmental assessment work necessary to determine the scope of work or funding eligibility, each applicant shall be responsible for obtaining the permits, clearances and necessary approvals from [tribal](#), [federal](#), state and local agencies; and,

(c) Applicants shall maintain adequate documentation that demonstrates their compliance with this Section and, upon request, shall furnish the documentation to Cal OES

¹Engineering and Environmental Assessment work that does not require ground disturbance, or scientific collection, i.e., research and non-intrusive field studies.

Words in Blue are in legislative review.

State and Federal Environmental and Historic Preservation (EHP) Compliance Laws

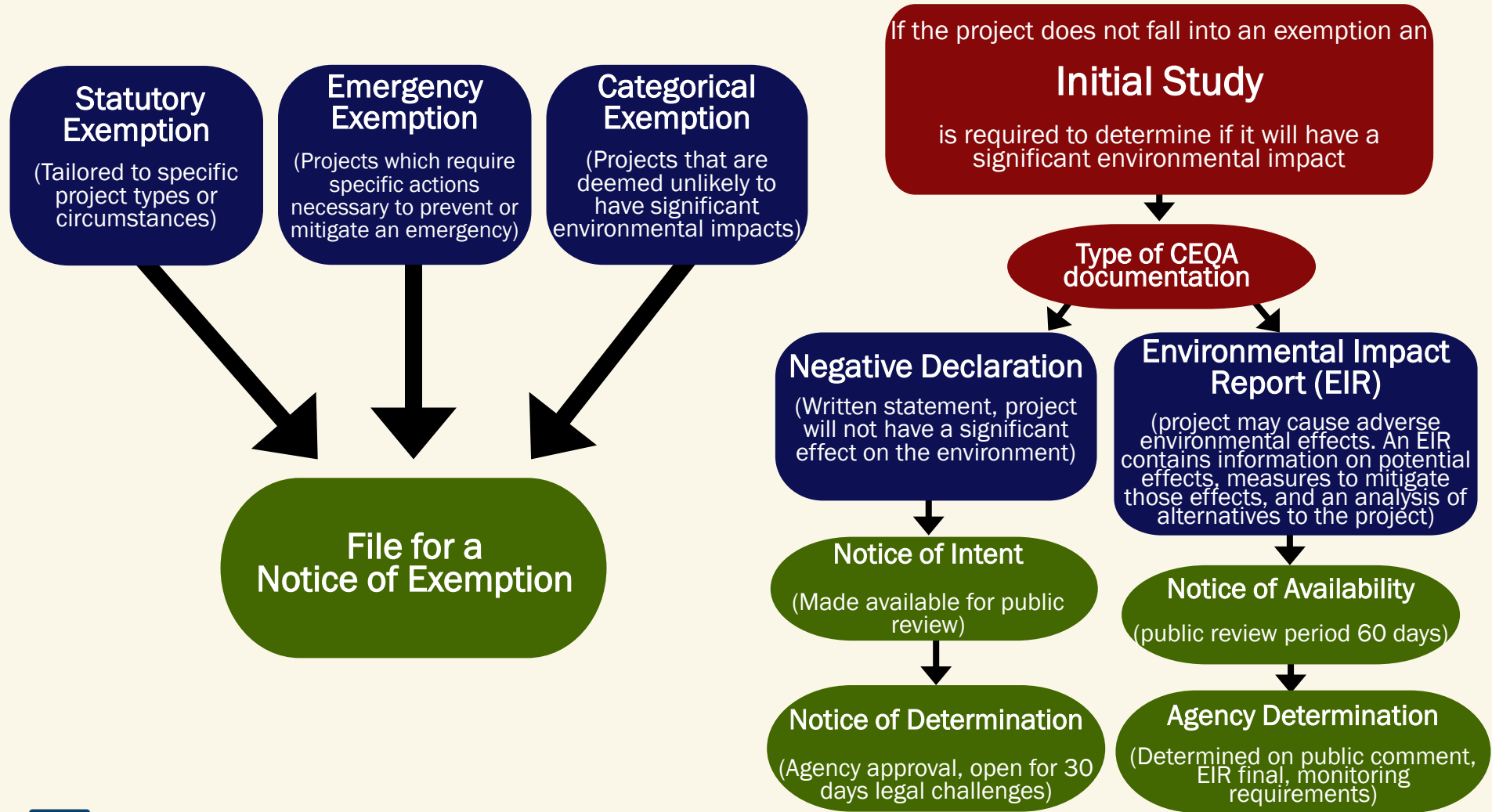
“Umbrella” Environmental Laws

- California Environmental Quality Act (CEQA)
 - <https://ceqasubmit.opr.ca.gov/>
 - Jan 1, 2024 - Senate Bill (SB) 69 (Cortese, 2023) must file with County Clerk and Office of Planning and Research
- National Environmental Policy Act (NEPA)
 - <https://www.whitehouse.gov/ceq/>
 - <https://ceq.doe.gov/>



Note: For obligation of Public Assistance Grant funding via CDAA and Stafford Act, documentation of CEQA and NEPA compliance is required.

California Environmental Quality Act Project Determination Process



Key Environmental Laws Considered under CEQA and NEPA

State

1. California Endangered Species Act (CDFW)
2. California Native American Historic Resource Protection Act (SHPO)
- 3a. Porter Cologne Water Quality Control Act (Water Boards, RWQCB)
- 3b. California Fish and Game Code (CDFW)
4. California Clean Air Act (CARB)
5. California Migratory Bird Treaty Act (CDFW)
6. Other State Laws
7. Executive Orders

Federal

1. Endangered Species Act (USFWS)
2. National Historic Preservation Act (SHPO)
3. Clean Water Act (USEPA, USACE)
 - Sections 401 and 402 administered by the Water Boards
 - Section 404 administered by USEPA and USACE
4. Clean Air Act (USEPA)
5. Migratory Bird Treaty Act (USFWS)
6. Other Federal Laws
7. Executive Orders

WORK IN WATER

Waters of the U.S
(Clean Water Act)

Waters of the State
(Porter-Cologne Water Quality Control Act)

CDFW Lake and Streambed Alteration
(Working within riparian wetlands, or streambeds)

Consult with USACE

Consult with Waterboards

Notify California Department of Fish and Wildlife

Apply for Permits or Emergency Notifications (Section 404)

Apply for Permits or Emergency Notifications (Section 401)

**Waste Discharge Requirements
Disaster Debris General Permit**

Submit 1600 Notification

Closeout permits and notifications once work is complete



USACE/Water Boards Jurisdiction

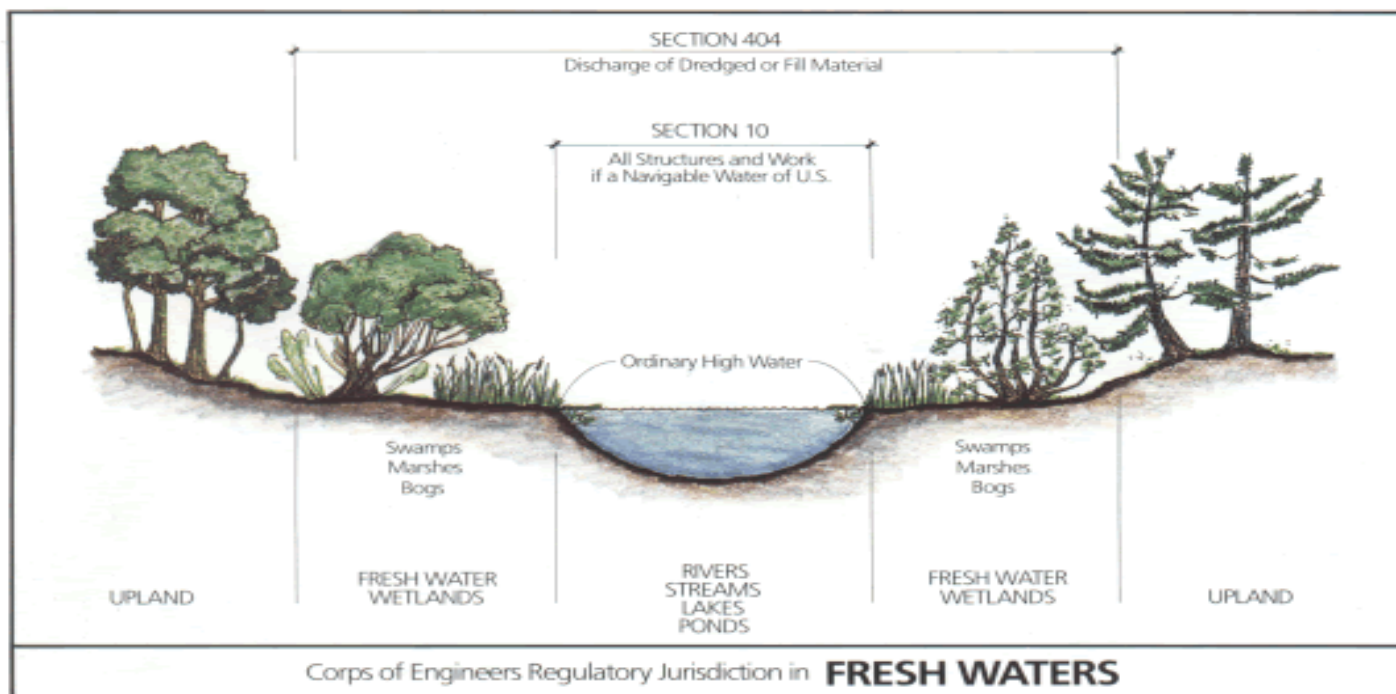
– The United States Army Corps of Engineers (USACE) includes two broad categories of water:

- Navigable Waters of the United States
- Waters of the United States

– Without such categories the Water Boards take on the category:

- Waters of the State

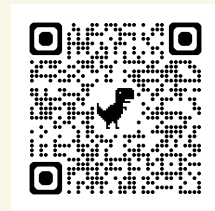
- Culverts
- Bridges
- Bank erosion



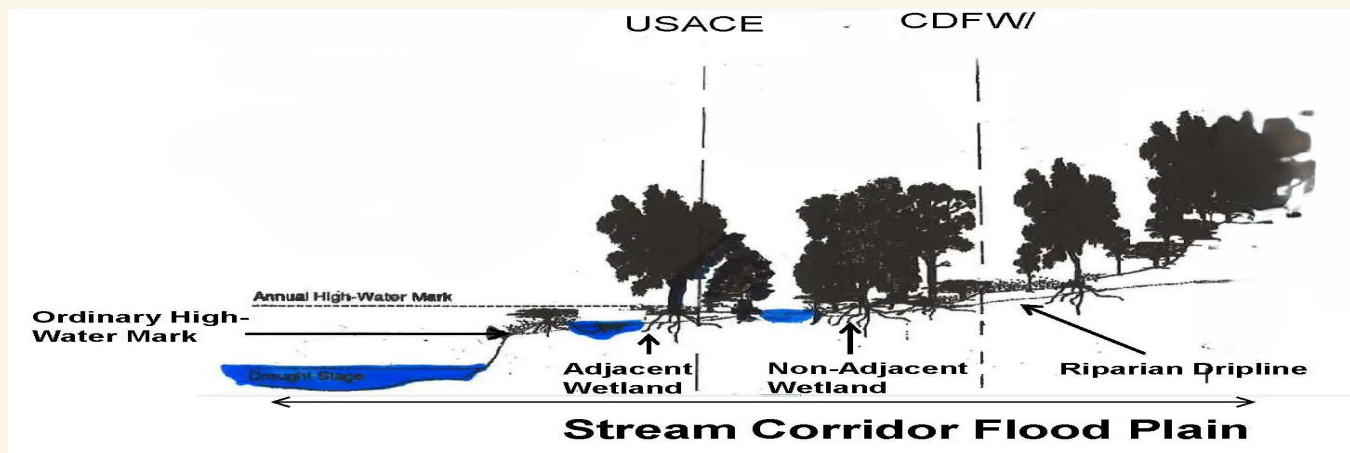
California Department of Fish & Wildlife (CDFW) Jurisdiction



- Fish and Game Code Section 1600
 - 1602 Permanent Projects
 - 1610 Emergency Notification
- CA Endangered Species Act and CA Migratory Bird Protection Act
 - Biological Surveys– Desktop/Field (e.g. CNDDDB)
 - Contact CDFW
 - Incidental Take Permits
 - Best Management Practices and Species-Specific Measures



CDFW Lake and Streambed Alteration page



Water Boards Jurisdiction

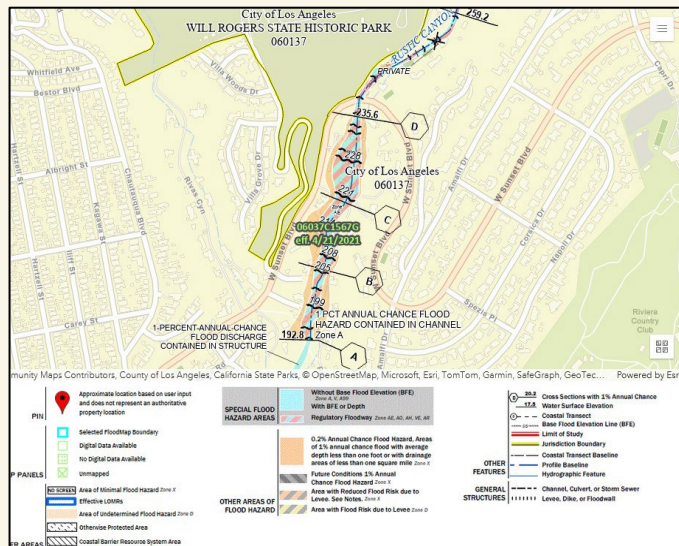
- STATE WATER RESOURCES CONTROL BOARD ORDER WQ 2020-0004-DWQ GENERAL WASTE DISCHARGE REQUIREMENTS FOR DISASTER-RELATED WASTES
- 401 WATER QUALITY CERTIFICATION/WASTE DISCHARGE REQUIREMENTS
- NPDES STORM WATER PERMITS (Clean Water Act 402)



https://www.waterboards.ca.gov/board_decisions/adopted_orders/water_quality/2020/wqo2020_0004_dwq.pdf

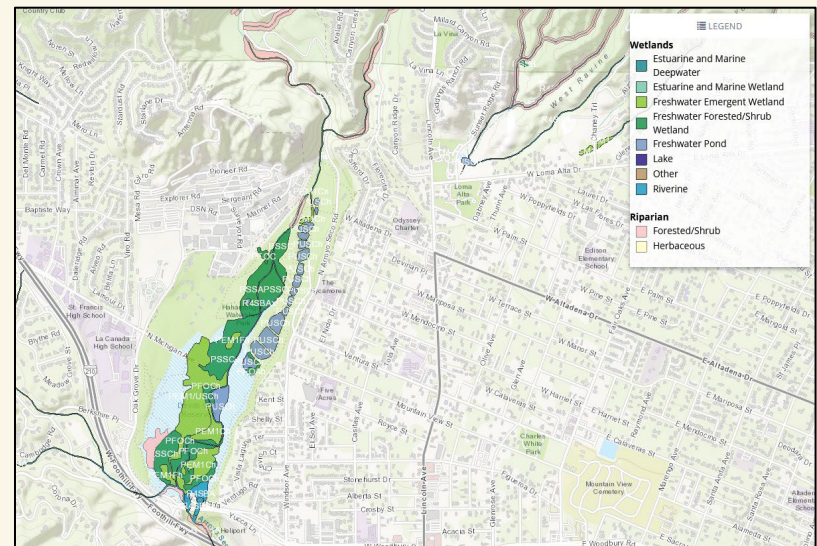
Floodplain or Wetlands

How to identify wetlands and floodplains in your project area with these resources.



USA Flood Hazard

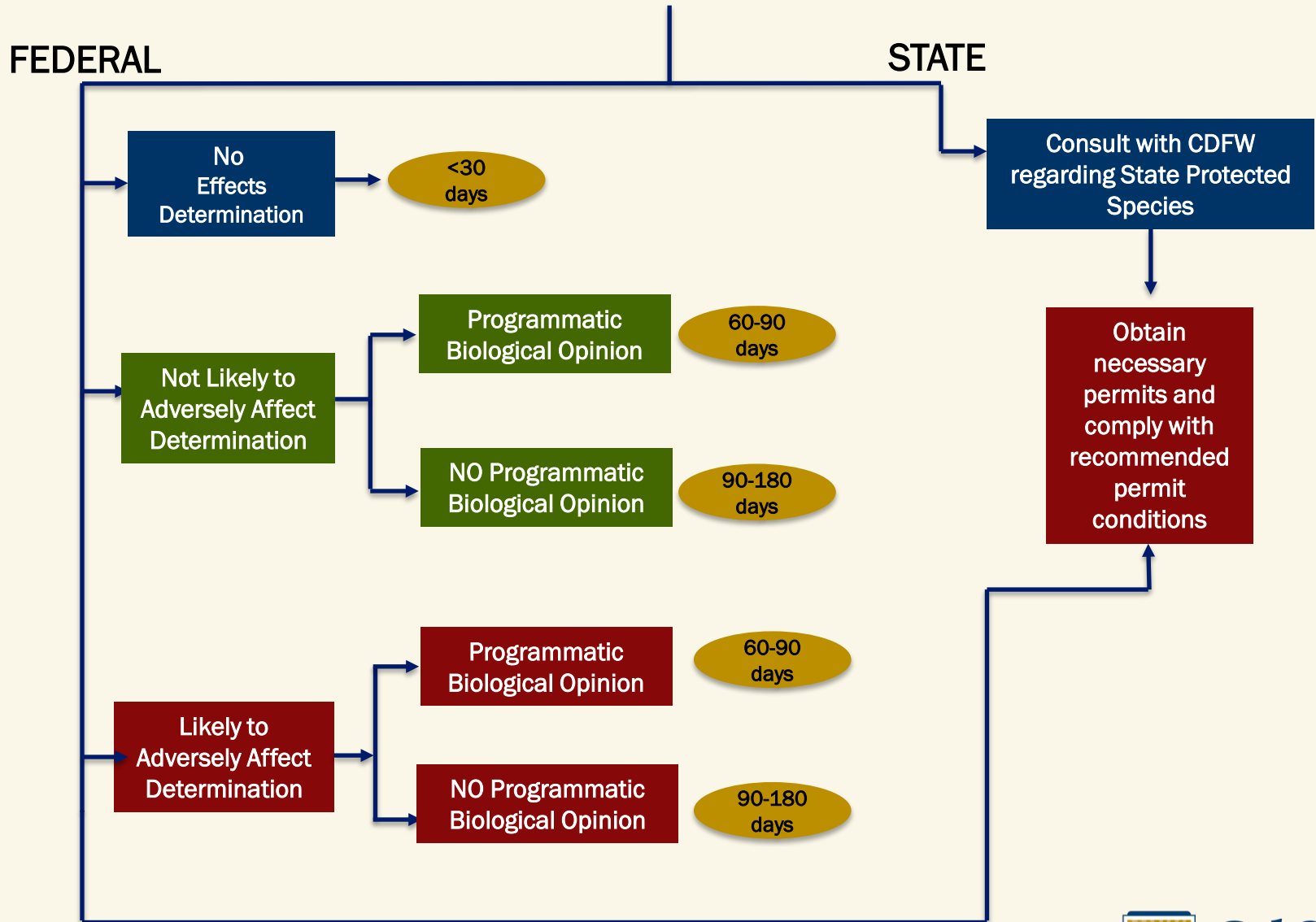
<https://msc.fema.gov/portal/home>



National Wetland Inventory

<https://www.fws.gov/program/national-wetlands-inventory/wetlands-mapper>

Endangered Species Act



USFWS/NMFS Jurisdiction

- Endangered Species Act
 - Biological Surveys – Desktop/Field (Hire a biologist)
 - Section 7 requires federal agencies to consult with US Fish and Wildlife Service (this can always be informally preempted by the applicant)
 - Migratory Bird Treaty Act
 - Keep in contact US Fish and Wildlife Service and/or National Marine Fisheries Service Directly
 - Incidental Take Permits
 - Special Purpose Permits
 - Programmatic Biological Opinions:
 - Avoidance and Minimization Measures
- Use iPac
<https://ipac.ecosphere.fws.gov/>



National Historic Preservation Act

Precontact Resources



Historic Resources



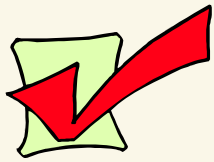
Example – What Applies?

- Clean Water Act?
- Porter Cologne Act?
- Fish and Game Code?
- Endangered Species?
- National Historic Preservation Act?
- Floodplains or Wetlands?
- Other laws?



Project Description

- **Site-Specific Plan, which includes:**
 - Address/Location
 - Aerial map,
 - A description of the site, access to it, and damages,
 - Ground Disturbing Activities, Location, Depth and Dimensions
 - A description of pre-disaster uses and impacts,
 - A description of temporary facilities and equipment stored,
 - A description of necessary construction mitigation Best Management Practices
 - Construction Dates
 - Land Ownership
 - Lead NEPA and CEQA agency
 - National Pollution Discharge Elimination System coverage, if applicable
- Encroachment/Use Permit
 - CalTrans, County or Municipal
- Site assessment by a qualified biologist for Endangered Species Act and California Endangered Species Act
- Site assessment by a qualified Archaeologist for National Historic Preservation Act, or general cultural/tribal resource protections (AB52, CalFire, etc.)
- Section 404 and 401 of the Clean Water Act permit, Fish and Game Code Section 1600 Lake and Streambed Alteration Agreement, compliance with Executive Order 11990 Protection of Wetlands, and Executive Order 11988 - Floodplain Management
- Documentation that the site is not on the Hazardous Waste and Substances sites



Important Points

1. **Identify and contact the responsible state and federal resource agencies** before work can begin;
2. Only when EHP process is complete with those agencies and **documented**, can project activities or construction begin without putting obligation of funding at risk;
3. **Sub-Applicants and Sub-Recipients are responsible** for all EHP compliance requirements;
4. **All applicable environmental laws must be addressed** in the EHP process **even if** a Statutory or a Categorical CEQA Exemption, or, a Statutory or Categorical NEPA Exclusion (e.g., STATEX or CATEX) is obtained;
5. **A change in a project scope will require the EHP process to restart** to address the modification which may delay project start;
6. **Contact CalOES PA, HMGP, and EHP** to help identify appropriate Federal and State Agency Representatives that need to be consulted with on your projects; and
7. **Keep copies of all correspondence and other documents.**

Questions?

Cassandra Green

Environmental Planner

916-279-3815

Cassandra.Green@caloes.ca.gov

Melissa Ronan

Environmental Scientist

916-531-6554

Melissa.Ronan@caloes.ca.gov

- **Technical Resources: Environmental Directory and Fact Sheets**



[Cal OES website - Environmental-Historic Preservation webpage](https://www.caloes.ca.gov/ehp)

<https://www.caloes.ca.gov/ehp>

[Jurisdictions Map](http://tinyurl.com/ycbxth3w)

<http://tinyurl.com/ycbxth3w>



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**CDAA Funding and
Other information**

Administrative Allowance

- Applicant's cost for administering the grant
- Calculated at 10 percent of net eligible costs (State share 75 percent)
- Automatically added to obligation payment



Payment Notification

- All funding disbursements issued on State Warrants
- State Warrants prepared and mailed by State Controller's Office
- Cal OES sends notification letter to Authorized Agents before State Warrant is issued

Final Closeout Process

- Request filed by applicant within 60 days of completion of last project
- Site inspection by Cal OES
- Adjustment made to actual eligible costs
- Retention released
- Applicant invoiced for overpaid funds



Project Accounting

- Segregate disaster related work from normal activities
- Actual costs and expenditures should be accumulated AS THEY OCCUR
- Keep all documentation...

DETAILS,
DETAILS,
DETAILS



Record Retention Requirement

- Keep records for three years from date of Cal OES Audit Waiver letter
- Beware of routine destruction cycles



Fair Hearing Process (Appeal)

Two Levels:

- First Level to Cal OES Assistant Director of Recovery
- Second Level to Cal OES Director



Other Federal Programs

Cal OES cost shares with the following:

- Natural Resources Conservation Service (NRCS), [Emergency Watershed Protection \(EWP\) Program](#)
- Federal Highway Administration (FHWA), [Emergency Relief \(ER\) Program](#)



NRCS Contact



Direct NRCS EWP questions to:

Mr. Ernesto De La Riva
State Conservation Engineer
(530) 792-5680

Ernesto.DeLaRiva@usda.gov

FHWA Contact

Direct FHWA ER Program questions to:

Mr. Bob Baca, PE

Emergency Relief Program Manager

Office of Federal Programs

Caltrans Division of Local Assistance

(916) 653-9151

Bob.Baca@dot.ca.gov



Questions

**CALIFORNIA GOVERNOR'S OFFICE OF
EMERGENCY SERVICES RECOVERY TEAM**

(916) 845-8200

DisasterRecovery@caloes.ca.gov

ROBERT LARSEN

State Public Assistance Officer

(916) 600-3126

Robert.Larsen@caloes.ca.gov

CDAA Application Required Forms

Applications are due by: August 7, 2025

- Project Application Form (OES-PA-126)
- List of Projects (LOP) Form (OES-PA-95)
- Designation of Authorized Agent Form (OES-FPD-130)

Download fillable forms:

<https://www.caloes.ca.gov/PADocs>





Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Hazard Mitigation Assistance

Contact Cal OES Hazard Mitigation



Project Scoping and
General Inquiries

ResilientCA@caloes.ca.gov



Grant Information
and Timelines

www.caloes.ca.gov/hmgrp



Obligated Grants Support

HMA@caloes.ca.gov

Thank You

