

RSF QUICK START

Guidance for the Development
of County/Municipal Recovery
Support Functions

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Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Introduction

Recovery from a natural disaster is a process that can span decades and requires a coordinated approach by visionary leaders representing all aspects and interests of a community. Communities with a pre-disaster recovery framework and established disaster working groups are better positioned to immediately implement recovery initiatives and projects after a disaster.

Recovery Support Functions (RSFs) are the coordinating structure for disaster recovery working groups established by the Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (Cal OES). The attached pages were designed to jumpstart a county/municipal RSF structure that aligns with the state and federal structures. Each county/municipal RSF should have a designated coordinating agency that will lead the group and report to the jurisdiction's executive offices and elected officials.

The best time to design a recovery structure is before your community experiences a disaster.

How to use this information

The following RSF sheets were designed to provide a starting place for assembling RSF teams within municipalities and counties. It is important to note that while the guidance follows the six RSF structure established by state and federal emergency management agencies, jurisdictions are NOT required to follow the six RSF format; RSFs may be added or removed based on the unique conditions of the community.

Each RSF sheet contains a list of suggested members, training, and resources. The Members list encompasses city, county, and regional partners that may provide valuable input, guidance, or support to an RSF working group. This list is a starting point only; each jurisdiction should consider the unique government, nonprofit, private sector, and special interest organizations that represent their community when designing RSF working groups. County executive offices, Boards of Supervisors, and public information offices appear on each list to signify the need for executive and legislative leadership, as well as public engagement.

The Training list includes relevant online training that will orient the working group members to the RSF responsibilities and the role of that RSF within the overall emergency management structure. The Resources list includes guides, websites, and references about topics related to that RSF.

Contact

The CalOES RSF Team is available to provide the latest funding opportunities, virtual and in-person training events, and resources related to your RSF. Contact the team at LongTermRecovery@caloes.ca.gov or visit the website www.caloes.ca.gov/RSF.



COMMUNITY PLANNING AND CAPACITY BUILDING

The Community Planning and Capacity Building Recovery Support Function (CPCB RSF) identifies and assesses recovery needs, coordinates support from state and federal agencies, and engages the whole community in the development of recovery objectives. The CPCB RSF will maintain strong partnerships with other RSFs to establish recovery priorities, identify recovery gaps, and share recovery progress with the whole community.

Members

Partners and stakeholders to include in a city/county CPCB RSF team may include:

- Planning and Community Development
- Regional Planning Organizations
- County Executive Offices
- Board of Supervisors
- Public Information Offices
- Tribal Councils
- Resilience Offices
- Emergency Management Planners
- Geographic Information Systems (GIS)
- Philanthropic Foundations
- Regional Planning Graduate Programs

Resources

Recommended resources, guides, and tools for CPCB RSF partners and stakeholders:

- [APA Planning for Post-Disaster Recovery](#)
- [FEMA Pre-Disaster Recovery Planning Guide](#)
- [FEMA Community Recovery Management Toolkit](#)
- [OPR Adaptation Clearinghouse](#)
- [California Strategic Growth Council Tools](#)
- [HUD Community Resilience Toolkit](#)
- [USDA Disaster Resiliency and Recovery Resources](#)

Training

Recommended online training course for CPCB RSF partners and stakeholders:

- [APA/FEMA/ASFM Hazards Planning Center](#)
- [APA Building Resilience with Plan Integration](#)
- [APA Planning, Mitigating, and Advocating for Community Resilience](#)
- [FEMA IS-318: Local Mitigation Planning](#)
- [FEMA AWR-356: Community Planning for Disaster Recovery](#)
- [FEMA AWR-474: Mitigating Hazards with Land Use Planning](#)





ECONOMIC

The Economic Recovery Support Function (RSF) supports the return of economic and business activities after a disaster and the development of new economic opportunities for a resilient community. The Economic RSF responsibilities include post-disaster assessments of economic impacts, coordination of resources for businesses and workers, identification of barriers to business re-openings, and development of resilience initiatives that further economic opportunities for the whole community.

Members

Partners and stakeholders to include in a city/county Economic RSF team may include:

- Business Associations
- Economic Development Orgs.
- Chambers of Commerce
- Main Street Program
- Tourism Authorities
- Workforce Development Boards
- Ag. Cooperative Extensions
- Community Development Financial Institutions
- Small Business Development Centers
- Minority Business Development Agencies
- APEX Accelerators
- Women's Business Centers
- Veteran's Business Centers
- Major Employers
- Councils of Government
 - County Executive Offices
 - Board of Supervisors
 - Public Information Offices

Training

Recommended online training course for Economic RSF partners and stakeholders:

- [CalOSBA Business Resiliency Training](#)
- [FEMA PER-386: Whole Community Inclusive Economic Recovery](#)
- [FEMA MGT-381 Business Continuity](#)
- [FEMA AWR-414: Economic Resilience - A Whole Community Approach](#)
- [FEMA MGT-485: Economic Resilience - Preparing the Business Community](#)
- [FEMA MGT-483: Crisis Leadership - Accelerating Economic Recovery](#)

Resources

Recommended resources, guides, and tools for Economic RSF partners and stakeholders:

- [CA OutsmartDisaster Website](#)
- [CA Community and Place-Based Solutions](#)
- [CALED Recovery and Resiliency Playbook](#)
- [IEDC Toolkit for Economic Recovery](#)
- [EDA Economic Recovery and Resilience](#)
- [SBA Disaster Preparedness and Recovery](#)
- [HUD Economic Resilience Toolkit](#)





HOUSING

The Housing Recovery Support Function (RSF) facilitates the delivery of resources to implement housing solutions that support the needs of the whole community and contribute to its sustainability and resilience. The Housing RSF assesses housing impacts after a disaster, integrates housing needs into recovery planning efforts, and establishes a timeline for long-term housing solutions.

Members

Partners and stakeholders to include in a city/county Housing RSF team may include:

- Housing Department
- Public Housing Authority
- Economic Development Orgs.
- Community Development Orgs.
- Utility Providers
- Voluntary Organizations
- Long-Term Recovery Groups
- Insurance Regulators
- Real Estate Associations
- Councils of Government
- County Executive Offices
- Board of Supervisors
- Public Information Offices
- Zoning/Permitting/Code Enforcement
- Community Development Graduate Programs
- Builders Associations
- Trade Schools
- Tourism Authorities

Training

Recommended online training course for Housing RSF partners and stakeholders:

- [FEMA IS-403: Individual Assistance](#)
- [FEMA IS-405: Mass Care](#)
- [FEMA PER-403: State, Tribal, and Territorial Housing Programs](#)
- [FEMA PER-389: Short Term and Long Term Housing Construction](#)
- [FEMA AWR-387: Executing Strategies to Rapidly Rehabilitate Damaged Housing](#)
- [FEMA MGT-477: Implementation of Government Disaster Housing Programs](#)

Resources

Recommended resources, guides, and tools for Housing RSF partners and stakeholders:

- [HCD Disaster Recovery & Mitigation](#)
- [HCD Funding Availability Calendar](#)
- [HUD Guide to Help Disaster Victims Get Back to a Healthy Home](#)
- [FEMA National Disaster Housing Strategy](#)
- [FEMA Planning for Disaster Housing](#)
- [USDA Single Family Housing Repair](#)
- [HUD Overview of Mold Remediation](#)





NATURAL AND CULTURAL RESOURCES

The Natural and Cultural Resources Recovery Support Function (NCR RSF) supports the local and tribal governments and communities in the recovery and restoration of natural and cultural resources, and the preservation and rehabilitation of parks, wildlife refuges, historic sites, and cultural landmarks. The overall goal of the NCR RSF is to protect, restore, and enhance the natural and cultural resources that contribute to the identity, heritage, and quality of life in affected communities.

Members

Partners and stakeholders to include in a city/county NCR RSF team may include:

- Tribal Councils
- Libraries
- Parks and Recreation
- Cultural Centers
- Historical Societies
- Archeological Societies
- Museums
- Resource Conservation Districts
- Fire Safe Councils
- Water Quality Management Districts
- Air Pollution Control Districts
- Coastal Commissions
- Sierra Club
- Audubon Society
- Councils of Government
- County Executive Offices
- Board of Supervisors
 - Public Information Offices
 - Tourism Authorities

Training

Recommended online training course for NCR RSF partners and stakeholders:

- [ACHP Section 106](#)
- [HUD Historic Preservation, Endangered Species, Rivers, and Floodplains](#)
- [FEMA IS-650: Building Partnerships with Tribal Governments](#)
- [FEMA IS-253: Overview of Environmental and Historic Preservation](#)
- [FEMA MGT-484 Nature-Based Solutions for Mitigating Hazards](#)
- [FEMA PER-378 Coastal Hazard and Vulnerability Assessment](#)

Resources

Recommended resources, guides, and tools for NCR RSF partners and stakeholders:

- [Heritage Emergency National Task Force](#)
- [Advisory Council on Historic Preservation](#)
- [California Preservation Program](#)
- [FEMA Pre-Disaster Recovery Planning for Tribal Governments](#)
- [FEMA Building Community Resilience with Nature-Based Solutions](#)





HEALTH AND SOCIAL SERVICES

The Health and Social Services Recovery Support Function (HSS RSF) facilitates equitable recovery efforts in healthcare, education, and social services to meet the needs of impacted individuals and communities. The HSS RSF leverages public, private, and nonprofit resources to assess needs and ensure equitable access to services is restored.

Members

Partners and stakeholders to include in a city/county HSS RSF team may include:

- Public Health
- Environmental Health
- Social Services
- Local Education Agencies/School Districts
- Tribal Health Networks
- VOAD/LTRG/211
- Veterans Affairs
- Public Health Graduate Programs
- County Executive Offices
- Board of Supervisors
- Public Information Offices

Training

Recommended online training course for HSS RSF partners and stakeholders:

- [FEMA IS-2905: Coordinating Health and Social Services Recovery](#)
- [CDPH Environmental Health Training in Emergency Response](#)
- [NCTSN Psychological First Aid and Skills for Psychological Recovery](#)
- [UNC Social Work Trainings](#)

Resources

Recommended resources, guides, and tools for HSS RSF partners and stakeholders:

- [HHS Health and Social Services Disaster Recovery: Six Years in Retrospective](#)
- [CDC Planning for an Emergency: Strategies for Identifying and Engaging At-Risk Groups](#)
- [SAMHSA Disaster Technical Assistance Center](#)
- [REMS-TA Building Blocks to School Safety](#)
- [Cal OES Guide to Disaster Assistance Services](#)
- [CDPH California Public Health and Medical Emergency Operations Manual](#)





INFRASTRUCTURE

The Infrastructure Recovery Support Function (RSF) identifies and evaluates damaged infrastructure systems, facilitates the repair and reconstruction of infrastructure systems, and improves infrastructure resilience to natural and man-made hazards. The Infrastructure RSF requires strong coordination between government and privately-owned infrastructure systems, including transportation, freight, utilities, and telecommunications.

Members

Partners and stakeholders to include in a city/county Infrastructure RSF team may include:

- Public Works
- Waste Management and Recycling
- Community Development Orgs.
- Utility Providers
- Telecommunications Providers
- Metropolitan Transportation Organizations
- Geographic Information Systems (GIS)
- Engineering Graduate Programs
- Caltrans Regional Representatives
- Ports
- Airports
- Metro Transit
- Railroads
- Military installations
- County Executive Offices
 - Board of Supervisors
 - Public Information Offices

Training

Recommended online training course for Infrastructure RSF partners and stakeholders:

- [FEMA IS-860: The National Infrastructure Protection Plan](#)
- [FEMA IS-556: Damage Assessment for Public Works](#)
- [FEMA IS-558 Public Works and Recovery](#)
- [FEMA IS-553: Water Utilities and Emergency Management](#)
- [FEMA MGT-481: Strategic Overview of the Public Assistance Process](#)
- [FEMA MGT-414: Critical Infrastructure Resilience and Community Lifelines](#)

Resources

Recommended resources, guides, and tools for Infrastructure RSF partners and stakeholders:

- [USACE Guide for Partnering with Communities and Local Governments](#)
- [CISA Infrastructure Resilience Planning](#)
- [APA Planning for Infrastructure Resilience](#)
- [ABAG Regional Resilience Toolkit](#)
- [CALCOG Planning for Resiliency](#)
- [UNC Coastal Resilience Center](#)

