

California Statewide Interoperability Executive Committee (CalSIEC)

DRAFT MEETING MINUTES

Monday, May 23, 2016

11:00 pm

Conference Call

Meeting Purpose: To approve CalSCIP, CalSIEC Charter and start process for electing new CalSIEC Chair.

Members Present: Weedy Hannibal, NPA; Jeff Hebert, SPA; Elsa Santos, SPA; Clay Smith, CPA; John Lemmon, Dept. SWIC; Budge Currier, SWIC.

Next Meeting Date: Aug 22, 2016 11:00-12:00 (Conference Call)

Meeting Decisions:

1. The Members approved the CalSIEC approved the 2016 CalSCIP and the proposed changes to the CalSIEC charter. **Motion passed.**
2. Members agreed to have nominations with bios for CalSIEC Chair sent out to the group no later than August 1, 2016. Elections will take place during next CalSIEC meeting.
3. Members agreed to leave the Vice Chair position vacant at this time.
4. Members agreed to send name(s) from each planning area to participate in CallFOG working group by June 3, 2016.

Welcome, Call to Order, and Opening Remarks

Budge opened the meeting and provided overview of agenda.

CalSIEC Charter

CalSIEC charter was updated during past year via teleconference and email voting. Copies were distributed and approved at each planning area. The charter was discussed and approved during this CalSIEC meeting. Members agreed to limit the CalSIEC voting members to each Planning Area Chair or their approved representative (Vice Chair or Co-Chair). The CalSIEC Chair will vote in event of tie as per charter.

CalSCIP

CalSCIP workshop was conducted on February 23rd. Planning areas and CalSCIP workshop attendees were given 30 days to review draft and provide updates. Updates were incorporated and sent back out to Planning areas and CalSCIP workshop attendees and approved. CalSIEC approved final version of CalSCIP during this CalSIEC meeting.

California Statewide Interoperability Executive Committee (CalSIEC)

Nomination / Appointment of Chair / Vice Chair of CalSIEC

Discussion around nominations for Chair / Vice Chair of CalSIEC. Decision was for each CalSIEC Planning Area to send nominations with bios for CalSIEC Chair sent out to the group no later than August 1, 2016. Elections will take place during next CalSIEC meeting. Email questions and comments are encouraged during the nomination process.

Cal IFOG Working Group

California has been granted ICTAP TA to update the Cal IFOG. The CalSIEC will form a working group to help facilitate gathering updates from counties in each CalSIEC Planning Area. Each Planning area will send 1-3 names to serve on the working group. The nominations do not have to be CalSIEC planning area members, but do need to be public safety entities. Budge will lead the effort and work with the TA representative. The goal is to have the draft IFOG completed by end of August 2016. Budge will update the NIFOG channels and the State Interop channels before sending rest of the Cal IFOG out for updates.

Closing remarks, Adjourn

There was some discussion of a successful funding model used in the NPA. Weedy will share what she has with the group.

There was some discussion of a P25 ISSI guideline being developed for Southern California. There is a pending support request from OEC for the Southern Planning Area, Jeff Hebert is the main POC for this effort. Others in the State would benefit from being part of this conversation. More details to follow.

The next meeting will be Aug 22, 2016 11:00-12:00 via conference call. Meeting adjourned at 12:00 pm.

Acronyms:

CBPA	Capital Bay Planning Area
CPA	Central Planning Area
Cal IFOG	California Interoperability Field Operations Guide
CalSCIP	California Statewide Communications Interoperability Plan
CalSIEC	California Statewide Interoperability Executive Council
ICTAP	Interoperable Communications Technical Assistance Program
ISSI	P25 Inter RF Subsystem Interface
NPA	Northern Planning Area
OEC	DHS Office of Emergency Communications
SPA	Southern Planning Area
SWIC	Statewide Interoperability Coordinator
TA	OEC Technical Assistant