



State of California

**State 9-1-1 Advisory Board Long Range Planning Committee**

**PUBLIC NOTICE / AGENDA**

August 20, 2025 – 1:00 PM – 3:00 PM PST

Public Safety Communications Offices, 630 Sequoia Pacific Blvd.,  
Rooms 115 A & B, Sacramento, CA 95811

**Date of Notice: August 8, 2025**

**NOTICE IS HEREBY GIVEN** that the State 9-1-1 Advisory Board Long Range Planning Committee will meet in Sacramento, California, and via teleconferencing consistent with Government Code section 11123.2 and as set forth below. The Bagley-Keene Open Meeting Act applies to meetings of the Long Range Planning Committee, which are open to the public. Public participation, comments and questions are welcome for each agenda item. All items are appropriate for discussion. Agenda items may be taken out of order. The Committee may take action on any item listed on this agenda.

To participate in the Microsoft Teams video conference:

Go to: [Click here to join the meeting](#)

**Meeting ID:** 263 256 799 439

**Passcode:** nGE9m8

To participate by telephone:

Teleconference number: 415-906-4037

When prompted enter **Meeting ID:** 183 287 285#

- | <b>Item</b> | <b>Agenda Topic</b>  |
|-------------|--|
| <b>I</b>    | <b>CALL TO ORDER – ROLL CALL</b>   |
| <b>II</b>   | <b>APPROVAL OF PREVIOUS MEETING MINUTES</b><br><i>May 13, 2025.</i>  |
| <b>III</b>  | <b>PUBLIC COMMENTS FOR MATTERS ON THE AGENDA</b>   |
| <b>IV</b>   | <b>RECRUITING AND RETENTION INFORMATION DEVELOPMENT DISCUSSION</b><br><i>Committee members to consider the Recruiting and Retention Study.</i> |
| <b>V</b>    | <b>REGIONALIZATION/CONSOLIDATION DISCUSSION</b>  |

*Committee Members to discuss Regionalization and PSAP consolidation.*

**VI DISPATCHING JOB DESCRIPTION TEMPLATE**

*Committee Members to discuss the process and procedure of collecting applicable job descriptions in a repository that is available to all Public Safety Answering Points and discuss the possibility of creating a template.*

**VII REMOTE CALL TAKING IN CALIFORNIA PUBLIC SAFETY ANSWERING POINTS**

*Committee Members to discuss the project of reviewing best practice options for remote call taking.*

**VIII AGENDA ITEMS FOR FUTURE MEETING**

**IX PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA**

**X ADJOURN**

*STATEMENTS FROM THE PUBLIC:* The public will be allowed to address the Committee during the scheduled public comment section of the agenda and after each agenda item. Questions posed to the Committee Members may be answered after the meeting or during a future meeting. Dialogue or extended discussion between the public and the Committee Members or staff may be limited in accordance with the Bagley-Keene Open Meeting Act. Public comments will typically be limited to three (3) minutes per speaker; however, the Chair may decide to lengthen the public comment periods at their discretion. Although not required, speakers are requested to identify themselves by stating their name and city of residence for the official record. All remarks shall be addressed to the Committee Members as a body. Speakers should be brief and limit comments to the subject of discussion.

*SUBMISSION OF WRITTEN MATERIALS:* All written materials used by a presenter or member of the public making public comment are requested to be delivered to the Committee liaison a minimum five (5) business days prior to the scheduled meeting. The mailing address and email of the Committee liaison is identified below under General Information. The Committee liaison will copy and distribute the materials to the Committee Members. If prior delivery is not possible, it is requested that a minimum fifteen (15) copies be submitted to the Committee liaison prior to the start of the scheduled meeting. The materials will be distributed to the Committee Members.

*ACCESS TO MEETING:* A person with a disability who needs a reasonable accommodation or modification in order to participate in the meeting may make a request by emailing Samantha Barton at [Samantha.Barton@caloes.ca.gov](mailto:Samantha.Barton@caloes.ca.gov). Providing your request at least five (5) business days before the meeting will help ensure availability of the requested

accommodation.

For further information, please contact:

**General Information:**

Samantha Barton, Administrative Liaison to the State 9-1-1 Advisory Board, at (916) 894-5155 or via email at: [Samantha.Barton@caloes.ca.gov](mailto:Samantha.Barton@caloes.ca.gov).

**Media Information:**

Anita Gore, Public Information Officer, at (916) 539-9480 or via email at: [PIOS@caloes.ca.gov](mailto:PIOS@caloes.ca.gov).

**To Access Cal OES's Website regarding State 9-1-1 Advisory Board Long Range Planning Committee:** [CA 911 Information | California Governor's Office of Emergency Services](#)