

GAVIN NEWSOM
GOVERNOR



NANCY WARD
DIRECTOR

December 15, 2025

CA 9-1-1 BRANCH NOTICE 2025-103
Expiration: WHEN SUPERSEDED OR RESCINDED

To: ALL 9-1-1 COUNTY COORDINATORS
ALL PUBLIC SAFETY ANSWERING POINT MANAGERS

Subject: ANNUAL TRAINING ALLOTMENT AUTHORIZATION

The California 9-1-1 Emergency Communications Branch (CA 9-1-1 Branch) approves the 9-1-1 County Coordinator's and Public Safety Answering Point's (PSAP's) use of their Annual Training Allotment (ATA) for State Fiscal Year (FY) 2025-2026 to attend "Help for the Headset: How to Make Teaching CLETS Fun" on January 2, 2026, at UCSB Building 895, El Capitan Room, 6789 Navigator Drive, Goleta, CA 93117. Please refer to the CA 9-1-1 Branch Operations Manual, Chapter III- Funding for the updated allotment per PSAP. Please see the attached course announcement for additional details. The 9-1-1 County Coordinators and PSAP's are responsible for monitoring and tracking their ATA. Training reimbursement cannot exceed the allotment in Chapter III for FY 2025-2026.

The attached State of California Travel Reimbursement Rates reference document provides information regarding the State's reimbursement rates for FY 2025-2026. The second page of the reference document reflects the ATA eligible lodging reimbursement rate for the State of California.

Please direct all questions to the Reimbursement Claims Coordinator, at CA911Reimbursements@caloes.ca.gov or (916) 894-5024.

Sincerely,

DocuSigned by:

A handwritten signature of "Janee Dabrowski" in black ink.

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JANEE DABROWSKI
Supervisor, Advisory and Compliance
California 9-1-1 Emergency Communications Branch

cc: State 9-1-1 Advisory Board Members
California 9-1-1 Emergency Communications Branch Staff



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