

# California Maritime Security Council

## Charter

### ARTICLE I – MISSION

The mission of the California Maritime Security Council (CMSC) is to act as an advisory body to the Governor in matters related to Maritime Security as follows:

- Identifying areas where port stakeholders can improve statewide collaboration and information sharing to identify potential threats;
- Identifying areas where institutionalized coordination through codified processes will enhance security, emergency response procedures, communications, coordinating contingency planning, and other areas of mutual responsibility across the State of California;
- Developing a statewide maritime security strategy;
- Preparing plans to quickly recover from a catastrophic event at a California port; and
- Developing a strategy to increase the amount of homeland security funding California receives from the United States Department of Homeland Security by establishing baseline levels of preparedness.

The CMSC shall submit a report of activities to the Governor and the Legislature no later than November 1 of each year.

### ARTICLE II – APPLICABLE LAW

All meetings of the CMSC and the established subcommittees as outlined in the Council Charter will be conducted in accordance with the Bagley-Keene Open Meeting Act (“the Act” or “the Bagley-Keene Act”); set forth in Government Code sections 11120-111321, which may cover all state boards and commissions. Generally, it requires these bodies to publicly notice their meetings, prepare agendas, accept public testimony and conduct their meetings in public unless specifically authorized by the Act to meet in closed session.

This Charter, along with applicable law, will provide the basic framework for the operation of the Committee. However, the Charter is not a substitute for statutory and regulatory requirements. In the event of a conflict between the Charter and the law, the law shall govern.

### ARTICLE III – MARITIME SECURITY COUNCIL MEMBERSHIP AND MEETINGS

The California Maritime Security Council membership shall consist of the following members as directed by EXECUTIVE ORDER S-19-06:

- Director of the California Governor’s Office of Emergency Services or his or her designee, who

will serve as Chair;

- Commander, U.S. Coast Guard, District Eleven, or his or her designee, who will serve as Vice Chair/Liaison/Technical Advisor;
- Secretary of the California Transportation Agency, or his or her designee;
- Commissioner of the California Highway Patrol, or his or her designee;
- Adjutant General of the California National Guard, or his or her designee;
- President, California State University Maritime Academy, or his or her designee;
- Representative from California Marine and Intermodal Transportation System Advisory Council (CALMITSAC);
- Director of the Office of Spill Prevention and Response (OSPR), or his or her designee;
- Assistant Director in Charge of the Federal Bureau of Investigation, or his or her designee;
- Commander of the United States Navy Region Southwest, or his or her designee;
- Director of the Mid-Pacific Gateway Office, United States Department of Transportation Maritime Administration, or his or her designee;
- President of the International Longshore and Warehouse Union, Northern California District Council, or his or her designee;
- President of the International Longshore and Warehouse Union, Southern California District Council, or his or her designee;
- President of the California Association of Port Authorities, or his or her designee;
- President of the Pacific Merchant Shipping Association, or his or her designee;
- Executive Director of Port Hueneme, or his or her designee;
- Executive Director of Port of Long Beach, or his or her designee;
- Executive Director of Port of Los Angeles, or his or her designee;
- Executive Director of Port of Oakland, or his or her designee;
- Executive Director of Port of Richmond, or his or her designee;

- Executive Director of Port of San Diego, or his or her designee;
- Executive Director of Port of San Francisco, or his or her designee;
- Executive Director of Port of Stockton, or his or her designee;
- Executive Director of Port of West Sacramento, or his or her designee;
- Executive Director of Port of Humboldt Harbor Bay, or his or her designee;
- Executive Director of Port of Redwood City, or his or her designee;
- Other representatives that the Director of the California Governor's Office of Emergency Services determines are necessary to carry out the mission of the California Maritime Security Council.

The CMSC shall meet semi-annually to receive updates, provide strategic direction and guidance, and to govern the working groups' focus and implementation of joint initiatives. Ten members constitute a quorum for the transaction of business at any CMSC meeting.

#### **ARTICLE IV – SUBCOMMITTEE WORKING GROUP MEMBERSHIP AND MEETINGS**

The CMSC Chair will establish subcommittee working groups when needed. Subcommittee working groups will consist of senior level managers within each organization based on their subject matter expertise and interest. They shall meet as needed to fulfill the direction and deadlines of the CMSC Chair or designee. They shall be given clear guidance from the Chair of the CMSC and report as required. Upon completion of an assignment, the working group will report to the CMSC and receive new task direction. The subcommittee chairperson is responsible to ensure that minutes are kept and made available at CMSC meetings.

#### **ARTICLE V – DURATION**

Continuing

#### **ARTICLE VI – AVAILABILITY OF RECORDS**

The records, reports, minutes, agenda, or other documents shall be made available for public inspection and copying at a single location in the offices of the Chairperson as required by applicable law for the Public Records Act.

#### **FILING DATE:**

The effective date of this revised charter is May 18, 2022 as approved by the CMSC. The charter will expire two (2) years from this filing date unless sooner terminated or extended.