



Homeland Security Division Internship Program

Program Dates: Year-Round

Introduction: The California Governor’s Office of Emergency Services, Homeland Security Division (Cal OES HSD) has five major components: the State Threat Assessment Center (STAC); Critical Infrastructure Protection (CIP); California Cybersecurity Integration Center (Cal-CSIC); Awareness & Response Team (ART); and Policy. These teams individually monitor and analyze key threats to the State of California and collectively further the State of California Homeland Security Mission.

Internship positions are analytic in nature, focused on improving critical research, writing, and communication, and will support Cal OES HSD Staff in a variety of duties, to include management, research, writing, and other mission-specific duties required by each of the five major individual components of Cal OES HSD.

Internship positions are unpaid part-time positions located in Mather, California. The program runs year-round, as Cal OES HSD mission requirements allow, and applications are processed and reviewed in order of receipt.

Some Requirements for the Internship:

- At least 18-years-old with US citizenship
- Available to work at least 12 hours a week for a total of 1,000 minimum program hours
- Selected candidates must pass a standard criminal background investigation ([CalHR form 884](#))

Program Highlights:

- Exposure to facets of the California Homeland Security Mission
- Receive analytic training synthesized from intelligence community best practices
- Career and professional development
- Access to the collective experience of Cal OES HSD Staff

Cal OES HSD Primary Functions

STAC | CIP | Cal-CSIC | ART | Policy



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Job Description: A Cal OES HSD Intern will train as a “intelligence analyst,” supporting a variety of dynamic homeland security missions at the direction of the Internship Program Manager (IPM). The intern will conduct a variety of daily duties, tasks, and one capstone project at the culmination of the program to demonstrate mastery of learned analytic skills and homeland security concepts.

Interns will support analytic production, develop data visualizations in support of Cal OES HSD Staff, and present to staff and fellow interns when appropriate. In doing so, successful interns will benefit from the collective knowledge and experience of Cal OES HSD and its partners—such as local and state law enforcement, and federal agencies such as the US Department of Homeland Security (DHS), the FBI, and the National Counterterrorism Center (NCTC).

Desired Areas of Study/Majors: Cyber security, Computer Science, Computer Programming, Homeland Security, Public Policy, Earth Sciences (GIS), Security Studies, Law, Counterterrorism, Criminal Justice, Intelligence, International Relations, Political Science, or Communications/Journalism. Other majors are welcome to apply but strong reading, writing, and presentation skills are strongly encouraged to maximize potential success of a Cal OES HSD internship.

Desired Qualities: Ideal candidates will use creativity and judgment to analyze relevant data and be able to take direction and work in a team-oriented environment. Desired candidates will possess the following professional skills and attributes: working knowledge of Microsoft Office products; organization/management of research; self-motivated; and able to work under deadlines. Chosen candidates will have demonstrated excellent writing and communication skills.

To Apply:

Application Window: Year-Round

Send Resume, Cover Letter, Writing Sample (500 words or less), and three References to stac@caloes.ca.gov

Please note **“HSD Internship Application”** in the subject line