

REQUEST FOR PROPOSAL

The California Governor's Office of Emergency Services (Cal OES), Grants Management, on behalf of the Department of Health Care Access and Information (HCAI), is soliciting proposals for the following program:

PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR HEALTH CARE FACILITIES

Release Date: January 5, 2023, **Extended Due Date: March 10, 2023**

This Request for Proposal (RFP) provides detailed information and the forms necessary to prepare a proposal for grant funds to secure the physical and digital infrastructure of facilities providing abortion care and reproductive health services.

PROGRAM SYNOPSIS

Description:

The purpose of the DF Program is to provide funding for physical facility and digital security enhancements to health care facilities providing abortion-related services and reproductive health care services throughout California that may be the target of violence and vandalism.

Eligibility:

To be eligible, Applicants must be: 1) a currently licensed community health center, tribal Federally Qualified Health Center (FQHC), or a rural hospital, small hospital, or critical access hospital that is not part of a large health system or hospital system; 2) located in California; and 3) providing abortion-related services **and** reproductive health care services. Applicants also must meet all the requirements in the Eligibility Section on page 2.

Grant Subaward Performance Period:

July 1, 2022 – December 31, 2026

Available Funding:

There is approximately \$14 million in State General Funds available for the Program. Applicants may request up to \$500,000 per facility. Should additional funding be made available Applicants will be contacted with the process for requesting more.

Submission Deadline:

Friday, March 10, 2023



**PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR
HEALTH CARE FACILITIES**

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PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR HEALTH CARE FACILITIES

PART I – OVERVIEW

- A. PROGRAM OVERVIEW
 - B. CONTACT INFORMATION
 - C. SUBMISSION DEADLINE AND REQUIREMENTS
 - D. ELIGIBILITY
 - E. PERFORMANCE PERIOD
 - F. FUNDING INFORMATION
 - G. PROGRAMMATIC INFORMATION
-

A. PROGRAM OVERVIEW

1. Background Information

The 2022-23 California State Budget appropriated \$20 million to the Department of Health Care Access and Information (HCAI) “to deliver capital infrastructure support for securing physical and digital infrastructure to facilities providing reproductive health care.” Of those funds, \$19 million is available for grants to facilities in California that provide abortion and reproductive health care services. HCAI has contracted with the California Governor’s Office of Emergency Services (Cal OES) to administer the grant program.

2. Program Description

The purpose of the DF Program is to provide funding for physical facility and digital security enhancements to health care facilities providing abortion-related services and reproductive health care services throughout California that may be the target of violence and vandalism.

B. CONTACT INFORMATION

Questions concerning this RFP, the proposal process, or programmatic issues must be submitted in writing to PDIS@caloes.ca.gov:

Cal OES staff cannot assist the Applicant with the actual preparation of their proposal. Cal OES can respond only to technical questions about the RFP during the period of time between the publication date and completion of the RFP process.

C. SUBMISSION DEADLINE AND REQUIREMENTS

One proposal must be emailed to PDIS@caloes.ca.gov by **5:00 pm on Friday, March 10, 2023**.

D. ELIGIBILITY

For a proposal to be accepted for consideration (i.e., read and rated):

1. The Applicant must be: 1) a currently licensed community health center, tribal Federally Qualified Health Center (FQHC), or a rural hospital, small hospital, or critical access hospital that is not part of a large health system or hospital system; 2) located in California; and 3) providing abortion-related services **and** reproductive health care services.

Definitions:

- A community health center is defined as a nonprofit, tax-exempt clinic that is licensed under Section 1204 of the California Health and Safety Code, and includes FQHCs, FQHC Look-Alikes, migrant health centers, rural and frontier health centers, and free clinics.
 - A tribal FQHC is defined in Section 1905(I)(2)(B) of the Social Security Act as an outpatient health program or facility operated by a tribe or tribal organization under the Indian Self-Determination Act (Public Law 93-638) or by an urban Indian organization receiving funds under Title V of the Indian Health Care Improvement Act for the provision of primary health services.
 - A rural hospital is defined as having a rural or frontier designation status in the Medical Service Study Area and can be verified at the [HCAI webpage](#) by entering your facility's address.
 - A small hospital is defined as having fewer than 50 licensed medical/surgical beds.
 - Critical access hospitals are those possessing this designation from the Centers for Medicare and Medicaid Services.
2. Applicants must include in their grant submission package a current, valid, unrestricted license to practice in the State of California.

3. Applicants must include in the grant submission package an attestation that they are 1) a currently licensed health care practitioner who provides abortion-related services **and** reproductive health care services in California; and 2) located in California.
4. The proposal must be submitted per the instructions in C. SUBMISSION DEADLINE AND REQUIREMENTS.
5. The Grant Subaward Programmatic Narrative and Budget Narrative form must be submitted **unaltered** and in accordance with the instructions in Part II – Section B of this RFP. Cal OES cannot accept alternate or modified forms, without undermining its neutral competitive selection process and will not read pages more than the maximum allowed.

Please Note: proposals that do not meet the above requirements will be disqualified and not read and rated.

To be eligible to receive funding, if selected:

Applicants that are non-profit organizations must be registered with the California Department of Justice's Registry of Charitable Trusts with a "current," "exempt," or "pending" status. Check nonprofit status by the beginning of the Grant Subaward performance period.

Only one proposal per Applicant, meeting the criteria above, will be eligible to receive funding. If an Applicant submits more than one proposal, only the highest scoring proposal will be considered for funding.

E. PERFORMANCE PERIOD

The Grant Subaward performance period is July 1, 2022 – December 31, 2026.

Costs for eligible projects/activities may be reimbursed if purchased on or after July 1, 2022.

F. FUNDING INFORMATION

There is \$14 million available for the DF Program for the Grant Subaward performance period.

1. Funding Amount

Applicants may apply for up to \$500,000 per facility, for the 54-month Grant Subaward performance period. Please keep in mind that funding is limited and HCAI and Cal OES seek to make funding available to as many facilities as possible throughout the State of California.

Should additional funding be made available, Applicants will be contacted with the process for requesting more.

Subrecipients may request an advance of up to 25 percent of their awarded funds by completing the Advance of Grant Subaward Funds Request ([Cal OES Form 2-202](#)) and submitting it after a Grant Subaward is approved.

2. Priority Points

Priority will be given to Applicants who serve underserved areas, including rural areas or other areas where there is a lack of access to abortion-related services and reproductive health care services **and/or** who serve vulnerable populations, such as, persons who are low income (defined as household income at or below 400% of the Federal Poverty Level, Limited-English Proficient (LEP), immigrants, LGBTQ+, and/or who have disabilities, and meet all the additional requirements in the Eligibility Section on page 2.

3. Funding Source(s)

Cal OES's four-character code for this State General Fund is PDIS. This code will be in the drop-down on the Grant Subaward Face Sheet (Cal OES Form 2-101).

There is no match required for the DF Program.

G. PROGRAMMATIC INFORMATION

The DF Program is to support health care facilities throughout California that offer abortion-related services and reproductive health care services and serve populations with key social vulnerability factors.

Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health.

Socially vulnerable populations include those who have special needs, such as, persons who are low income (defined as household income at or below 400% of the Federal Poverty Level, Limited-English proficient, immigrants, LGBTQ+, and/or who have disabilities.

1. Project Activity Guidelines

Proposals will be considered by Cal OES for eligibility based on the evaluation criteria identified in Part III.

Allowable Activities

Allowable categories of cost/activities under the DF Program are Planning, Contracted Security Personnel, Cybersecurity, Equipment, Training, and Management and Administration (M&A) of the award. The following is a brief description of costs associated with each of these categories:

- a. Planning – Funding may be used for security or emergency planning expenses and other planning activities, including but not limited to, the materials required to conduct planning activities. Planning must be related to the protection of the physical facility, the data contained within, and the people within its immediate vicinity. Examples of planning activities allowable under this Program include:
 - Development and enhancement of security plans and protocols;
 - Emergency contingency plans;
 - Evacuation/Shelter-in-place plans; and
 - Continuity of Operations plan.
- b. Contracted Security Personnel – Costs for contracted security personnel are allowed under the Program.
- c. Cybersecurity – Allowable costs are focused on digital security enhancements and protections. For example, funding can be used for consultants, cloud services, firewalls, intrusion detection systems, website hardening and other similar protective devices.
- d. Equipment – Allowable costs are focused on physical security enhancements. Funding can be used for the acquisition and installation of security equipment on real property (including

buildings and improvements) owned or leased by the grant Subrecipient, specifically to prevent and/or protect against the risk of violence or vandalism. Examples of allowable equipment under this Program include:

- Physical security enhancement equipment, such as surveillance, reinforced doors and gates, bullet-proof windows, and high-intensity lighting and alarms;
 - Integration of alarm systems with data systems to protect patient records in the event of fire, flood or vandalism;
 - Enclosed or covered walkways, entry canopies, or other enhancements that ensure patient privacy; and
 - Inspection and screening systems, and access control.
- e. Training – Funding may be used for security-related training costs. Training activities must address a specific threat and/or vulnerability, and be identified in the Application. Examples of training costs allowable under this Program include:
- Attendance fees for security training;
 - In-state travel expenses to attend training; and
 - Related expenses such as materials, supplies, and/or equipment necessary for conducting the security training.
- f. Management & Administration (M&A) – Up to 5 percent of the grant subaward funds may be used for M&A.

Unallowable Activities

Funds may not be used for the following:

- Purchase of equipment, tools, or personal protective equipment for contracted security personnel;
- Weapons, weapon parts and accessories, and ammunition; and
- Travel costs, except for in-state travel to security-related training.

Note: This list is illustrative and not exhaustive.

2. Special Conditions

- a. Changes to Scope of Work

Due to the competitive process, changes to the scope of work may not be permitted. The expectation is that each Applicant will ensure that the projects being proposed are well planned and detailed. Thus, each Applicant will thoroughly plan out the entire process of each proposed project, from project conception to completion. Any funds remaining at the end of the period of performance will be disencumbered and must be returned to Cal OES.

In the event the Applicant finds the cost of goods or services has changed due to supply chain or other factors beyond its control, Cal OES will allow up to a 20% differential in line-item pricing without requiring prior approval, as long as the budget category total does not change.

b. Environmental Standards

Subrecipients of the Program must comply with state environmental standards, pursuant to the California Environmental Quality Act, as applicable.

3. Reporting Requirements

Progress Reports serve as a record for the implementation of the Grant Subaward. Statistics for Progress Reports must be collected semi-annually, even when reporting occurs less frequently. The first Progress Report will cover a 12-month period from the beginning of the performance period (July 1, 2022) through June 30, 2023. The following reports are required:

Report	Report Period	Due Date
1 st Report	July 1, 2022 – June 30, 2023	July 31, 2023
2 nd Report	July 1, 2023 – December 31, 2023	January 31, 2024
3 rd Report	January 1, 2024 – June 30, 2024	July 31, 2024
4 th Report	July 1, 2024 – December 31, 2024	January 31, 2025
5 th Report	January 1, 2025 – June 30, 2025	July 31, 2025
6 th Report	July 1, 2025 – December 31, 2025	January 31, 2026
7 th Report	January 1, 2026 – June 30, 2026	July 31, 2026
Final Report	July 1, 2026 – December 31, 2026	January 31, 2027

PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR HEALTH CARE FACILITIES

PART II – RFP INSTRUCTIONS

- A. SUBRECIPIENT HANDBOOK
 - B. FORMS
 - C. SPACE LIMITATIONS
 - D. PROPOSAL COMPONENTS
 - E. ADMINISTRATIVE REQUIREMENTS
-

A. SUBRECIPIENT HANDBOOK ([SRH](#))

The *SRH* outlines the terms and conditions that apply to Cal OES Grant Subawards and provides helpful information for developing a proposal, including a Glossary of Terms. Applicants are encouraged to use the *SRH* to answer questions about any of the forms or requirements of the Grant Subaward.

B. FORMS

Applicants must use the forms provided on the Cal OES website. **Applicants may not alter the formatting of any forms, including the Grant Subaward Programmatic Narrative and the Grant Subaward Budget Narrative. No tables, charts, or changes to the margins are allowed.**

C. SPACE LIMITATIONS

If a space limitation is specified under the Programmatic Narrative section, strict adherence to the space limitation is required. **Information included beyond the space limitation and/or unrequested attachments will not be considered in the rating process.**

D. PROPOSAL COMPONENTS

Applicants must complete and submit all required forms. All forms have written instructions. General information regarding each form is below. The Checklist in Part V is included to ensure Applicants submit all required components.

1. Grant Subaward Cover Letter

A signed cover letter on organizational letterhead that includes the following:

- A brief overview of your organization including the organization's vision and mission, number of years in business, valid California license number and expiration date (if applicable), number of employees, nature of organization, and a description of the services provided by the organization.
- Whether your organization is incorporated as a not-for-profit or a professional corporation.
- A description of the geographic area and population(s) you serve.
- The total amount of funding you are requesting.

2. Grant Subaward Face Sheet ([Cal OES Form 2-101](#))

This form is the title page of the Grant Subaward that is signed by the Official Designee (*SRH Section 3.030*) and the Cal OES Director (or designee).

3. Grant Subaward Contact Information ([Cal OES Form 2-102](#))

This form provides Cal OES with contact information for all key Subrecipient personnel. Information for each individual should be direct contact information. Key personnel can be identical except for the Grant Subaward Director and Financial Point of Contact. In completing this form, please use best efforts to identify the individuals performing the functions listed on the form. In some cases, the same individual may be performing multiple roles.

4. Grant Subaward Signature Authorization ([Cal OES Form 2-103](#))

This form provides Cal OES with signatures of authorized signers and who they authorize to sign on their behalf for all Grant Subaward-related matters.

5. Grant Subaward Certification of Assurance of Compliance ([Cal OES Form 2-104](#))

This form is a binding affirmation that the Subrecipient will comply with the following regulations and restrictions:

- State and federal civil rights laws;
- Drug Free Workplace;
- California Environmental Quality Act;
- Lobbying restrictions; and

- Debarment and Suspension requirements.

Subrecipients may be asked to sign and submit an updated Grant Subaward Certification of Assurances of Compliance ([Cal OES Form 2-104](#)) once in Grant Subaward. Subrecipients will be notified if this change is needed.

6. Grant Subaward Attestation of Services Provided

This form is a binding attestation that the Subrecipient provides abortion-related services **and** reproductive health care services in the State of California and is located in California.

7. Grant Subaward Programmatic Narrative

This is the main body of information describing the problem to be addressed, the plan to address the identified problem through appropriate and achievable objectives and activities, and the ability of the Applicant to implement the proposed plan.

a. Problem Statement (Maximum 3600 characters for each question)

In narrative form, address the following:

- 1) Thoroughly describe vulnerabilities which necessitate funding for the proposed project(s). Explain how the funding would be utilized to minimize these risks.

In considering vulnerabilities, the Applicant should discuss the organization's susceptibility to destruction, incapacitation, or exploitation resulting from an act of violence and/or vandalism.

- 2) Thoroughly describe potential consequences which necessitate funding for the proposed projects(s). Explain how the funding would be utilized to minimize these risks.

In considering potential consequences, the Applicant should discuss potential negative effects on the organization's assets, systems, and/or network if damaged, destroyed, or disrupted by an act of violence and/or vandalism.

b. Plan (Maximum 3600 characters for each question)

In narrative form, address the following:

- 1) Describe the key activities, enhancements, and milestone events, including start and end dates, that lead to the accomplishment of the proposed project(s). Start dates should reflect the start of the associated key activities, and end dates should reflect when the milestone event will be completed.
- 2) Explain how the organization will be safer at the end of the grant period of performance.

c. Priority Points (Maximum 3600 characters for each question)

In narrative form, address the following:

- 1) Describe the underserved areas served, such as, rural areas, or other areas where there is a lack of access to abortion and reproductive health care. For areas with a lack of access, provide the distance to the nearest abortion facility.
- 2) Describe the vulnerable populations served such as persons who are low income (defined as household income at or below 400% of the Federal Poverty Level, Limited-English Proficient (LEP), immigrants, LGBTQ+, and/or who have disabilities, as a percentage of your total patient population.

8. Grant Subaward Budget Narrative (Maximum 3600 characters)

In narrative form describe the proposed physical and digital infrastructure security activities or enhancements, including the total State funds requested for each activity or enhancement, and how the activity or enhancements address the identified threat or vulnerability. Include any eligible costs that were purchased on or after July 1, 2022, for which you are seeking reimbursement.

9. Grant Subaward Budget Pages ([Cal OES Form 2-106b](#))

This form demonstrates how the Applicant will implement the proposed plan with the funds available through this Program. This is the basis for management, fiscal review, and audit. Grant Subaward Budget Pages

[\(Cal OES Form 2-106b\)](#) are subject to Cal OES modifications and approval. Failure of the Applicant to include required items does not eliminate responsibility to comply with those requirements during the implementation of the Grant Subaward.

The Grant Subaward Budget Pages [\(Cal OES Form 2-106b\)](#) automatically calculate the subtotal at the end of each budget category and provide the total of the three spreadsheets at the bottom of the Equipment Costs page. Applicants may add additional columns to the Grant Subaward Budget Pages (Cal OES Form 2-106b) when necessary.

Cal OES requires the Applicant to develop a line-item budget that includes a **calculation and justification in the left column for all expenses.**

The Budget Pages should:

- Cover the entire Grant Subaward period of performance ;
- Include costs related to the objectives and activities of the Grant Subaward;
- Adhere to required and prohibited expenses; and
- Include costs in the correct category (i.e., Personnel Costs, Operating Costs, and Equipment Costs – see below).

Include **only** those items covered by Grant Subaward funds. Applicants may supplement Grant Subaward funds with funds from other sources, but are not required to report them.

Allowable activities under this Program are:

- a. Planning,
- b. Contracted Security Personnel,
- c. Cybersecurity,
- d. Equipment,
- e. Training, and
- f. Management and Administration

Costs for salaries, employee benefits and operating costs are not allowed under this proposal. Allowable costs are:

- a. Consultants/Contractors
- b. Cybersecurity
- c. Equipment
- d. Training

e. Management and Administration (capped at 5% of the total Grant Subaward)

a. Personnel Costs – Salaries/Employee Benefits

Direct personnel costs for salaries and employee benefits are not allowed under this Grant. Applicants should place the costs for Management and Administration in this section of the budget pages.

b. Operating Costs

General operating costs are not allowed; however, Applicants should place the costs for consultants/contractors, cybersecurity, training (including travel costs for in-state training) and equipment costs less than \$5,000 per unit in this section of the budget pages.

c. Equipment Costs

Place costs for equipment with a useful life of more than one year and a cost of \$5,000 or more in this section.

10. Additional Forms/Documents

The following are required only if applicable:

- Payee Data Record ([STD 204](#))

This form is required only if the Applicant has not previously received a Grant Subaward from Cal OES.

E. ADMINISTRATIVE REQUIREMENTS

Subrecipients must administer their Grant Subawards in accordance with all [SRH](#) requirements. Failure to comply with these requirements can result in the withholding or termination of the Grant Subaward. The following section may be helpful for developing a proposal and for planning purposes:

- Audit Requirements (*SRH Part 14*);
- Communication and Internet Access (*SRH Section 1.070*);
- Certificate of Insurance (*SRH Section 2.015*);
- Monitoring (*SRH Part 13*);
- Report of Expenditures and Request for Funds (*SRH Section 9.025*); and
- Records Requirements (*SRH Part 12*).

**PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR
HEALTH CARE FACILITIES**

PART III – SELECTION AND FINALIZING THE GRANT SUBAWARD

- A. PUBLIC RECORDS ACT NOTICE
 - B. SELECTION OF PROPOSAL FOR FUNDING
 - C. FINALIZING THE GRANT SUBAWARD
-

A. PUBLIC RECORDS ACT NOTICE

Proposals are subject to the California Public Records Act, Government Code Section 6250, *et seq.* **Do not put any personally identifiable information or private information on this proposal.** If you believe that any of the information you are putting on this proposal is exempt from the Public Records Act, please indicate what portions of the proposal and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

B. SELECTION OF PROPOSAL FOR FUNDING

1. Proposal Rating

Eligible proposals received by the deadline will be evaluated by a four-member team. The rater scores are averaged and then ranked numerically. Proposals are evaluated numerically; no notes are taken during the evaluation. The Rating Sheet used for this process is included in Part IV of this RFP and is for informational purposes only.

2. Funding Decision

A proposal must receive a minimum score of 50% of available points on the Rating Sheet to be considered for funding.

Final funding recommendations are approved by the Chief Deputy Director of HCAI, and final funding decisions are made by the Director of Cal OES. Funding decisions are based on the following:

- The ranked score of the proposal;
- Consideration of priorities or geographical distribution specific to this RFP; and
- Any prior negative administrative or programmatic performance, if applicable.

Subrecipients previously funded by Cal OES will be reviewed for poor past compliance, including fiscal management, progress and annual reports, audit reports, and other relevant documentation or information. This review may result in one or more of the following actions:

- The Subrecipient may not be selected for funding;
- The amount of funding may be reduced; and/or
- Grant Subaward Conditions may be placed on the Grant Subaward.

3. Notification Process

All Applicants will be notified in writing, via electronic communication, of the results of the rating process. The notification will be sent only to the Official Designee (the person authorized to sign the Grant Subaward Face Sheet).

Applicants will receive one of the following:

- Letter of Congratulations to Applicants selected for funding;
- Letter of Denial to Applicants not selected for funding, including the Applicant's scores and information regarding the appeal process; or
- Letter of Ineligibility, including information regarding the appeal process:
 - to Applicants whose proposals were not read and rated; and
 - to Applicants who scored less than the required 50% of points possible, including the Applicant's scores and information regarding the appeal process.

C. FINALIZING THE GRANT SUBAWARD

1. Grant Subaward Application

Once selected for funding, Cal OES may require additional documentation to finalize the Grant Subaward Application package. The Program Specialist identified in the Award Letter can provide technical assistance in completing these components.

2. Grant Subaward

A copy of the executed Grant Subaward and pertinent attachments will be sent to the Grant Subaward Director. Subrecipients may request an advance of up to 25 percent of their awarded funds by completing the Advance of Grant Subaward funds Request (Cal OES Form 2-202) and submitting it after a Grant Subaward is approved. To receive future payments, the Grant Subrecipient shall submit a Report of Expenditures and Request for Funds ([Cal OES Form 2-201](#)).

a. Grant Subaward Conditions

Cal OES may add conditions to the Grant Subaward to execute the Grant Subaward. If conditions are added, these will be discussed with the Subrecipient, and a copy of the conditions will be sent to the Subrecipient when the conditions are made part of the Grant Subaward.

b. Grant Subaward Amounts

When the amount of funds available is limited, Cal OES may reduce the amount of the Grant Subaward from the amount requested by the Applicant. In addition, Cal OES reserves the right to negotiate budgetary changes with the Applicant prior to executing the Grant Subaward. If either of these actions is necessary, Cal OES will notify the Applicant prior to executing the Grant Subaward.

3. Standard Grant Subaward Funding Authority

Cal OES does not have the authority to disburse funds until the Grant Subaward is fully executed. Expenditures incurred prior to the beginning of the performance period will be disallowed. Once the Grant Subaward is finalized the Subrecipient may claim reimbursement for expenses incurred on, or after, the start of the Grant Subaward performance period.

If, during the term of the Grant Subaward, the state funds appropriated for the purposes of the Grant Subaward are reduced or eliminated by the California State Legislature, Cal OES may immediately terminate or reduce the Grant Subaward by written notice to the Subrecipient.

Cal OES Grant Subawards are subject to applicable restrictions, limitations, or conditions enacted by the California State Legislature, after the execution of the Grant Subaward.

**PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR
HEALTH CARE FACILITIES**

PART IV – RATING SHEET

Control # _____
Rater # _____
Applicant _____
Funds Requested: _____

<u>CATEGORY</u>	<u>TOTAL POINTS POSSIBLE</u>
1. PROBLEM STATEMENT	<u>30</u>
2. PLAN	<u>30</u>
3. PRIORITY POINTS	<u>20</u>
4. BUDGET PAGES AND NARRATIVE	<u>20</u>
TOTAL	<u>100</u>

Each of the above categories contain questions assigned a point value. The point scale is divided into five columns labeled **I, II, III, IV, and V**. The Applicant's response to each question is evaluated on the following criteria:

- I. ABSENT:** The response does not address the specific question, or a response was not provided.
- II. UNSATISFACTORY:** The response does not completely address the question. The information presented does not provide a good understanding of Applicant's intent, does not give the detailed information requested by the RFP, and/or does not adequately support the proposal or the intent of the Program.
- III. SATISFACTORY:** The response addresses the question and provides a good understanding of the Applicant's intent. The response adequately supports the proposal and the intent of the Program.
- IV. ABOVE AVERAGE:** The response provides a clear and detailed understanding of the Applicant's intent. The response presents a persuasive argument that supports the proposal and the intent of the Program.
- V. EXCELLENT:** The response contains clear, detailed, and relevant information. The response presents a compelling argument that supports the proposal and the intent of the Program.

Physical and Digital Infrastructure Security Grant (DF) Program for Health Care Facilities RFP

PROGRAMMATIC NARRATIVE					
<p>a. Problem Statement (Maximum 3600 characters for each question) How well does the proposal:</p>	0	3	7	11	15
<p>1) Thoroughly describe vulnerabilities which necessitate funding for the proposed project(s). Explain how the funding would be utilized to minimize these risks.</p> <p>In considering vulnerabilities, the Applicant should discuss the organization's susceptibility to destruction, incapacitation, or exploitation resulting from an act of violence and/or vandalism.</p>					
<p>2) Thoroughly describe potential consequences which necessitate funding for the proposed project(s). Explain how the funding would be utilized to minimize these risks.</p> <p>In considering potential consequences, the Applicant should discuss potential negative effects on the organization's assets, systems, and/or network if damaged, destroyed, or disrupted by an act of violence and/or vandalism.</p>					
<p>b. Plan (Maximum 3600 characters for each question) How well does the proposal:</p>	0	3	7	11	15
<p>1) Describe the key activities, enhancements and milestone events, including start and end dates, that lead to the accomplishment of the proposed project(s). Start dates should reflect the start of the associated key activities, and end dates should reflect when the milestone event will be completed.</p>					
<p>2) Explain how the organization will be safer at the end of the grant period of performance.</p>					
<p>c. Priority Points (Maximum 3600 characters for each question)</p>	0	2	5	7	10

Physical and Digital Infrastructure Security Grant (DF) Program for Health Care Facilities RFP

PROGRAMMATIC NARRATIVE					
How well does the proposal:					
1) Describe the underserved areas served, such as, rural areas, or other areas where there is a lack of access to abortion and reproductive health care. For areas with a lack of access, provide the distance to the nearest abortion facility.					
2) Describe the vulnerable populations served such as persons who are low income (defined as household income at or below 400% of the Federal Poverty Level, Limited-English Proficient (LEP), immigrants, LGBTQ+, and/or who have disabilities, as a percentage of your total patient population.					
d. Budget Pages & Narrative (Maximum 3600 characters) How well does the proposed Budget Pages & Narrative:	0	5	10	15	20
1) Describe the proposed physical and digital infrastructure security activities or enhancements, including the total State funds requested for each activity or enhancement, and how the activities or enhancements address the identified threat or vulnerability. Include any eligible costs that were purchased on or after July 1, 2022, for which you are requesting reimbursement.					

**PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT (DF) PROGRAM FOR
HEALTH CENTERS**

PART V – CHECKLIST

This checklist is provided to ensure that a complete proposal is submitted to Cal OES.

- GRANT SUBAWARD COVER LETTER – PLEASE SEE PART II, SECTION D
- GRANT SUBAWARD FACE SHEET ([Cal OES FORM 2-101](#)) – Signed by the Official Designee authorized to enter into the Grant Subaward.
- GRANT SUBAWARD CONTACT INFORMATION ([Cal OES FORM 2-102](#))
- GRANT SUBAWARD SIGNATURE AUTHORIZATION ([Cal OES FORM 2-103](#))
- GRANT SUBAWARD CERTIFICATION OF ASSURANCE OF COMPLIANCE ([Cal OES FORM 2-104](#)) – Signed by the Official Designee who signed the Grant Subaward Face Sheet and by the official delegating that authority
- GRANT SUBAWARD ATTESTATION OF SERVICES PROVIDED **ADD LINK**
- GRANT SUBAWARD BUDGET PAGES (EXCEL SPREADSHEET FORMAT) ([Cal OES FORM 2-106b](#) Pages with One Funding Source)
- PHYSICAL AND DIGITAL INFRASTRUCTURE SECURITY GRANT PROGRAM PROGRAMMATIC AND BUDGET NARRATIVE FORM **UNALTERED** **ADD LINK HERE**
- ADDITIONAL FORM, IF APPLICABLE
 - PAYEE DATA RECORD – Please complete if Applicant has not previously received a Grant Subaward from Cal OES ([Std. 204](#))