#### Listos California Grants: Frequently Asked Questions (FAQs)

#### **General Questions**

#### What is Listos California?

Listos California is a statewide campaign housed at the California Governor's Office of Emergency Services (Cal OES) that works with local, state, and tribal partners to boost disaster preparedness, response and recovery resources among high disaster risk and socially vulnerable communities.

#### Who are the current Listos California grantees?

See here the current Listos California grantees.

#### Listos California Grant Program

#### Where can we apply?

You can find the Listos California grants, and other grant opportunities, at the California Grants Portal.

See the individual Listos California Grants below:

- 2022-23 Listos California Tribal Grant (LI) Program RFP
- 2022-23 Listos California Target Grant (LG) Program RFP
- 2022-23 Listos California Statewide Grant (LS) Program RFP
  2022-23 Listos California CERT Support Grant (LC) Program RFP

#### Is Listos providing any training for the grant applications?

Yes, for those who are interested in attending the training please email <u>ListosGrants@caloes.ca.gov</u> to get an invite to the training. The training will be held on February 16, 2023.

Can Applicants apply for both the Listos California Target Grant (LG) Program and the Listos California Statewide Grant (LS) Program and receive funding for both?

According to Part I, Section D (1) on both Request for Proposals, Applicants cannot receive funding for both the Listos California Statewide Grant Program and the Listos California Target Grant Program. Only the first proposal submitted will be reviewed and scored. Applicants are encouraged to review each Program entirely to determine which one to apply for.

Can we apply for the indirect cost rate on the Grant Subaward Face Sheet form? Yes, you can apply the indirect cost calculation to your budget. Please refer to the 2023 Subrecipient Handbook page 40 (Section 4.045 Indirect Costs) for more detailed information.

### Who pays for campaign-branded materials? Does the Applicant need to account for this in their budget or will it be supplied by the State?

Applicant has the option of using the materials provided by the State. If the Applicant plans to create their own materials, the organization will need to budget for this and seek prior approval.

#### Do I need a DUNS/UEI number?

DUNS/UEI number is not required for state grants, areas requiring DUNS/UEI number can be left blank.

#### Where can the Grant Subaward Number be found?

Anywhere that a Grant Subaward Number is requested can be left blank. When an Applicant is awarded funds the Grant Subaward Number will be provided.

### For the Programmatic Narrative are we allowed to include tables or alter the template of the document?

Applicants must use the forms provided on our Cal OES website. The forms must be printed on plain white  $8 \frac{1}{2} \times 11$  paper and single sided. Applicants may not alter the formatting of any forms, including the Grant Subaward Programmatic Narrative (Cal OES Form 2-108) and the Grant Subaward Budget Narrative (Cal OES Form 2-107). No tables, charts, or changes to the margins are allowed.

Are there other Listos grants that would assist our county in getting our preparedness message out to other languages within our community? We encourage Applicants to visit <a href="here">here</a> should any new grants become available.

# When listing Training Material items in Operating Costs, does each particular item need to be listed as a separate line item or does it need to be grouped as "Training Materials?"

Itemize each item that the Applicant is purchasing. Example: Item, calculation, (Quantity x \$ Amount per item = Total), and a brief description the purpose of the item.

# For the Award Tier, can the Applicant include different types of engagements in their numbers - for example, community conversations, in-person training, virtual trainings, social media engagement, phone calls, etc.?

To determine what constitutes an engagement, refer to the <u>Listos California</u> <u>Community Resiliency Campaign, Preliminary Guidance for Defining and Tracking Engagements.</u>

### Applicant is committed to engaging (number), does this mean the Applicant is eligible to receive up to (award amount)?

According to Part I, Section F (1) – Funding Amount, award amounts are based on the number of engagements an Applicant commits to accomplish during the 19-month Grant Subaward performance period.

### For the required Cal OES Form 2-104, would it be acceptable for the CEO to sign the authorization section instead of the Chair of the Board?

The Governing Board Chair must be the one who signs the authorization section.

### Our organization is listed under multiple names. Which one should we use for the RFP?

Use the legal name that is registered with the Internal Revenue Service (IRS) website - find it here.

### Which form of signature does Cal OES prefer from the Applicant, manual or digital signatures?

Both manual and digital signatures are allowed.

## Where can the Applicant find a copy of the 2023 Subrecipient Handbook? You can find a copy of the 2023 Subrecipient Handbook here.

### Can one grant proposal cover more than one county, or must a grant proposal only include programming that is within a single county's borders?

A grant proposal can cover more than one county. Please enter the names of the counties served by the Grant Subaward on Cal OES Form 2-154.

### On Cal OES Form 2-101 (Grant Subaward Face Sheet) what do we enter for the fund source?

Select "LIST" from the drop-down menu.

### If Applicants are unable to get the required signatures before the deadline, can they submit the RFP first and then get the signatures after the deadline?

All applications must be submitted by the deadline. If there are signatures missing, submit what you have and if selected we can get the signatures later during the review of the forms.

#### What does the population number in the Award eligibility refer to?

The population number in the eligibility refers to the number of vulnerable populations that the Organization will serve.

### For Applicants that cover multiple locations, what address should they place on the Cal OES Form 2-101?

Applicants should place the address that is considered the headquarter/corporate office where mail can be received.

#### <u>Listos California CERT Support Grant Program</u>

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### The CERT Training Certification provided is not a fillable form. Is there one that may be typed and filled in?

Applicants can use the fill in option in Adobe or hand write and scan the form.

#### Can a nonprofit apply for two different CERT grants?

Applicants need to reference Part I of the RFP to make their own determination.