



REQUEST FOR APPLICATION

The California Governor's Office of Emergency Services (Cal OES) is soliciting applications for the following program:

2023 WINTER STORMS FLOOD RELIEF (WS) PROGRAM

Release Date: August 18, 2023, Revised: August 28, 2023

This Request for Application (RFA) provides detailed information and forms necessary to prepare an application for Cal OES grant funds.

PROGRAM SYNOPSIS

Description:

The purpose of the 2023 Winter Storms Flood Relief (WS) Program is to provide flood relief assistance to the communities of Pajaro and Planada, which are located within the counties of Monterey and Merced, respectively.

Eligibility:

Merced and Monterey counties are the only eligible Applicants.

Grant Subaward Performance Period:

July 1, 2023 – December 31, 2025

Available Funding:

Individual Applicants may request up to the amounts on the funding chart found in Part 1, F. Funding.

Submission Deadline:

September 1, 2023



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PART I – OVERVIEW

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A. PUBLIC RECORDS ACT NOTICE

Applications are subject to the Public Records Act, Government Code Section 7920.000, *et seq.* Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please indicate what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

B. CONTACT INFORMATION

Questions concerning this RFA, the application process, or programmatic issues must be submitted in writing by email to Christian.Condos@caloes.ca.gov.

C. SUBMISSION DEADLINE AND REQUIREMENTS

Applications must be emailed to Christian.Condos@caloes.ca.gov by **5:00 pm, PST, on Friday, September 1, 2023.**

D. ELIGIBILITY

Merced and Monterey counties are the only eligible Applicants.

E. GRANT SUBAWARD PERFORMANCE PERIOD

The Grant Subaward performance period is **July 1, 2023 – December 31, 2025.**

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F. FUNDING INFORMATION

There is \$40,000,000 available for the WS Program for the Grant Subaward performance period.

1. Funding Amount

Individual allocations are as follows:

Subrecipient	Implementing Agency	Allocation
County of Merced	Merced County Executive Office	\$20,000,000
County of Monterey	Department of Emergency Management	\$20,000,000

2. Fund Source

The WS Program is supported through the State General Fund. Cal OES's four-character code for this grant fund is WSFR. This code will be in the drop-down on the Grant Subaward Face Sheet (Cal OES form 2-101).

There is no match required for the WS Program.

3. Disbursement of Funds

Funds will be advanced once all required documentation has been completed and received by Cal OES.

G. PROGRAMMATIC INFORMATION

1. Program Description

The purpose of the WS Program is to provide flood relief assistance to the communities of Pajarao and Planada, which are located within the counties of Monterey and Merced, respectively.

2. Programmatic Components

Funding shall be available for assistance to individuals, households, and the community, including direct relief to all residents and workers, regardless of documentation and citizenship status.

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a. Allowable Activities

Assistance shall be available for purposes including, but not limited to:

- Direct relief;
- Home inspections;
- Remediation, repairs, and retrofits;
- Rental assistance;
- Vehicle replacement assistance;
- Infrastructure repairs, upgrades, and development; and,
- Community outreach.

NOTE: This list is illustrative and not exhaustive.

b. Duplication of Benefits

Benefits provided **shall not** be in duplication or replacement of benefits available or received through other existing assistance programs.

Acceptance of this funding and/or services supported by this funding may disqualify Applicants and/or individuals from receiving other state and federal funding recovery assistance that they may otherwise have qualified for.

3. Reporting Requirements

Progress Reports serve as a record for the implementation of the Grant Subaward. Statistics for Progress Reports must be collected biannually, even if there is no new information to report.

Information collected will include, but is not limited to:

- A description of each activity funded;
- Amount of funds spent on each activity; and,
- Number of individuals served for each activity.

There are **five** Progress Reports required for the Program. See the chart below for the report periods and due dates.

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Report	Report Period	Due Date
1 st Report	July 1, 2023 – December 31, 2023	January 30, 2024
2 nd Report	January 1, 2024 – June 30, 2024	July 30, 2024
3 rd Report	July 1, 2024 – December 31, 2024	January 30, 2025
4 th Report	January 1, 2025 – June 30, 2025	July 30, 2025
Final Report	July 1, 2025 – December 31, 2025	January 1, 2026

PART II – RFA INSTRUCTIONS

- A. SUBRECIPIENT HANDBOOK
 - B. APPLICATION FORMS
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A. SUBRECIPIENT HANDBOOK

Applicants are strongly encouraged to review the [SRH](#). The *SRH* outlines the terms and conditions that apply to Cal OES Grant Subawards and provides helpful information for developing an application, including a Glossary of Terms.

B. APPLICATION FORMS

Applicants must use the forms provided on our website. The forms must be printed on plain white 8½" x 11" paper and single sided. **Applicants may not alter the formatting of any forms, including the Grant Subaward Programmatic Narrative ([Cal OES Form 2-108](#)) and the Grant Subaward Budget Narrative ([Cal OES Form 2-107](#)).**

Applicants must complete and submit all required forms. Required forms for this Program are identified on the Checklist in Part III. All forms have written instructions. If a form requires a Grant Subaward number, leave this information blank. General information regarding each form is below.

1. Grant Subaward Face Sheet (Cal OES Form 2-101)

This form is the title page of the Grant Subaward that is signed by the Official Designee (*SRH Section 3.030*) and the Cal OES Director (or designee).

2. Grant Subaward Contact Information (Cal OES Form 2-102)

This form provides Cal OES with contact information for all relevant Subrecipient personnel. Information for each individual should be direct contact information.

3. Grant Subaward Programmatic Narrative (Cal OES Form 2-108)

This form is the main body of information describing the problem to be addressed, the plan to address the identified problem through appropriate and achievable objectives and activities, and the ability of the Applicant to implement the proposed plan.

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a. Problem Statement

A Problem Statement is not required.

b. Plan

In narrative form, address the following:

A plan for accomplishing all programmatic components listed in Part II, Section G, 2.

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PART III – CHECKLIST

This checklist is provided to ensure that a complete application is submitted to Cal OES. This also provides the order documents/forms should be organized.

The following forms/documents are required for all Subrecipients.

- GRANT SUBAWARD FACE SHEET ([Cal OES Form 2-101](#)) – Signed by the Official Designee authorized to enter into the Grant Subaward.
- GRANT SUBAWARD CONTACT INFORMATION ([Cal OES Form 2-102](#))
- GRANT SUBAWARD PROGRAMMATIC NARRATIVE ([Cal OES Form 2-108](#))
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