# December 2023 BSIR Webinar

December 2023 BSIR Training Material

- **Go to the Homeland Security Grants Processing webpage**

- **Alternatively, search Cal OES website:**
  1. Go to **https://caloes.ca.gov**
  2. Search for "**BSIR**"
  3. Click on the first result.
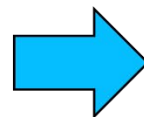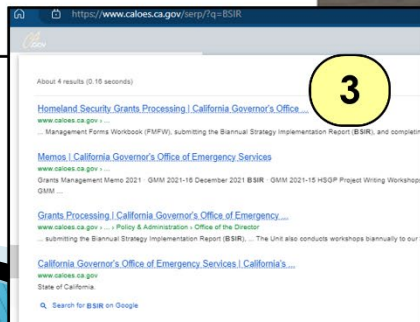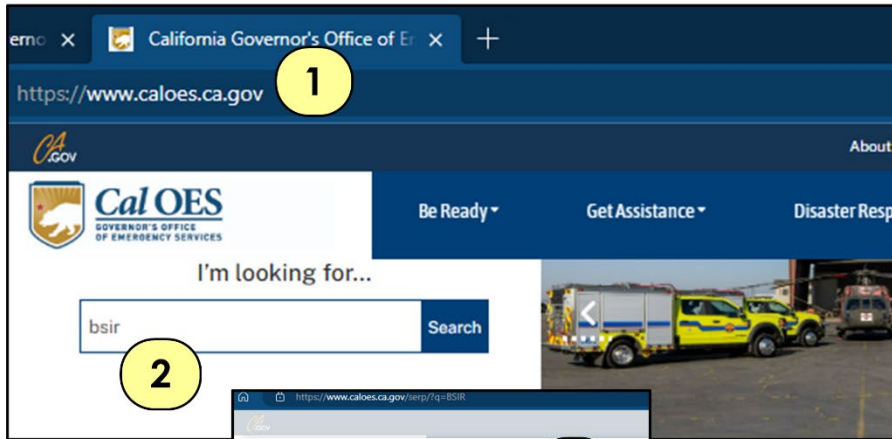
December 2023 Biannual Strategy Implementation Report (BSIR)

Webinar	Webinar
Webinar #1 **Wednesday, December 13, 2023** **9:30 AM – 11:30 AM** Call in: 805-618-2411 Conference ID: 880 109 114#	**Webinar #2 - Nonprofit Specific** **Wednesday, December 13, 2023** **1:30 PM – 3:30 PM** Call in: 805-618-2411 Conference ID: 127 455 220#
Webinar #3 – Nonprofit Specific **Thursday, December 14, 2023** **9:30 AM – 11:30 AM** Call in: 805-618-2411 Conference ID:114 887 54#	**Webinar #4** **Thursday, December 14, 2023** **1:30 PM – 3:30 PM** Call in: 805-618-2411 Conference ID: 790 579 127#

<u>Updates: All Grants</u> (1 of 2)

- Grant Years you are responsible for:

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
EMPG		✓	✓	✓	✓
EMPG-ARPA			✓		
HSGP	✓	✓	✓	✓	✓
NSGP	✓	✓	✓	✓	✓

- EMPG Subrecipients will report on Grants Awarded for FY 2020, FY 2021, FY 2022, FY 2023, and FY 2021 American Rescue Plan Act funding.

- HSGP & NSGP Subrecipients will report on Grants Awarded for FY 2019, FY 2020, FY 2021, FY 2022, and FY 2023.

BSIR IS OPEN!   **DON'T WAIT!**   **SUBMIT NOW!**

<u>Updates: All Grants</u> (2 of 2)

- Cal OES will submit FY 2018 grants on behalf of Subrecipients unless the Organization received a Time Extension

- Due to Cal OES:

<u>COB Friday, January 19, 2024</u>

BSIR IS OPEN!   **DON'T WAIT!**   **SUBMIT NOW!**

Updates: FY 2021 EMPG-ARPA (1 of 3)

- FY 2021 EMPG-ARPA Funding will be entered separately in the GRT.

- Do not combine with EMPG

Updates: FY 2021 EMPG-ARPA (2 of 3)

- EMPG-ARPA will use its own FMFW with project information

Updates: FY 2021 EMPG-ARPA (3 of 3)

- Label each project title with "**EMPG**" or "**EMPG-ARPA**"

- Copy project title and description from FMFW

- Example: "**EMPG-ARPA Project A**: Project Title"

Updates: HSGP National Priorities

- **Approved** National Priority projects should be submitted as is

- **Not approved** National Priority projects need to be updated according to FEMA Effectiveness review feedback

- All National Priority projects must be linked to the correct National Priority

- All projects must be linked to the correct IJ

Updates: HSGP Project Detail Tab (1 of 3)

There are 2 new sections in the Project Detail tab:

1. 2023 Investment Alignment and Fusion Center

2. 2023 National Priority Area Alignment

2023 Investment Alignment and Fusion Center	**1**	
Submission Type:*		State Submission
Investment Supported:*		Enhance Information and Intelligence Sharing and Cooperation with federal agencies, including DHS
Does this project support a Previously Awarded Investment? *		No

2023 National Priority Area Alignment	**2**	
National Priority Area:*		Information and Intelligence Sharing and Cooperation Inve
Does this project directly support a Fusion Center? *		No

2023 Investment Alignment and Fusion Center

- **Submission Type:** State Submission is the <u>only</u> selection

- **Investment Supported:** Choose the appropriate CA state IJ for this project

2023 Investment Alignment and Fusion Center	
Submission Type:*	State Submission
Investment Supported:*	Enhance Information a

<u>Updates: HSGP Project Detail Tab (3 of 3)</u>

2023 National Priority Area Alignment

- **National Priority Area:** Select appropriate National Priority Area for this project, or select "Not aligned with a National Priority Area"

- **Does this project directly support a Fusion Center?** Only select "Yes" if your organization is a nationally recognized Fusion Center

2023 National Priority Area Alignment	
National Priority Area:*	Not aligned with a I
Does this project directly support a Fusion Center? *	No ⌄

Reminder: Update Milestones

Indicate if milestones have been met and remember:

- Minimum of 3 milestones per project

- Maximum of 4 milestones per project

- Provide anticipated dates for each milestone

- Milestones should cover the life of the project

Milestones and NIMS Typing

Milestone	Milestone Complete	Remove
Obtain quotes from at least 3 vendors by 6/2020	☑	Remove
Select vendor and define contract parameters by 8/2020	☐	Remove
Complete installation and training by 10/2020	☐	Remove
Submit reimbursement request by 11/2020	☐	Remove
Add Milestone		

Questions?

Webinar Content

- Terminology

- BSIR Overview

- GRT Registration & User Log-in

- GRT Modules

- Entering and submitting BSIR Information (Funding Module)

- Submission/Workflow Process

Terminology

- **BSIR** – Biannual Strategy Implementation Report
  - Progress report to account for grant funding

- **GRT** – Grants Reporting Tool
  - Website used to report project information to FEMA

Terminology

- **Award**: 2 meanings depending on the tab
  - Award Tab: total amount of the grant funding
  - Project ($) Tab: amount budgeted for that specific project

| Recipients | Award | Project | Project ($) | Project Detail | Allocations |

Tabs
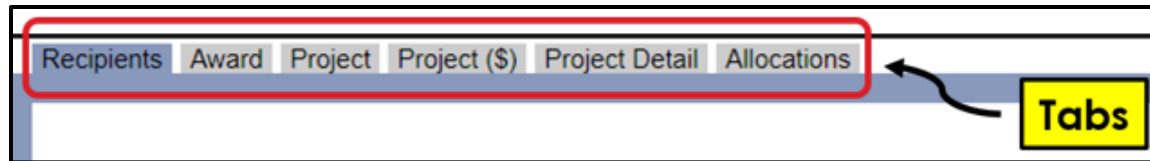
- **Obligated**: funds that have to be paid to a vendor for a good/service already provided, but have yet to be paid

- **Expended**: funds that have been paid to a vendor to fulfill an obligation

BSIR Overview

- Purpose of the BSIR:

  - Show the cumulative progress of your projects

  - Info collected is used by the Governor's office

- Most Importantly, BSIR is **MANDATORY** per federal regulations, which require performance measurement

BSIR Overview

- BSIR Reporting cycle is every 6 months:

  - <u>Winter BSIR</u>:   July 1 - December 31
  - <u>Summer BSIR</u>:   January 1 - June 30

- Cal OES uses BSIR to meet reporting requirements identified by the DHS/FEMA

- Cal OES and FEMA use the BSIR to determine feasibility and effectiveness of grant projects
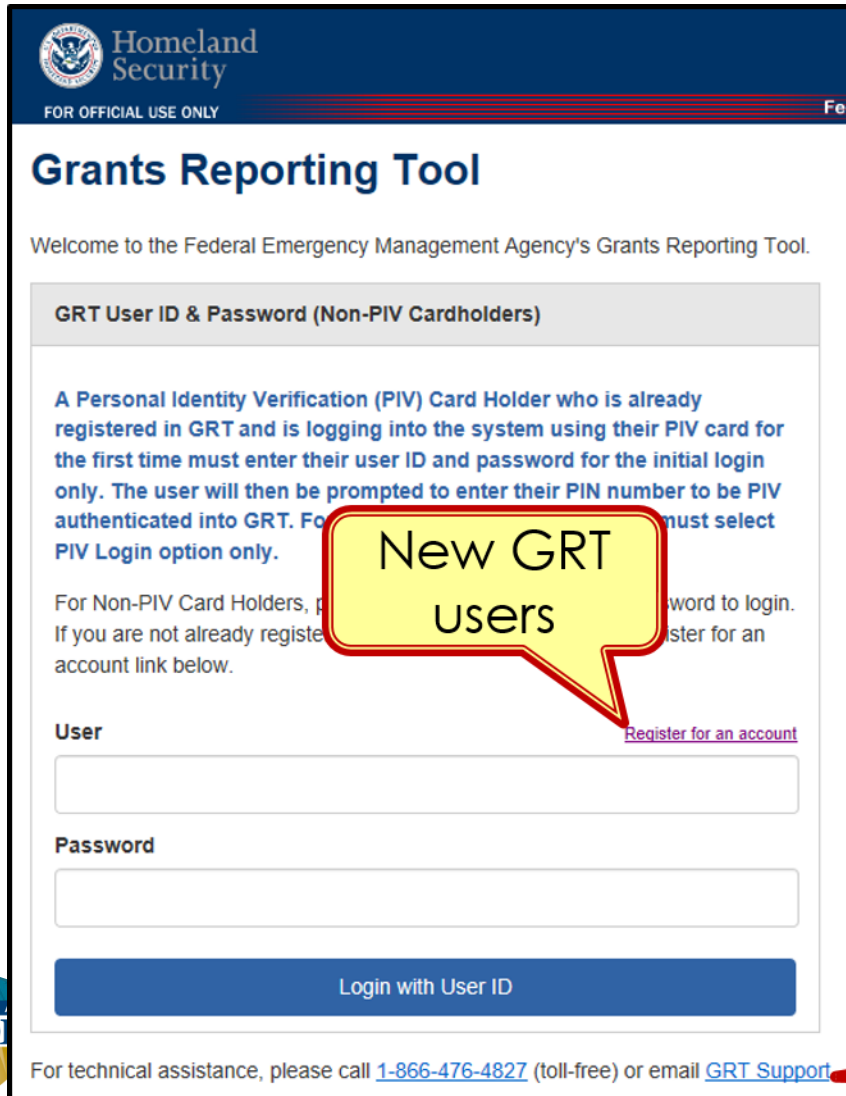
BSIR Deadlines: December 2023

February 09, 2024

FEMA

January 19, 2024

**Cal OES
(SAA)**

Subrecipients: Counties, Cities, Nonprofits, Tribes, and State Agencies
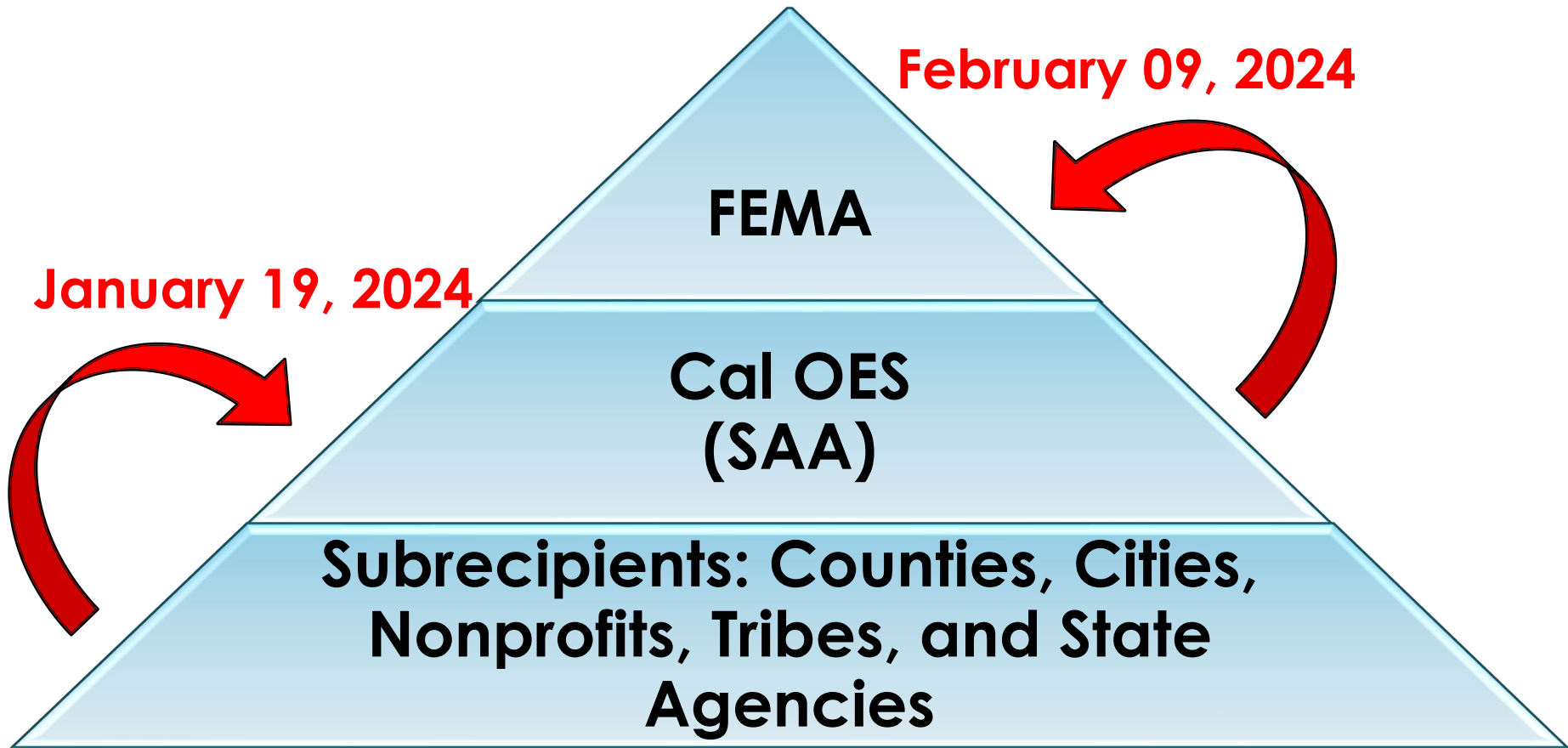
GRT REGISTRATION

GRT Homepage – www.reporting.odp.dhs.gov

Homeland Security
FOR OFFICIAL USE ONLY

Grants Reporting Tool

Welcome to the Federal Emergency Management Agency's Grants Reporting Tool.

GRT User ID & Password (Non-PIV Cardholders)

A Personal Identity Verification (PIV) Card Holder who is already registered in GRT and is logging into the system using their PIV card for the first time must enter their user ID and password for the initial login only. The user will then be prompted to enter their PIN number to be PIV authenticated into GRT. Fo... ...must select PIV Login option only.

For Non-PIV Card Holders, p... ...word to login. If you are not already registe... ...ster for an account link below.

New GRT users

User

Register for an account

Password

Login with User ID

For technical assistance, please call 1-866-476-4827 (toll-free) or email GRT Support

GRT Technical Support

- New users must register and be approved by program representative

- 45 days of inactivity locks out user

- Contact your program representative if your account is inactive or needs password reset

Registration Form – Step 1

Grants Reporting Tool
Federal Emergency Management Agency

Registration Form - Step 1

Please fill out the following fields and press "Next" when complete. Please make sure this information is correct and cu... correspondence will be sent to the point of contact e-mail address, so please make certain this address is correct. If yo... tablish one.

If you need assistance registering, a PDF tutorial is available. This tutorial requires Adobe Reader, which can be downl... click here to access the tutorial.

User Information

Name Prefix	Select a Prefi *
First Name	
Last Name	
Address Line 1	
Address Line 2	
City	
State	Select a State *
Zip Code	
Phone Number	Ext.
Fax Number	
E-mail address	

(1) Complete all fields with a red asterisk (*)

(2) Click on 'Next'

Clear | Next

Registration Form – Step 2

Registration – Step 3

Grants Reporting Tool
Federal Emergency Management Agency

Registration Form - Step 3

Please fill out the following fields and press "Subm[...] correct and current. Fields marked with an asterisk (*) are required.

User ID, Password, and Hint

Please assign a User ID and Password to yourself.

Passwords must be between 8 and 15 characters in length an[...]of a mix of the following: uppercase (A-Z), lowercase (a-z), numeric (0-9), and special characters (_#$). Passwords cannot start with a number (0-9) or a special character (_#$). Passwords[...]st not include simple keyboard patter[...]t to case (aa, dd, GG), and cannot include the username or the username separated by special characters.

User ID

Password

Confirm Password

Secret Question   Select a Secret Question

Secret Answer

Are you a U.S. Citizen?   ⦿ Yes
                              ○ No

Clear   Back   Submit

(8) User ID & Password

(9) Secret Question & Answer

(11) Click 'Submit'

(10) U.S. Citizen?

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Password Criteria

- 8 to 15 characters & contain at least one:
    - Uppercase letter (A-Z)
    - Lowercase letter (a-z)
    - Numeric character (0-9)
    - Special Character: **#**, **$**, _

- No character repeats, sequences, key patterns
- Cannot start with number or special character
- 3 failed log-in attempts in 24 hours locks account
- Must change password every 90 days
- Password must be different from the last password

<u>Things to Remember</u>

- When to call your program representative
  - o After registration
  - o To unlock your account
  - o Forgot or need to reset password

- All Subrecipients are "**Local Users**"

- Each User should have their <u>own</u> account

- Password must be changed every 90 days

- Double-check profile information for accuracy

GRT Introduction: Welcome Page and Users Module

GRT Modules

1. **Welcome**
2. **Funding**
3. **Organization**
4. **Users**
5. **Logout**

Users with Admin rights have access to the **Organization** module

Welcome Page - Help References

Users Module - User Detail Tab

Users Module - User Detail Tab

- Do <u>NOT</u> add role assignments
  - o Account will need re-approval and you'll be locked out

Role Assignment and User Permissions

Organization | California

Available

AA- TEST COUNTY
BZ-California Natural Resources Agency
BZ-Sacramento County Sheriff
EC-American Red Cross, Sacramento-Sierra Chapter
EC-Brawley, City of
EC-Commerce, City of
EC-Cudahy, City of
EC-Cupertino, City of
EC-Elk Gove, City of
EC-Half Moon Bay, City of

Assigned

OA-Happy County

>>>
<<<

U.S. Citizenship Status
○ Yes
○ No

(4) Save

User Type
○ Local (Local Jurisdictions, Other State Agencies/Non-SAAs)

Advise only one Administrator per organization

Administrative Privileges ☐

Revert to Saved | Save

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Organization Module - Subgrantees Tab

- This tab only exists for Administrator accounts.

- Cal OES enters contact info for your organization when you are awarded for the first time; may be incomplete.

- Please verify information for your organization's main Point of Contact

Organization Module - Subgrantee Detail Tab

FUNDING MODULE: CREATING & UPDATING PROJECTS

Funding Module - Recipients Tab

(2) Select **BSIR (December 2023)** for Reporting Period

(1) Select Award Year from drop-down list.

(3) Click name to enter data for selected grant year.

Funding Module

Funding Module - Award Tab

Funding Module - Project Tab

- Use recent FMFW to create/edit projects in GRT

- Project Ledger will have almost all the info needed

- SAA will adjust the award amount due to increase funding or disencumbered funds.

- *Save frequently:* 20 minute GRT time out.

- **Report FY, 2020, 2021, 2022, 2023 this reporting period.(FY 2018 & 2019 if Time Extension approved)**

Funding Module - Project Tab

(1) Click 'Project' Tab to enter/edit projects

| Recipients | Award | **Project** | Project ($) | Project Detail | Allocations |

Self Check

Current User:
Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Award Information - OA-Happy County - 2019 BSIR (December 19)

Project View: Project List ⌄   **Self-Check View:**
-- Select Self-Check View -- ⌄

Grantee/Subgrantee Self-Check: ERROR

Project Title	Funding Type	Funding	Project Status	Project Self-Check
001- Sustainment of Fusion Center Network System Manager & Intel Analysts	Passthrough to Local	$50,000	Data Entry In Progress	OK
003- Community Emergency Response Teams Training	Passthrough to Local	$10,000	Data Entry In Progress	OK
003- Responder Rescue Training	Passthrough to Local	$7,500	Data Entry In Progress	OK
004- Updating of pre-incident mapping for Cities of XX, YY and ZZ and surrounding areas	Passthrough to Local	$15,000	Data Entry In Progress	OK
005- Mass Fatality Incident Exercise 2019	Passthrough to Local	$12,500	Data Entry In Progress	OK

Comments

Funding Module – Project Tab (Create Project)

Funding Module: Project Tab (Create Project)

(1) Use <u>Project Ledger</u> to copy/ paste Project Title & Project Description

Funding Module: Project Tab (Create Project)

Recipients | Award | **Project** | Project ($) | Project Detail | Allocations

Current User:
Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Award Information - OA-Happy County - 2019 BSIR (December 19)

Project View: Create Project ⌄   **Self-Check View:** -- Select Self-Check View -- ⌄

Create P...

Required

(2) Select Project Type from the drop-down list

Project Title:* | Insert

Project Type:* | >>>>>>>>>>>>>>>SELECT<<<<<<<<<<<<<<<<
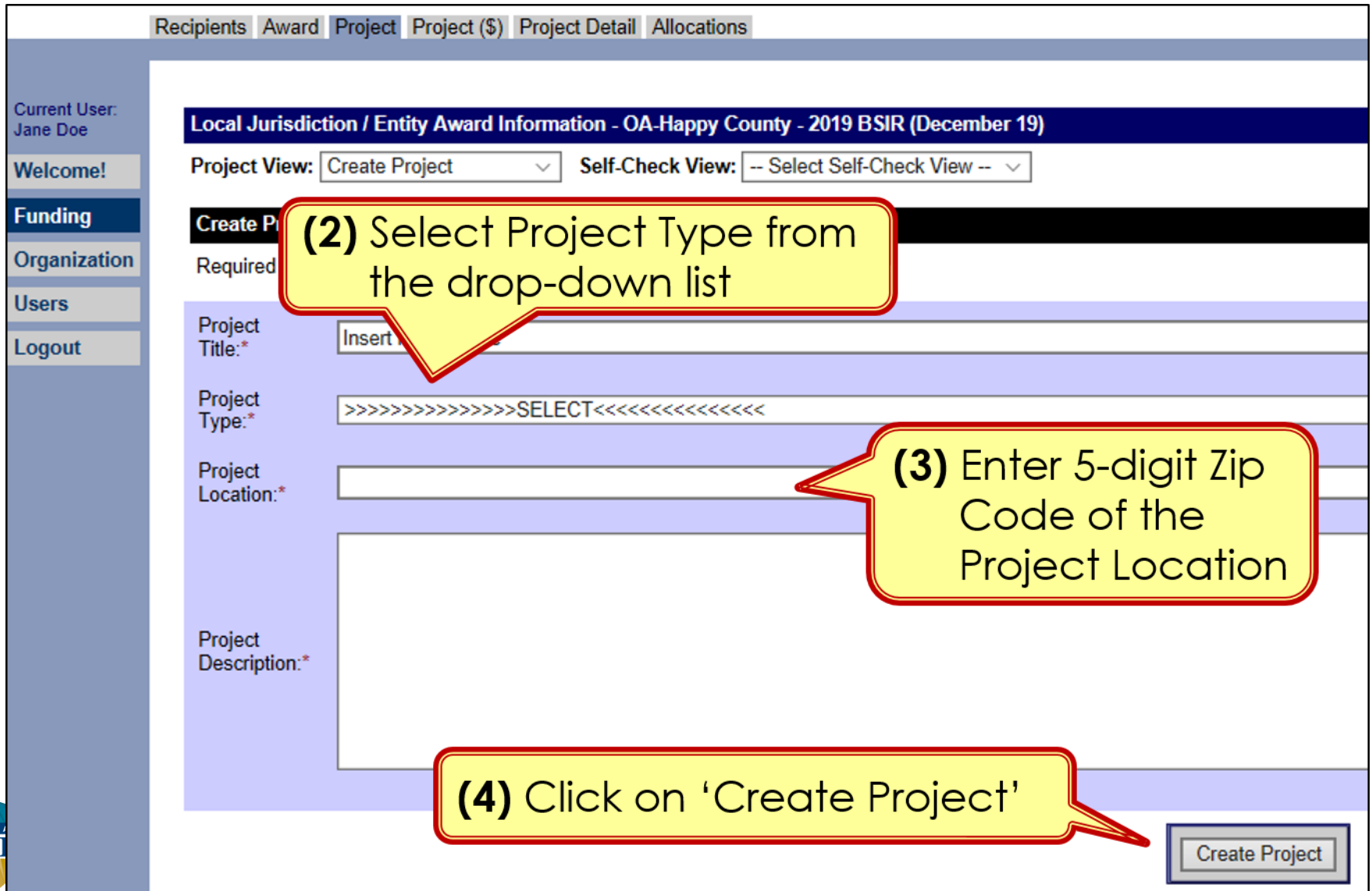
Project Location:*

(3) Enter 5-digit Zip Code of the Project Location

Project Description:*

(4) Click on 'Create Project'

Create Project

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Funding Module: Project Tab (Create Project)

Funding Module: Project Tab (Update Project)

Funding Module: Project ($) Tab (Update Project)

Funding Module: Project ($) Tab (Update Project)

(5) Enter **Budgeted Cost of Project** from FMFW into the **AWARD** field.

(6) Enter Total Approved amount in **EXPENDED** field.

(7) Save

Recipients | Award | Project | Project ($) | Project Detail | Allocations

Current User: Jane Doe

Welcome!

Funding

Organiz

Users

Logout

FY 2019 Grant Programs

	Award	Expended
SHSP		
2019 BSIR (June 20)	$20,000	

NSCR-UA

Project Number	Project Title	Project Description	Total Budgeted Cost	Total Approved
			115,000	-
002	ICS Training	Deliver two each ICS 300 and ICS 400 trainings throughout region reaching anticipated 90 participants	20,000	

Revert to Saved | Save | Save and Continue

Funding Module: Project Detail Tab

(1) Select 'Investment Supported' that matches IJ in Project Ledger.

NOTE: This page only applies to HSGP.

Funding Module: Project Detail Tab

(2) Use Project Ledger to answer questions. Complete all fields with a red asterisk (*).

Remember to use most recent **approved** FMFW

Funding Module: Project Detail Tab (Milestones)

(3) Provide a narrative description for each milestone (max 250 characters). Add 3-4 milestones, each with an expected date of completion.

Milestones and NIMS Typing

Milestone	Milestone Complete	Remove
Develop Training schedule and send out invi	✓	Remove
Select Venue to hold training	✓	Remove
Hold Training by 09/2021	☐	Remove
Submit Costs for reimbursement by 03/2022	☐	Remove
Add Milestone		

Does this project support a NIMS typed resource? *   No ⌄

Revert to Saved	Save	Save and Continue

(4) Check box when milestone is achieved.

(5) Select Yes or No if project supports NIMS typed resource (**If Yes, see next slide**)

(6) Click 'Save' or 'Save and Continue'

Funding Module: Project Detail Tab (NIMS Typing)

Milestones and NIMS Typing

Milestone	Milestone Complete	Remove
Develope Training schedule and send out in'	✓	Remove
Select Venue to hold training		
Hold Training by 09/2021		
Submit Costs for reimbursement by 03		
Add Milestone		

Does this project support a NIMS typed resource? * — Yes

Enter the name of the typed resources from the Resource Typing Library Tool *

Enter the ID of the typed resources from the Resource Typing Library Tool *

Click to access the Resource Typing Library Tool

(1) Use Resource Library Tool to find ID.

(2) Enter Name and ID of the typed resource

Revert to Saved | Save | Save and Continue

(3) Select 'Save' or 'Save and Continue'

BSIR Best Practices: Project Descriptions

- Project name must reflect the nature of the work

- Project descriptions should be:

  - Short
  - Precise
  - Descriptive

BSIR Best Practices: Project Descriptions

Make sure to address each of the following:

- **Who** is the project for?
  - Fusion Center, Emergency Operations Center, County Fire, etc.

- **What** is the project doing?
  - Updating plans, purchasing equipment, conducting training, etc.

- **Where** is the project being performed?
  - City, county, etc.

- **When** will the project start and end?
  - Needs to be within the period of performance of the grant

- **Why** the project necessary?
  - Include intended benefits

BSIR Best Practices: Milestones

Based on feedback from FEMA, the following criteria are required when developing project milestones:

- Minimum of 3 milestones per project

- Maximum of 4 milestones per project

- Provide anticipated dates for each milestone

- Milestones should cover the life of the project

Exercise
◦ Design Exercise by MM/YY
◦ Conduct Exercise by MM/YY
◦ Hold Meeting for Hot Wash by MM/YY
◦ After Action Report by MM/YY

Equipment
◦ Identify specs by MM/YY
◦ Solicit bids/draft RFB by MM/YY
◦ Select vendor, execute contract by MM/YY
◦ Receive equipment by MM/YY

Planning
◦ Schedule & Conduct Planning Meetings by MM/YY
◦ Draft plan by MM/YY
◦ Schedule & Conduct Final Planning Meeting by MM/YY
◦ Finalize updates to the plan by MM/YY

Example of **INSUFFICIENT** Project Description and Milestone

- **Project Title**: LE Teams

> Not a clear project title

- **Project Description**: Statewide State LE Team

> Not a clear project description (Who, What, Where, When, Why)

- **Milestones**:
  Increase response capability statewide

> Need to show a "Project Life Cycle", and the estimate completion date

Example of SUFFICIENT Project Title and Description

- **Project Title**: Active Shooter Full Scale Exercise

- **Project Description**: The County of Awesome will conduct [WHO] a multi-jurisdictional, full-scale active shooter exercise in [WHAT] Summer 2022 [WHEN] at Statelines H.S.; [WHERE] FY 20 funds for this exercise will be associated with backfill and overtime costs to test communications and mass care service capabilities. [WHY]

Example of **SUFFICIENT** Milestones

1. Create Exercise Plan by October, 2023

2. Complete EHP and submit to Cal OES by November, 2023

3. Conduct exercise by January, 2024

4. Prepare/submit After Action Report by March, 2024

4. Prepare/submit After Action Report by March, 2023

1. Create Exercise Plan by October, 2022

3. Conduct exercise by January, 2023

2. Complete EHP and submit to Cal OES by November, 2022
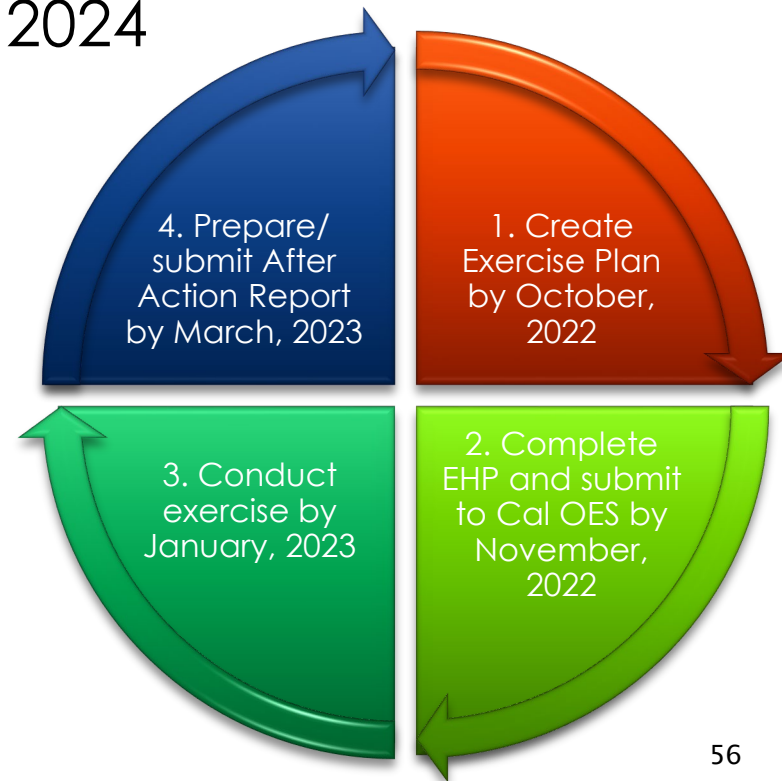
Funding Module: Allocation Tab

Recipients | Award | Project | Project ($) | Project Detail | Allocations

Local Jurisdiction / Entity Award Information - OA-Happy County - 2019 BSIR

Solution Area: [Planning ▼]

(1) Select Solution Area for this project. **NOTE**: Defaults to Planning

Project Title: 001- Sustainment of Fusion Center Network Analysts

Project Description: Funding to support (3) contractor and (4) XX Network Program Manager

Total Project Funding:

SHSP	$50,000
UASI	
EMPG	
NSGP-UA	
OPSG	
NSGP-S	
Total	$50,000
	OK

Total Solution Area Funding:

Planning	
Organization	$50,000
Equipment	
Training	
Exercises	
Management & Administration	
Total	$50,000

Solution Area Subcategories

SHSP

Public education & outreach

2019 BSIR
(December 19)

Develop scenario plans that incorporate the range of prevention, protection, response and recovery activities

(2) Scroll Down to enter funding into the Solution Area Subcategories for this project

Funding Module: Allocation Tab

How to Find Solution Area Sub-Category for a Project

1. Find project in Project Ledger and identify solution area
2. Go to the solution area worksheet in FMFW
3. Find project on this worksheet
4. Find Solution Area Sub-Category & Expenditure columns

Modifying Projects

Funding Module – Modifying a Project

(1) Go to **Project** tab

(2) Select **Project List**

(3) Click project to be modified to go to **Project ($)** tab

Recipients | Award | Project | Project ($) | Project

Current User: Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Award Information - OA-Happy County - 2019 BSIR (June 20)

Project View: Project List   **Self-Check View:** -- Select Self-Check View --   Grantee/Su

Project Title	**Funding Type**	**Funding**	**Proj**
☐ 001: Install security fencing around parking lot	Passthrough to Local	$50,000	Data En

Comments

Funding Module - Modifying a Project

Funding Module - Modifying Project Details

Recipients | Award | Project | Project ($) | Project Detail | Allocations

Current User: Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Award Information - OA-Happy County - 2019 BSIR

Required fields are marked with an asterisk *

Project Detail

Project Title: 001: Install security fencing around parking lot

Project Description: Install steel-reinforced fencing around perimeter with

Self-Check: OK

2019 Investment Alignment and Fusion Center

There is no investment information due to the funding of the project.

2019 BSIR (June 20) Core Capability and Project Details

Primary Core Capability:* Physical Protective Measures

Capabilities Building:* Build

Deployable:* No

Shareable:* No

Project Status:* On Schedule

Project Management Step:* Execute

Start Date (mm/yyyy):* 11/2019

End Date (mm/yyyy):* 12/2020

Does this project require new construction, renovation, retrofitting or modifications of existing structure? * Yes

Milestones and NIMS Typing

Milestone	Milestone Complete	Remove
Gather quotes and develop plans by 7/2020	☐	Remove

Add Milestone

Revert to Saved | Save | Save and Continue

(1) Click **Project Detail** tab

(2) Edit Core Capability and details.

(3) Edit milestones and mark completion.

(4) Save

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Funding Module - Modifying Project Allocations

(1) Click **Allocations** Tab

(2) Select Solution Area for this project

(3) Scroll Down to enter the **New** funding into the Solution Area Subcategories for this project.

Funding Module - Modifying Project Allocations

Recipients | **Award** | **Project** | **Project ($)** | **Project Detail** | **Allocations**

Current User:
Jane Doe

Welcome!

Funding

Organization

Users

Logout

Solution Area Subcategories

	NSGP-UA	Total
Physical Security Enhancement Equipment		
2019 BSIR (December 19)	- - -	- - -
2019 BSIR (June 20)	$50,000	$50,000

↓↓ **Scroll down to get to Disciplines** ↓↓

Disciplines

	NSGP-UA	
Not for Profit/Non-Profit		
2019 BSIR (December 19)	- - -	- - -
2019 BSIR (June 20)	$50,000	$50,000

(4) Enter amount in both **Solution Area Subcategory** & **Discipline**

Revert to Saved | Save | Save and Continue

(5) Save

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FOUR GRT SELF-CHECKS

Self-Check #1 - Project List View

Project Tab

(1) Self Check #1 Project List - check for green OK

Click this drop-down to go to next self-check.

Self-Check #2 - Grant Program View

Self-Check #3 – Solution Area View

(3) Solution Area View

Check for green OK's

Self-Check #4 – Project Validation View

BSIR (2-STEPS) SUBMITTAL FOR EACH GRANT AWARD YEAR

Funding Module - Submission

Funding Module - Submission

(2) Make sure all projects are checked

(3) Click on '**Submit**'

Funding Module - Submission

Homeland Security
FOR OFFICIAL USE ONLY

Grants Reporting Tool
Federal Emergency Management Agency

Recipients | Award | Project | Project ($) | Project Detail | Allocations

(4) Status should say 'Project Submitted'

Current User:
Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Award Information - OA-Happy County - 2016 BSIR (December 16)

Project View: Project List ▼   Self-Check View: -- Select Self-Check View -- ▼   Grantee/Su...ee Self-Check: OK

	Project Title	Funding Type	Funding	Project Status	Project Self-Check
☐	001- Sustainment of Fusion Center Network System Manager & Intel Analysts	Passthrough to Local	$1,000,000.00	Project Submitted	OK
☐	002- ICS Training	Passthrough to Local	$60,000.00	Project Submitted	OK
☐	003- Responder Rescue Training	Passthrough to Local	$147,500.00	Project Submitted	OK
☐	004- Strike Team/Task Force Leader Training	Passthrough to Local	$57,500.00	Project Submitted	OK
☐	005- Mass Transportation & Evacuation Plans & Protocols	Passthrough to Local	$265,000.00	Project Submitted	OK
☐	006- Updating of pre-incident mapping for Cities of XX, YY, ZZ and surrounding areas	Passthrough to Local	$57,000.00	Project Submitted	OK
☐	007- Regional Fire/EMS Communications Center Security Enhancements	Passthrough to Local	$54,542.00	Project Submitted	OK
☐	008- Catastrophic Incident Plans & Protocols	Passthrough to Local	$160,000.00	Project Submitted	OK
☐	009- Mass Fatality Incident Exercise 2016	Passthrough to Local	$578,000.00	Project Submitted	OK
☐	010- COOP/COG Planning City, County, and Special Districts	Passthrough to Local	$25,000.00	Project Submitted	OK

Comments

(5) Click **'Check All'** again

Check All   Clear All

[Submit]   [Change Status]   [Delete]

CAL OES

Funding Module - Submission

Grants Reporting Tool

Homeland Security
FOR OFFICIAL USE ONLY

(6) Make sure all projects have a check

Recipients | Award | Project | Proje...

Current User:
Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Aw...

Project View: Project List

Grantee/Subgrantee Self-Check: OK

	Project Title	Funding Type	Funding	Project Status	Project Self-Check
✓	001- ...stainment of Fusion Center Network System Manager & Intel Analysts	Passthrough to Local	$1,000,000.00	Project Submitted	OK
✓	002- ICS Training	Passthrough to Local	$60,000.00	Project Submitted	OK
✓	003- Responder Rescue Training	Passthrough to Local	$147,500.00	Project Submitted	OK
✓	004- Strike Team/Task Force Leader Training	Passthrough to Local	$57,500.00	Project Submitted	OK
✓	005- Mass Transportation & Evacuation Plans & Protocols	Passthrough to Local	$265,000.00	Project Submitted	OK
✓	006- Updating of pre-incident mapping for Cities of XX, YY, ZZ and surrounding areas				
✓	007- Regional Fire/EMS Communications Center Security Enhancements				
✓	008- Catastrophic Incident Plans & Protocols				
✓	009- Mass Fatality Incident Exercise 2016				
✓	010- COOP/COG Planning City, County, and Special Districts				

Comments

Projects have been updated. GA 12/13/16

(7) Make comment that projects have been updated, initial & Date

Check All Clear All

[Submit] [Change Status] [Delete]

For Addi... Detailed Information on the Project tab click here
Steps f... Project to SAA/DTG:

(8) Click on '**Submit**'

Funding Module - Submission

Grants Reporting Tool

Federal Emergency Management Agency

Homeland Security
FOR OFFICIAL USE ONLY

Recipients | Award | Project | Project ($) | Project Detail | Allocations

Current User:
Jane Doe

Welcome!

Funding

Organization

Users

Logout

Local Jurisdiction / Entity Award Information - OA-Happy County - 2016 BSIR (December 16)

Project View: Project List ▼ **Self-Check View:** -- Select Self-Check View -- ▼   **Grantee/Subgrantee Self-Check:** OK

Project Title	Funding Type	Funding	Project Status	Project Self-Check
001- Sustainment of Fusion Center Network System Manager & Intel Analysts	Passthrough to Local	$1,000,000.00	Submitted to SAA/DTG	OK
002- ICS Training	Passthrough to Local	$60,000.00	Submitted to SAA/DTG	OK
003- Responder Rescue Training	Passthrough to Local	$147,500.00	Submitted to SAA/DTG	OK
004- Strike Team/Task Force Leader Training	Passthrough to Local	$57,500.00	Submitted to SAA/DTG	OK
005- Mass Transportation & Evacuation Plans & Protocols	Passthrough to Local	$265,000.00	Submitted to SAA/DTG	OK
006- Updating of pre-incident mapping for Cities of XX, YY, ZZ and surrounding areas	Passthrough to Local	$57,000.00	Submitted to SAA/DTG	OK
007- Regional Fire/EMS Communications Center Security Enhancements	Passthrough to Local	$54,542.00	Submitted to SAA/DTG	OK
008- Catastrophic Incident Plans & Protocols	Passthrough to Local	$160,000.00	Submitted to SAA/DTG	OK
009- Mass Fatality Incident Exercise 2016	Passthrough to Local	$578,000.00	Submitted to SAA/DTG	OK
010- COOP/COG Planning City, County, and Special Districts	Passthrough to Local	$25,000.00	Submitted to SAA/DTG	OK

(9) Status should say '**Submitted to SAA/DTG**'

Completing BSIR (7 Steps)

Step 1
- Login to GRT website

Step 2
- Check/Update Users & Organization Module

Step 3
- Have your most recent approved FMFW ready

Step 4
- Complete Funding Module (each year)

Step 5
- Review 4 Self-Checks

Step 6
- Submit each project to SAA (2 steps submission)

Step 7
- Notify your Program Representative

BSIR is due to Cal OES by COB

Friday, January 19, 2024

Questions?

Review December 2023 BSIR Training Material:

- PowerPoints are posted on the Grants Processing page: https://www.caloes.ca.gov/office-of-the-director/policy-administration/finance-administration/grants-management/grants-processing/homeland-security-grants-processing/

- Webinar #1 (HSGP & EMPG) Wednesday, December 13, 2023; 9:30 AM-11:30 AM
- Webinar #2 (Nonprofit) Wednesday, December 13, 2023; 1:30 PM-3:30 PM
- Webinar #3 (Nonprofit) Thursday, December 14, 2023; 9:30 AM-11:30 AM
- Webinar #4 (HSGP & EMPG) Thursday, December 14, 2023; 1:30 PM-3:30 PM

Contact your Program Representative

- Shared E-mail Nonprofit.Security.Grant@caloes.ca.gov

Contact Homeland Security & Emergency Management Grants Processing Unit

- Shared E-mail HSEM_GP@caloes.ca.gov