



**GRANT MANAGEMENT MEMORANDUM
GMM 2024-04**

Date: March 20, 2024

To: **All California Governor's Office of Emergency Services (Cal OES) Homeland Security Grant Program (HSGP) Subrecipients**

From: Cal OES Grants Management

Subject: Fiscal Year (FY) 2024 HSGP Application Updates

On March 19, 2024, the Federal Emergency Management Agency (FEMA) provided State Administrative Agencies (SAAs) HSGP policy updates for FY2024, including updates to the National Priority Area (NPA) minimum spend requirements. This memo provides HSGP policy updates for FY 2024 to help facilitate the information necessary to submit a successful and complete federal application.

FY 2024 HSGP NPAs and required minimum spend update are as follows:

- Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS – **no minimum spend requirement.**
- Enhancing the protection of soft targets/crowded places – **no minimum spend requirement.**
- Enhancing cybersecurity – **no minimum spend requirement.**
- Enhancing community preparedness and resilience – **no minimum spend requirement.**
- Combating domestic violent extremism – **no minimum spend requirement.**
- Enhancing election security – **3% minimum spend.**

Subrecipients are to allocate a total of **30%** of SHSP and UASI award funds across the six NPAs. Election Security is the only national priority with a minimum spend totaling **3%**. Subrecipients will have the flexibility to allocate the remaining **27%** across the remaining priorities.

Law Enforcement Terrorism Prevention Activities (LETPA) minimum requirement will remain at **35%** of the award. For an activity to be classified as LETPA, it must have both a law enforcement and terrorism prevention nexus. The LETPA project description must include an explanation on how the expenditure has both the law enforcement and terrorism prevention nexus.

The FY 2024 HSGP NOFO is expected to be released in the coming months. Cal OES Grants Management will follow-up with a final deadline for Subrecipients to submit revised FY 2024 projects with final allocations once the FY 2024 HSGP NOFO is released. We will provide as much time as possible to Subrecipients for project changes, however, we at Cal OES need time for our complex internal review and submission process. This is to ensure projects are eligible, appropriately linked to investment justifications, specifically NPAs, LETPA requirements, and aligned to proper core capabilities. We appreciate your patience and cooperation during this coordinated effort.