



## GRANT MANAGEMENT MEMORANDUM GMM 2023-18

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**Date:** December 21, 2023

**To:** All Emergency Management Performance Grant (EMPG) Program Subrecipients

**From:** Cal OES Grants Management

**Subject:** EMPG National Qualification System (NQS) Requirement

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The purpose of this memorandum is to address the NQS for EMPG Subrecipients. The NQS provides:

- Foundational guidelines for jurisdictions related to the qualification of personnel within the National Incident Management System;
- Common language and standardized approach for qualifying, certifying, and credentialing incident management and support personnel; and
- Tools for jurisdictions and organizations to share resources.

In FY 2022, Subrecipients were *encouraged to begin planning for the NQS implementation*. Additional information pertaining to NQS is available on the [FEMA website](#).

As an FY 2023 EMPG post-award requirement, Subrecipients are required to work towards implementation of NQS by developing an Implementation Plan, by adhering to at least one of the following requirements:

- Adopt the FEMA Emergency Management Institute (EMI) 2300 Series Training **and** the [FEMA Position Task Book](#);
- Adopt Cal OES's Credentialing Program; or
- Implement their own program using the [FEMA Implementation Plan Template](#).

The FY 2023 EMPG Quarterly Reports will be updated to capture how the NQS requirement is being met.