



**GRANT MANAGEMENT MEMORANDUM  
GMM 2023-17**

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**Date:** December 6, 2023

**To:** All California Governor's Office of Emergency Services (Cal OES) Homeland Security Grant Program (HSGP), Nonprofit Security Grant Program (NSGP), and Emergency Management Performance Grant (EMPG) Program Subrecipients

**From:** Cal OES Grants Management

**Subject:** December 2023 Biannual Strategy Implementation Report (BSIR)

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The Federal Emergency Management Agency (FEMA) opened the December 2023 BSIR in the Grants Reporting Tool (GRT). Completion of the BSIR is a requirement of the HSGP, NSGP, and EMPG.

In preparation for submission of the December 2023 BSIR, Cal OES will be hosting webinars to provide technical assistance for completing the BSIR. HSGP and NSGP Subrecipients will need to report on FY 2019, FY 2020, FY 2021, FY 2022, and FY 2023 funding. EMPG Subrecipients will need to report on FY 2021, FY 2022, FY 2023, and FY 2021 American Rescue Plan Act funding.

**The December 2023 BSIR is due to Cal OES by COB Tuesday, January 9, 2024**

**Webinar #1**  
**Wednesday, December 13, 2023**  
**9:30 AM – 11:30 AM**  
[Click here to join the meeting](#)  
Call in: 805-618-2411  
Conference ID: 880 109 114#

**Webinar #2 - Nonprofit Specific**  
**Wednesday, December 13, 2023**  
**1:30 PM – 3:30 PM**  
[Click here to join the meeting](#)  
Call in: 805-618-2411  
Conference ID: 127 455 220#

**Webinar #3 - Nonprofit Specific**  
**Thursday, December 14, 2023**  
**9:30 AM – 11:30 AM**  
[Click here to join the meeting](#)  
Call in: 805-618-2411  
Conference ID: 114 887 54#

**Webinar #4**  
**Thursday, December 14, 2023**  
**1:30 PM – 3:30 PM**  
[Click here to join the meeting](#)  
Call in: 805-618-2411  
Conference ID: 790 579 127#

For additional information regarding the December 2023 BSIR, please contact your Program Representative.