



***Cal* OES**

**GOVERNOR'S OFFICE
OF EMERGENCY SERVICES**

**Fiscal Year (FY) 2025
Nonprofit Security Grant Program**

***California Supplement to the
Federal Notice of Funding Opportunity (NOFO)***

October 2026

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Federal Program Announcement

On August 1, 2025, the U.S. Department of Homeland Security/ Federal Emergency Management Agency (DHS/FEMA) issued the [FY 2025 Nonprofit Security Grant Program \(NSGP\)](#), [Notice of Funding Opportunity \(NOFO\)](#) and [FEMA Preparedness Grants Manual](#).

Subrecipients must follow the programmatic requirements in the [NOFO](#), [FEMA Preparedness Grants Manual](#), and the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in [Title 2, Code of Federal Regulations \(C.F.R.\), Part 200](#).

Information Bulletins

DHS issues [Information Bulletins](#) (IBs) to provide updates, clarification, and new requirements throughout the life of the grant.

Purpose of the California Supplement

The FY 2025 NSGP California Supplement to the [NOFO](#) (State Supplement) is intended to complement, rather than replace, the [NOFO](#) and the [FEMA Preparedness Grants Manual](#). Applicants are highly encouraged to thoroughly read the [NOFO](#) and [FEMA Preparedness Grants Manual](#) before referring to the State Supplement. The State Supplement will highlight additional California policies and requirements applicable to the FY 2025 NSGP.

Key Changes to the FY 2025 NSGP

Payment Review Process:

All FY 2025 NSGP reimbursement requests must be reviewed and approved by FEMA prior to drawdowns. Supporting documentation will be required with each payment request to demonstrate that expenses are allowable, allocable, reasonable, and necessary under [2 C.F.R. Part 200](#) and in compliance with the grant's NOFO, award terms, and applicable federal regulations.

Purchasing Under a FEMA Award: 2024 OMB Revisions:

The Office of Management and Budget (OMB) has updated parts of the OMB Guidance for Grants and Agreements in Title 2 of the Code of Federal Regulations. These updates will apply to FEMA awards with an award date on or after October 1, 2024.

Key changes include updates to the federal procurement standards at [2 C.F.R. §§ 200.318 – 200.328](#), which govern how FEMA award recipients and subrecipients must conduct purchases under a FEMA award.

Key Changes to the FY 2025 NSGP Cont.

FEMA will update its policy and guidance documents to incorporate these revisions, but for now, please refer to the [Purchasing Under a FEMA Award: 2024 OMB Revisions Fact Sheet](#) for more information.

Details on all the 2 C.F.R. revisions can be found on the [Federal Register's Guidance for Federal Financial Assistance webpage](#).

For more information on the federal procurement standards, visit [Contracting with Federal Funds for Goods and Services Before, During and After Disasters | FEMA.gov](#).

Training Request for Federal Tracking Numbers:

To streamline and enhance workflow, the California Specialized Training Institute (CSTI) has transitioned to an online form submission platform for submission of federal tracking number requests. CSTI will no longer accept emailed PDF submission. Once a form is submitted, you will receive automated notifications. To access the federal tracking number requests please visit the Cal OES webpage here: [Request for Federal Tracking Number](#).

Contractor/Vendor Licensing:

To ensure compliance with the California Contractors State License Board (CSLB) and Department of Consumer Affairs (DCA), subrecipients must complete and submit a [Certification of Contractor/Vendor Licensing Form](#) with their application. This form certifies that any selected contractor(s) or vendor(s), including contracted security personnel who perform work under the subaward, has a current, active, and unrestricted license from CSLB or DCA.

Quarterly Performance Report:

Subrecipients must submit Quarterly Performance Reports for the duration of the Grant Subaward Period of Performance or until all grant activities are completed and the subaward is formally closed by Cal OES.

Required Documents:

Supporting documentation and/or additional information will be required as part of the reimbursement process, including before and after photos of the allowable costs.

Grants Management Memoranda

Cal OES issues [Grant Management Memoranda](#) (GMMs) which provide additional information and requirements regarding NSGP funds.

Eligible Subrecipients	Eligible Applicants, referred to as Subrecipients, are nonprofit organizations that are described under Section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and exempt from tax under Section 501(a) of such code.
Subrecipient Allocations	FY 2025 NSGP Subrecipient allocations are included in Attachment A.
Supplanting	Grant funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Subrecipients may be required to provide supporting documentation that certifies a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. Supplanting will result in the disallowance of the activity associated with this improper use of federal grant funds.
Public/Private Organizations	Subrecipients may contract with any other public or private organizations to perform eligible activities on approved NSGP projects.
Debarred/ Suspended Parties	Subrecipients must not make or permit any award (subaward or contract) at any tier, to any party, that is debarred, suspended, or otherwise excluded from, or ineligible for, participation in federal assistance programs. Subrecipients must obtain documentation of eligibility prior to making any subaward or contract funded by NSGP funds and must be prepared to present supporting documentation to monitors/auditors. Before entering into a Grant Subaward, the Subrecipient must notify Cal OES if it knows if any of the principals under the subaward fall under one or more of the four criteria listed at 2 C.F.R. § 180.335. The rule also applies to Subrecipients who pass-through funding to other local entities. If at any time after accepting a subaward, Subrecipients learn that any of its principals fall under one or more of the criteria listed at 2 C.F.R. § 180.335, immediate written notice must be provided to Cal OES and all grant activities halted until further instructions are received from Cal OES. The rule also applies to subawards passed through by Subrecipients.

FY 2025 Program Priorities

DHS/FEMA annually publishes the [National Preparedness Report](#) (NPR) to report national progress in building, sustaining, and delivering the core capabilities outlined in the goal of a secure and resilient nation. This analysis provides a national perspective on critical preparedness trends for whole community partners to use to inform program priorities, allocate resources, and communicate with stakeholders about issues of concern.

NSGP seeks to integrate the preparedness activities of nonprofit organizations that are at high risk of a terrorist attack with broader state and local preparedness efforts.

DHS/FEMA continually assesses changes to the threat landscape to further the National Preparedness Goal of a secure and resilient nation. The following is the national priority area for FY 2025:

- Enhancing the protection of soft targets/crowded places

The following are second-tier priorities that help implement a comprehensive approach to securing communities:

- Effective planning;
- Training and awareness campaigns;
- Equipment and capital projects, and
- Exercises

Whole Community Preparedness

Subrecipients should engage with the whole community to advance individual and community preparedness and to work as a nation to build and sustain resilience. In doing so, Subrecipients are encouraged to consider the needs of individuals with access and functional needs and limited English proficiency in the activities and projects funded by the grant.

Subrecipients should utilize [established best practices for whole community inclusion](#) and engage with stakeholders to advance individual and jurisdictional preparedness and resilience. Subrecipients are encouraged to consider the necessities of all Californians in the activities and projects funded by the grant, including children, seniors, individuals with disabilities or access and functional needs, individuals with diverse culture and language use, individuals with lower

Whole Community Preparedness Cont.

economic capacity, and other underserved populations. Additional information regarding community preparedness and resilience are available through FEMA's document titled, [Individuals and Communities](#).

Soft Targets and Crowded Places

States, territories, Urban Areas, and public and private sector partners are encouraged to identify security gaps and build capabilities that address security needs and challenges related to protecting locations or environments that are easily accessible to large numbers of people on a predictable or semi-predictable basis that have limited security or protective measures in place, including town centers, shopping malls, open-air venues, outside hard targets/venue perimeters, and other places of meeting and gathering. For more information, please see DHS's [Hometown Security Program](#).

DHS developed a comprehensive [Active Shooter Preparedness](#) website, that strives to enhance national preparedness through a whole-community approach by providing the necessary products, tools, and resources to help all stakeholders prepare for and respond to an active shooter incident. Subrecipients are encouraged to review the referenced active shooter resources and evaluate their preparedness needs

National Incident Management System (NIMS) Implementation

Prior to the allocation of any federal preparedness awards, Subrecipients must ensure and maintain the adoption and implementation of [NIMS](#).

Management and Administration (M&A)

The M&A allowance for Subrecipients is set at a maximum of five percent (5%) for FY 2025 NSGP. M&A costs are not operational costs but are necessary costs incurred in direct support of the federal award or as a consequence of it.

M&A activities are those directly related to the management and administration of NSGP funds, such as financial management and monitoring. M&A expenses must be based on actual expenses or known contractual costs. M&A requests that are simple percentages of the award, without supporting justification, will not be allowed or considered for reimbursement.

Indirect Costs

Indirect costs are allowable under the FY 2025 NSGP Grant Award. Subrecipients with an indirect cost rate approved by their cognizant federal agency may claim indirect costs based on the established rate. Indirect costs claimed must be calculated using the base approved in the indirect cost negotiation agreement. A copy of the approved negotiation agreement is required at the time of application.

Indirect costs are *in addition to* the M&A allowance and must be included in the Grant Subaward application as a "Project" and reflected in the FMFW on the Indirect Cost category ledger if being claimed under the award.

Indirect costs must be claimed no more than once annually, and only at the end of the Subrecipient's fiscal year. An exception to this rule applies if there is a mid-year change to the approved indirect cost rate; in this case, costs incurred to date must be claimed. At that time, a Grant Subaward Modification reflecting the rate change must also be submitted to Cal OES, along with a copy of the new Indirect Cost Rate Agreement.

The FEMA Preparedness Grants Manual, published by FEMA, states that State and local governments are not permitted to use the de minimis rate. These costs are allowable only when an exception is granted to the SAA by FEMA per 2 C.F.R. Part 200, Appendix VII, paragraph D.1.b.

Personnel Cap

NSGP funds may be used for personnel costs, totaling up to fifty percent (50%). A Subrecipient may request this requirement be waived by DHS/FEMA, via Cal OES. Requests for personnel cap waivers must be submitted separately in writing on official letterhead, with the following information:

- Documentation explaining why the cap should be waived;
- Conditions under which the request is being submitted; and
- A budget and method of calculation of personnel costs both in percentages of the Grant Subaward **and** in total dollar amount (including salary, fringe benefits, and any M&A costs).

Personnel Cap Cont.

Subrecipient requests to exceed the personnel cap must be received by Cal OES at the time of application. Subaward modifications impacting the personnel cap will be reviewed on a case-by-case basis and may require submittal of the above-mentioned information.

Additional information regarding personnel cap is available in [IB 421b](#) and [IB 441](#).

Equipment Typing/ Identification and Use

Allowable NSGP equipment is focused on facility hardening and physical security enhancements. This equipment is limited to select items in the following sections on the [FEMA Authorized Equipment List](#) (AEL) website:

- System, Public Address, Handheld or Mobile (03OE-03-MEGA)
- Signs (03OE-03-SIGN)
- System, Credentialing (04AP-05-CRED)
- Software, Video Analytics (04AP-06-VIDA)
- Systems, Public Notification and Warning (04AP-09-ALRT)
- Applications, Software as a Service (04AP-11-SAAS)
- System, Remote Authentication (05AU-00-TOKN)
- Software, Encryption (05EN-00-ECRP)
- Software, Malware/Anti-Virus Protection (05HS-00-MALW)
- System, Personal Firewall (05HS-00-PFWL)
- Firewall, Network (05NP-00-FWAL)
- System, Intrusion Detection/Prevention (05NP-00-IDPS)
- Radio, Portable (06CP-01-PORT)
- Repeater (06CP-01-REPT)
- Services/Systems, Paging (06CC-02-PAGE)
- Intercom/Intercom System (06CP-03-ICOM)
- Accessories, Portable Radio (06CP-03-PRAC)
- Generators (10GE-00-GENR)
- System, Alert/Notification (13IT-00-ALRT)
- Supply, Uninterruptible Power (UPS) (10PE-00-UPS)
- System, Information Technology Contingency Operations (14CI-00-COOP)
- Receptacles, Trash, Blast-Resistant (14EX-00-BCAN)
- Systems, Building, Blast/Shock/Impact Resistant (14EX-00-BSIR)
- Systems/Sensors, Alarm (14SW-01-ALRM)
- Network, Acoustic Sensor Triangulation (14SW-01-ASTN)

Equipment Typing/ Identification and Use Cont.

- Doors and Gates, Impact Resistant (14SW-01-DOOR)
- Lighting, Area, Fixed (14SW-01-LITE)
- System, Physical Access Control (14SW-01-PACS)
- Systems, Personnel Identification (14SW-01-SIDP)
- Systems, Vehicle Identification (14SW-01-SIDV)
- Sensors/Alarms, System and Infrastructure Monitoring, Standalone (14SW-01-SNSR)
- Systems, Video Assessment, Security (14SW-01-VIDA)
- Barriers: Fences; Jersey Walls (14SW-01-WALL)
- Systems, Personnel/Package Screening (15SC-00-PPSS)
- Installation (21GN-00-INST)
- Training and Awareness (21GN-00-TRNG)

Subrecipients that allocate FY 2025 NSGP funds for equipment are required to type and identify the capability associated with that equipment. Per FEMA policy, the purchase of weapons and weapon accessories are not allowed with NSGP funds.

Equipment Maintenance/ Sustainment

Use of NSGP funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable as described in FEMA IBs [336](#) and [379](#), as well as Grant Programs Directorate (GPD) Policy [FP 205-402-125-1](#).

Telecommuni- cations Equipment or Services Prohibitions

Effective August 13, 2020, section 889(f)(2)-(3) of the [John S. McCain National Defense Authorization Act for FY 2019 \(NDAA\)](#), Pub. L. No. 115-232 (2018) and [2 C.F.R. § 200.216, 200.471](#), and Appendix II to 2 C.F.R. Part 200 prohibits DHS/FEMA Recipients and Subrecipients (including their contractors and subcontractors) from using any FEMA funds under open or new awards for the following covered telecommunications equipment or services:

- 1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
- 2) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

Telecommunications Equipment or Services Prohibitions Cont.

- 3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- 4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China.

Additional guidance is available in [FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services](#).

Conflict of Interest

To eliminate and reduce the impact of conflicts of interest in the subaward process, Subrecipients and pass-through entities must follow their own policies and procedures regarding the elimination or reduction of conflicts of interest when making subawards. Subrecipients and pass-through entities are also required to follow any applicable federal, state, local, and tribal statutes or regulations governing conflicts of interest in the making of subawards.

Subrecipients must disclose to their Grants Analyst, in writing, any real or potential conflict of interest as defined by the federal, state, local, or tribal statutes or regulations, which may arise during the administration of the NSGP subaward within five days of learning of the conflict of interest.

Prohibited Equipment

The Department of Homeland Security prohibits the use of grant funding to purchase certain types of equipment by state, local, tribal, and territorial (SLTT) law enforcement agencies (LEAs), such as firearms, ammunition, grenade launchers, bayonets, or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.

Build America, Buy America Act (BABAA)

[The Build America, Buy America Act \(BABAA\)](#), requires subrecipients under FEMA financial assistance programs to ensure that certain materials used in infrastructure projects are produced in the United States. These requirements apply to:

Build America, Buy America Act (BABAA) Cont.

- New awards issued on or after January 2, 2023;
- New funding obligated to existing or renewal awards on or after that date, when supporting infrastructure projects;
- Awards issued on or after October 23, 2023, which must follow updated regulations in 2 CFR Part 184 and [OMB Memorandum M-24-02](#). Subrecipients must ensure that the following materials used in infrastructure projects are produced in the United States;
- Iron and steel products, including all manufacturing processes from initial melting through coating;
- Manufactured products, for which the product is manufactured in the United States and the cost of U.S. sourced components exceeds 55 percent of total component costs; and
- Construction materials, for which all manufacturing processes occur in the United States.

Funds provided under this program may not be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project.

Additionally, the Buy America preference does not apply to temporary construction items, portable equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Build America, Buy America Act (BABAA) Cont.

When necessary, Subrecipients may apply for a waiver from these requirements. Additional information regarding the BABAA can be found on FEMA's website under [Buy America Preference](#) FEMA Waivers. Please coordinate with your assigned Grants Analyst for submission of any waiver requests.

Failure to comply with BABAA requirements may result in corrective actions, additional oversight, or impacts to current or future funding.

California Homeland Security Strategy Goals

The State has prioritized the following California Homeland Security Strategy Goals for the FY 2025 subawards:

1. Enhance Information Collection, Analysis, and Sharing, in Support of Public Safety Operations Across California;
2. Protect Critical Infrastructure, Soft Targets, and Crowded Places;
3. Strengthen Cyberspace Security and Preparedness;
4. Strengthen Communications Capabilities Through Planning, Governance, Technology, and Equipment;
5. Enhance Medical and Public Health Preparedness and Capabilities;
6. Enhance Multi/Inter-Jurisdictional All Hazards/Whole of Community Incident Planning, Response, and Recovery Capabilities;
7. Enhance Community Preparedness;
8. Enhance Homeland Security Evaluation, Training, and Exercise Programs;
9. Enhance Incident Recovery Capabilities; and
10. Strengthen Food and Agricultural Outbreak and

Financial Management Forms Workbook (FMFW)

The FY 2025 Cal OES FMFW includes:

Grant Subaward Face Sheet – Use the Grant Subaward Face Sheet to apply for grant programs. The Grant Subaward Face Sheet must be signed and submitted in portrait format.

Authorized Agent and Contact Information – Provides the contact information of Authorized Agents (AA), delegated via the Governing Body Resolution or Signature Authorization Form, including staff related to grant activities. More than one person is recommended for designation as the AA; in the absence of an AA, an alternate AA can sign requests.

Project Ledger – The Project Ledger is used in the application process to submit funding information and is used for submitting Cash Requests and Grant Subaward Modifications, and assist with completion of the Biannual Strategy Implementation Report (BSIR).

Planning Tab – Provides detailed information on grant-funded planning activities with a final product identified.

Organization Tab – Provides detailed information on grant-funded organizational activities.

Equipment Tab – It is an NSGP requirement that detailed information be provided under the equipment description for all grant-funded equipment. AEL numbers must be included for all items of equipment. Always refer to the AEL for a list of allowable equipment and conditions, if any.

Training Tab – Provides detailed information on grant-funded training activities. All training activities must receive Cal OES approval prior to starting the event, including a Training Feedback number. The [Request for Federal Tracking Number Form](#) must be submitted and approved to obtain a Training Feedback number and should be submitted at **least** 30 days in advance.

Exercise Tab – Provides detailed information on grant-funded exercises.

M&A Tab – Provides information on grant-funded M&A activities.

Financial Management Forms Workbook (FMFW) Cont.

Indirect Costs Tab – Provides information on indirect costs.

Consultant-Contractor Tab – Provides detailed information on grant-funded consultants.

Personnel Tab – Provides detailed information on grant-funded personnel activities.

Authorized Agent Page – The AA Page must be submitted with the application, all cash requests, and Grant Subaward Modifications. The AA Page must include a valid signature on file with Cal OES and the date.

Subrecipient Grants Management Assessment

Per [2 C.F.R. § 200.332](#), Cal OES is required to evaluate the risk of non-compliance with federal statutes, regulations, and grant terms and conditions posed by each Subrecipient of pass-through funding. The [Subrecipient Grants Management Assessment](#) contains questions related to a Subrecipient organization's experience in the management of federal grant awards. It is used to determine, and provide, an appropriate level of technical assistance, training, and grant oversight to Subrecipients during the subaward. The questionnaire must be completed and returned with the Subrecipient's grant application.

Application Attachments

Indirect Cost Rate Agreement – If claiming indirect costs at a federally approved rate, please provide a copy of your approved Indirect Cost Rate Agreement.

Federal Funding Accountability and Transparency Act (FFATA) Financial Disclosure – Use the [FFATA Financial Disclosure](#) to provide the information required by the Federal Funding Accountability and Transparency Act of 2006.

Internal Revenue Service (IRS) Determination Letter – The IRS determination letter notifies a nonprofit organization that its application for federal tax exemption under Section 501(c)(3) has been approved.

Application Attachments Cont.

STD 204 Payee Data Record – A form used to assign an organization a Federal Information Processing Standard (FIPS) number.

Filing Requirements – Subrecipients must comply with various State and federal filing requirements:

- California Franchise Tax Board (FTB) (if applicable)
- California Department of Justice (DOJ) (if applicable)
- California Secretary of State (SOS)
- U.S. Internal Revenue Service (IRS), Federal Employee Identification Number (FEIN)
- Unique Entity Identifier Number (UEIN) (Sam.gov)

Subrecipients must verify that the name and address listed on the STD 204 are consistent with how the organization is registered with the FTB, DOJ, SOS, IRS, and Sam.gov. It is the Subrecipients' responsibility to ensure that the **legal name** and **address** are consistent between the STD 204, FTB, DOJ, SOS, IRS, and Sam.gov. All changes to the organization name and address must be provided to Cal OES in writing and must include an updated STD 204.

Contractor/Vendor Licensing Form – A form used to certify that any selected contractor(s) or vendor(s), including contracted security personnel who perform work under the subaward has a current, active, and unrestricted license.

Standard Assurances

The Standard Assurances list the requirements to which the Subrecipients will be held accountable. All Subrecipients must submit an electronic signed [FY 2025 Standard Assurances](#) as part of their FY 2025 NSGP application. The required Standard Assurances can be found only in PDF format on the Cal OES website.

NOTE: Self-created Standard Assurances will not be accepted.

Governing Body Resolution (GBR)

The GBR appoints AAs (identified by the individual's name or by a position title) to act on behalf of the governing body and the Applicant by executing any actions necessary for each application and subaward. All Applicants are required to submit a copy of their FY 2025 GBR with their application.

**Authorized
Agent
Information**

For each person or position appointed by the Governing Body, identify the individual in the AA and Contact Information page of the FMFW.

All changes in AA and contact information must be provided to Cal OES in writing. If the GBR identifies the AA by name, a new Resolution is needed when changes are made. If the GBR identifies the AA by position and/or title, changes may be made by submitting a request on the entity's letterhead, signed by an existing AA.

Cal OES will not accept signatures of an AA's designee, unless authorized by the Governing Body's resolution. A change to an AA's designee must be submitted on agency letterhead and signed by the AA, announcing the change to their designee. AA changes must be accompanied by an official modification request using FMFW.

Required Documents Submission

Subrecipients must submit an electronic copy of their completed FMFW to their Grants Analyst for review. After the required documents are approved, a completed copy of the FMFW, along with all other application components, must be submitted, with official signatures, by the application due date. During the application process, if it is determined all allocated funds cannot be expended by the end of the period of performance, inform your Grants Analyst as soon as possible. The completed application documents should be received by Cal OES no later than the date provided in the FY 2025 NSGP Timeline, referenced as Attachment B.

Late or Incomplete Required Documents

Late or incomplete required documents may be denied. If required documents are incomplete, the Grants Analyst may request additional information. Requests for late submission of required documents must be made in writing to the Grants Analyst prior to the application due date. Cal OES has sole discretion to accept or reject late or incomplete required documents.

NSGP Contact Information

Subrecipient questions, comments, and correspondence should be directed to the Grants Analyst.

General questions pertaining to the FY 2025 NSGP should be directed to: NonProfit.Security.Grant@CalOES.ca.gov

Subaward Approval

Subrecipients will receive a formal notification of their grant subaward. Subaward letters must be signed, dated, and returned to Cal OES within 20 calendar days. Once the completed application, along with the signed subaward letter is received and approved, reimbursement of eligible Subaward expenditures may be requested using the Cal OES FMFW.

Payment Request Process

The NSGP is a reimbursement program. To request a cash reimbursement of NSGP funds, Subrecipients must first complete a payment request using the Cal OES FMFW, returning it to the appropriate Grants Analyst. Subrecipients who fail to follow the workbook instructions may experience delays in processing the payment request. Supporting documentation and/or additional information will be required as part of the reimbursement process, including before and after photos of the allowable costs. Cal OES reserves the right to deny payment requests if documentation submitted is not sufficient to verify payment.

Payments can only be made if the Subrecipient has an approved application.

Semi-Annual Drawdown Requirements

All Subrecipients must report expenditures and request funds at least semi-annually throughout the period of performance. Semi-annual drawdowns should occur in March and October of each calendar year following final approval of the subaward application, except for the final cash request, which must be submitted within twenty calendar days after the end of the subaward period of performance.

Modifications

Post-award budget and scope modifications must be requested using the Cal OES FMFW, signed by the Subrecipient's AA, and submitted to the Grants Analyst.

The Subrecipient may implement grant modification activities, and incur associated expenses, only after receiving written final approval of the modification from Cal OES.

Subrecipients must provide written justification with all modification requests. The justification may be included in the body of the e-mail transmitting the request, or a document attached to the transmittal e-mail. Refer to [GMM 2018-17](#) for additional information regarding modification requests.

DHS/FEMA requires prior written approval of any change in scope/objective of the grant-funded activity after the award is issued. Refer to [2 C.F.R. § 200.308](#) for additional information on Revision of Budget and Program Plans.

Modifications Cont.

Request for change in scope or objective of the grant-funded activity after the subaward is made must be submitted to Cal OES. Subrecipients must also complete the Cal OES Modification Request Form. The request must include the following:

- A written request from the Subrecipient on its letterhead, outlining the scope or objective change, including the approved projects from the Subrecipient's Investment Justification (IJ), the funds and relative scope or objective significance allocated to those projects, the proposed changes, and any resulting reallocations as a result of the change of scope or objective;
- An explanation why the change of scope or objective is necessary; and
- The Subrecipient request must also address whether the proposed changes will impact its ability to complete the project within the award's period of performance.

DHS/FEMA will generally not approve the change of scope requests resulting from the following situations:

- Subrecipients that relocate their facilities after submitting their application who are requesting a change of scope to allow them to use NSGP funds towards projects at the new facility; or
- Subrecipients that renovate their facilities after submitting their application in cases where the subsequent renovations would affect the vulnerability/risk assessment upon which the IJ is based.

Planning

NSGP funds may be used for security or emergency planning expenses and the materials required to conduct planning activities. Planning must be related to the protection of the facility and the people within the facility and should include those with access and functional needs as well as those with limited English proficiency. Examples of planning activities allowable under this Program include:

- Development and enhancement of security plans and protocols;
- Development or further strengthening of security assessments;
- Emergency contingency plans;

Planning Cont.

- Evacuation/Shelter-in-place plans;
- Coordination and information sharing with fusion centers; and
- Other project planning activities with prior approval from FEMA.

Training

All grant-funded training activities must receive Cal OES approval prior to starting the training event. Allowable training-related costs under the NSGP are limited to:

- Attendance fees for the training, and
- Related expenses, such as materials, supplies, and/or equipment for the training.

No personnel costs, such as overtime and backfill costs, associated with attending the training courses are allowable. Travel costs are also not eligible.

Training projects must be proposed in the IJ and must be presented by a pre-approved training provider. Training Feedback Numbers should be obtained no later than 30 days before the first day of the training or related activities.

Subrecipients must complete a Request for [Federal Tracker Number Form](#) and submit it electronically to Cal OES Training Branch to be approved with a Training Feedback Number before beginning any training activities. Training Feedback Numbers should be obtained no later than 30 days before the first day of the training or related activities. Requests that are submitted with less than 30 days prior to the start of the training or activity are not guaranteed to be approved in time and run the risk of training being unallowable. Training Feedback numbers must be included on the FMFW Training Ledger to be considered for reimbursement.

For more information on this or other training-related inquiries, contact the [Cal OES Training Branch](#) at (916) 845-8745 or Training@caloes.ca.gov.

Exercises, Improvement Plans and After- Action Reporting

Subrecipients should engage stakeholders to identify long-term training and exercise priorities. These priorities should address capability targets and gaps identified through a Threat and Hazard Identification and Risk Assessment, real-world events, previous exercises, and national areas for improvement identified in the NPR.

Subrecipients must report on all exercises conducted with NSGP grant funds. An After-Action Report (AAR) Improvement Plan (IP) or Summary Report (for Seminars & Workshops) must be completed and submitted to Cal OES within 90 days after the exercise/seminars/workshops are conducted. It is acceptable to submit an *Exercise Summary Report for Seminars and Workshops* in lieu of a full AAR/IP.

AAR/IPs and Summary Reports should be e-mailed to:

- hseep@fema.dhs.gov
- exercise@caloes.ca.gov
- Your Grants Analyst

For exercise-related issues and/or questions, please email the Cal OES Exercise Team at exercise@caloes.ca.gov. Exercise costs will not be reimbursed until an AAR/IP is received by Cal OES.

Contracted Security Personnel

Contracted Security Personnel are allowed under the NSGP (costs to purchase equipment for contracted security are not allowed). Additionally, Subrecipients may not use more than fifty percent (50%) of their subawards to pay for personnel activities unless a waiver is approved by FEMA. Please reference [IB 421B](#) and [IB 441](#) for additional information.

Procurement Standards and Written Procedures

Subrecipients are required to conduct procurement activities with documented procurement procedures that align with federal procurement standards outlined in [2 C.F.R. Part 200](#). In cases where there is a conflict between the local procedures and federal standards, the more stringent requirements must be followed. Additionally, subrecipients must implement written conflict of interest policies that govern the actions of employees involved in the selection, award, and administration of contracts. These policies should include provisions for disciplinary actions in the event of violations.

Procurement Documentation

Subrecipients must maintain records that document the procurement process, including the rationale for the procurement method, contract type, contractor selection or rejection, and the basis for the contract price. To be allowable, cost must be properly documented. Acceptable documentation includes, but is not limited to:

- Solicitation documentation, such as requests for quotes, invitations for bids, or requests for proposals;
- Responses to solicitations, such as quotes, bids, or proposals;
- Pre-solicitation independent cost estimates and Post-solicitation cost/price analyses on file for review by federal personnel, if applicable;
- Contract documents and amendments;
- Documents demonstrating inclusion of required contract provisions; and
- Other documents required by federal regulations applicable at the time the grant was awarded to the Subrecipient.

Procurement Thresholds

Under 2 C.F.R. Part 200, procurement thresholds are defined as follows:

- **Micro-purchase threshold:** This is the maximum amount for which purchases can be made without requiring competitive quotes or formal procurement processes, provided the price is reasonable. The micro-purchase threshold is set at **\$15,000**.
- **Simplified acquisition threshold:** This sets the maximum amount for which federal procurement procedures may be simplified. The threshold is **\$350,000**. For purchases at or below this amount, subrecipients may use streamlined methods, such as obtaining competitive price or rate quotations from an adequate number of qualified sources. Purchases exceeding \$350,000 require more formal procurement procedures, including sealed bids or competitive proposals.

Subrecipients must adhere to these thresholds and, in cases of conflict between local procurement procedures and federal requirements, must apply the more stringent threshold.

Noncompetitive Procurements

The simplified acquisition threshold increased from \$250,000 to \$350,000, however, Cal OES maintains that all non-competitive procurements exceeding \$250,000 require Cal OES prior written approval to be eligible for reimbursement. This method of procurement must be approved by the local Purchasing Agent prior to submitting a request for Cal OES approval. A copy of the Purchasing Agent's approval must be included with the Cal OES [Request for Noncompetitive Procurement Authorization form](#). Cal OES may request additional documentation that supports the procurement effort.

Environmental Planning and Historic Preservation (EHP)

DHS/FEMA is required to ensure all activities and programs that are funded by the agency comply with federal EHP regulations. Subrecipients proposing projects or activities (including, but not limited to, training, exercises, the installation of equipment, and construction or renovation projects) that have the potential to impact the environment, or a historic structure must participate in the EHP review process. EHP Screening Memos must include detailed project information, explain the goals and objectives of the proposed project, and include supporting documentation.

DHS/FEMA may also require the Subrecipient to provide a confidential California Historical Resources Information System (CHRIS) report in addition to the [EHP Screening Form](#). Determination of the necessity of a CHRIS report is based upon information disclosed on the EHP Screening Form. Grants Analysts will provide additional instructions should this report be required.

EHP requests should be submitted to Cal OES as early as possible. All projects/activities triggering EHP must receive DHS/FEMA written approval prior to commencement of the funded activity.

Updated information may be referenced in the [FEMA GPD EHP Policy Guidance](#).

Competition

In accordance with [2 C.F.R. § 200.319](#), all procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section and § 200.320.

Follow the federal or your own written procurement policies, whichever is more restrictive. If you follow your policies, they must meet the following minimum requirements:

- Obtain multiple written (signed and dated) bids from vendors; and
- Keep a written record of the following: WHO you contacted, WHEN you contacted them, WHAT prices were quoted, and WHY you selected the vendor. The records must include all bids.

Contractor/ Vendor Licensing

Subrecipients must ensure that any selected contractor(s) or vendor(s), including contracted security personnel who performs work for their organization under their subaward has a current, active, and unrestricted license from the California [Contractors State License Board \(CSLB\)](#) or [Department of Consumer Affairs \(DCA\)](#).

A signed [Subrecipient Certification of Contractor/Vendor Licensing](#) form must be submitted as part of the application submission.

Bids, Estimates, and Invoices

Bids and invoices must include the following:

- Contractor/service provider's License Number;
- Invoice/estimate number;
- Make – (manufacturer/brand name);
- Model – (manufacturer's model name and number);
- Quantity – (amount purchased);
- Unit cost – (dollar amount per item);
- Any miscellaneous/installation equipment should be listed separately and include the details such as quantity ordered and price per unit;
- Labor/installation costs should be listed separately and detailed including price per hour per person; and
- State/local taxes should be listed separately.

Bids and invoices must be issued by the vendor who installed the equipment or performed the service. Bids and Invoices may not be created by the Subrecipient or

Bids, Estimates, and Invoices Cont.

representatives of the Subrecipient. Costs must be allowable according to [2 C.F.R. § 200.403](#), [§ 200.404](#), and [§ 200.405](#).

Construction and Renovation

When applying for construction funds, at the time of application, Subrecipients must submit evidence of approved zoning ordinances, architectural plans, any other locally required planning permits, and a notice of federal interest. Additionally, Subrecipients are required to submit a SF-424C Budget and Budget Detail that cites the project costs.

Subrecipients using funds for construction projects must comply with the Davis-Bacon Act. Subrecipients must ensure that their contractors or subcontractors for construction projects pay workers no less than the prevailing wages for laborers and mechanics employed on projects of a character like the contract work in the civil subdivision of the state in which the work is to be performed.

Written approval for construction must be provided by DHS/FEMA prior to the use of any NSGP funds for construction or renovation. No construction activities (including site preparation, utility installations, and any groundbreaking activities) or equipment installations on existing structures, may begin until the EHP review process is complete.

Inventory Control and Property Management

Subrecipients must use standardized resource management concepts for resource typing and credentialing, in addition to maintaining an inventory by which to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources.

Subrecipients must have an effective inventory management system, to include:

- Property records that document description, serial/ID number, fund source, title information, acquisition date, cost, federal cost-share, location, use, condition, and ultimate disposition;
- A physical inventory conducted at least every two years;
- A control system to prevent loss, damage, and theft of grant purchased equipment and supplies; and

Inventory Control and Property Management Cont.

- Adequate maintenance procedures to keep the property in good condition.

Equipment Disposition

When original or replacement equipment acquired under the NSGP is no longer needed for program activities, the Subrecipient must contact the Grants Analyst to request disposition instructions. See [2 C.F.R. § 200.313\(e\)](#).

The Uniform Guidance and FEMA policy require the following:

1. The subrecipient determines the current fair market value (FMV) when a piece of equipment is no longer needed.
2. If the FMV is above the applicable threshold (currently set at \$10,000), the subrecipient requests disposition instructions from the awarding agency, utilizing FEMA's Equipment Disposition Form, before selling.
3. FEMA responds with instructions: retain, transfer, or sell (and how to handle the federal share of proceeds).
4. The subrecipient then acts accordingly and, if applicable, remits the Federal share of proceeds.

Performance Reporting

Biannual Strategy Implementation Report (BSIR) –

The (BSIR) is a required reporting component under the NSGP and must be submitted in accordance with FEMA preparedness grant reporting requirements. Reports are due semiannually, with submission deadlines of July 30 for the January 1–June 30 reporting period and January 30 for the July 1–December 31 reporting period. Cal OES prepares the BSIR for submission to FEMA. Subrecipients may be required to provide additional information as needed.

Quarterly Performance Reports –

Subrecipients must submit Quarterly Performance Reports for the duration of the Grant Subaward Period of Performance or until all grant activities are completed and the subaward is formally closed by Cal OES. Failure to submit the required Quarterly Performance Reporting will result in a hold on any Cash, Modification, or Extension requests, and could result in a subaward reduction, suspension, or termination.

Extension Requests

Extensions to the initial period of performance identified in the subaward will only be considered through formal, written requests to your Grants Analyst. Upon receipt of the extension request, Cal OES will:

1. Verify compliance with performance reporting requirements by confirming the Subrecipient has submitted all necessary performance reports;
2. Confirm the Subrecipient has provided sufficient justification for the request; and
3. If applicable, confirm the Subrecipient has demonstrated sufficient progress in past situations where an extension was authorized by Cal OES.

Extension requests will be granted only due to compelling legal, policy, or operational challenges, and will only be considered for the following reasons:

1. Contractual commitments with vendors that prevent completion of the project within the period of performance;
2. The project must undergo a complex environmental review which cannot be completed within this timeframe;
3. Projects are long-term by design and therefore; acceleration would compromise core programmatic goals; and
4. Where other special circumstances exist.

To be considered, extension requests must be received no later than sixty days prior to the end of the Subrecipient's period of performance and must contain specific and compelling justifications as to why an extension is required.

All extension requests must address the following:

1. Grant program, fiscal year, and award number;
2. Reason for the delay;
3. Current status of the activity/activities;
4. Approved performance period termination date and new project completion date;
5. Amount of funds drawn down to date;
6. Remaining available funds, both federal and non-federal;

Extension Requests Cont.

7. Budget outlining how remaining federal and non-federal funds will be expended;
8. Plan for completion, including milestones and timeframes for each milestone and the position/person responsible for implementing the plan for completion; and
9. Certification that the activity/activities will be completed within the extended period of performance without any modification to the original Statement of Work.

General questions regarding extension requirements and the extension request form should be directed to your Grants Analyst.

Subrecipients with approved project extensions must submit final cash requests within 10 days of the revised Period of Performance (POP) end date. Timely submission is required to ensure compliance with FEMA closeout deadlines.

Progress Reports on Grant Extensions

All Subrecipients that receive Cal OES approval to extend their FY 2025 grant subaward POP may be required to submit progress reports indicating completed and future project milestones on all extended projects. Progress reports must be submitted electronically to the Grants Analyst. Deadlines for the submission of progress reports will be established at the time of extension approval.

Monitoring

Cal OES Grants Monitoring actively monitors Subrecipients, through day-to-day communications, programmatic site visits, and desk and on-site compliance assessments. The purpose of the compliance assessment is to ensure Subrecipients are in compliance with applicable state and federal regulations, grant guidelines, and programmatic requirements. Monitoring activities may include, but are not limited to:

- Verifying that entries recorded on the FMFW categories are properly supported with source documentation;
- Eligibility of and support for expenditures, typically covering two to three years of data;
- Comparing actual Subrecipient activities to those approved in the grant application and subsequent

Monitoring Cont.

modifications, including the review of timesheets and invoices as applicable;

- Procurements and contracts;
- Ensuring equipment lists are properly maintained and physical inventories are conducted;
- Ensuring advances have been disbursed in accordance with applicable guidelines; and
- Confirming compliance with Standard Assurances, and Information provided on performance reports and payment requests.

NOTE: It is the responsibility of all Subrecipients that pass down grant funds to other entities, to maintain and utilize a formal process to monitor the grant activities of their subawards. This requirement includes, but is not limited to, on-site verification of grant activities, as required. It is common for Subrecipients to receive findings in a programmatic site visit or compliance assessment, which require a Corrective Action Plan (CAP) to be submitted by Subrecipients. Those Subrecipients who fail to submit a CAP, as required, shall have a “hold” placed on any future reimbursements until the “finding” is resolved.

Failure to Submit Required Reports

Periodic reporting is required by the grant. Subrecipients who miss a single reporting deadline may receive a letter addressed to their Governing Body informing them of the failure to report. Subrecipients who fail to report twice in a row may have subsequent awards reduced by ten percent until timely reporting is reestablished.

Suspension/ Termination

Grant funding may be suspended or terminated in accordance with any and all federal and state law, including but not limited to, 2 Code of Federal Regulations part 200.340, California Penal Code section 424, and California Government Code sections 8356 and 12651.

Cal OES may suspend, terminate, or deny grant funding, in whole or in part, or other measures may be imposed for violations, including but limited to:

- Failure to submit required reports.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory

Suspension/ Termination Cont.

progress toward the goals or objectives of federal or state law.

- Failure to make satisfactory progress toward the goals or objectives outlined in the Subrecipient application.
- Failure to follow grant agreement requirements or special conditions.
- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- False certification in the application or document.
- Failure to adequately manage, monitor, or direct the grant funding activities of their Subrecipients.
- Submission of falsified documentation.

Before taking action, Cal OES will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to informally resolve the problem.

Closeout

Cal OES will closeout Subrecipient awards when it determines all applicable administrative actions and all required work of the federal award have been completed. Subawards will be closed after:

- Receiving any applicable Subrecipient Performance Report indicating that all approved work has been completed, and all funds have been distributed;
- All funds have been requested and reimbursed, or disencumbered;
- Completing a review to confirm the accuracy of reported information;
- Reconciling actual costs to subawards, modifications, and payments; and
- Verifying the Subrecipient has submitted a final BSIR showing all grant funds have been expended.

Records Retention

The records retention period is three years from the date of the Cal OES Grant Closeout letter, or until any pending litigation, claim, or audit started before the expiration of the three-year retention period has been resolved and final action is taken. The Cal OES Grant Closeout Letter will notify the Subrecipient of the start of the records retention period for all programmatic and financial grant-related records.

For indirect cost rate proposals, cost allocation plans, or other rate computation records, the start of the record

Records Retention Cont.

retention period is dependent on whether the proposal, plan, or other computation is required to be submitted to the federal government (or to the pass-through entity) for negotiation purposes. See [2 C.F.R. § 200.334\(f\)](#).

In order for any cost to be allowable, it must be adequately documented per [2 C.F.R. § 200.403\(g\)](#).

If the State Administrative Agency award remains open after the Subrecipient's submission of the final BSIR, Cal OES will complete any additional BSIR reporting required under the award on behalf of the Subrecipient.

Closed grants may still be monitored and audited. Failure to maintain all grant records for the required retention period could result in a reduction of grant funds, and an invoice to return costs associated with the unsupported activities.

If documents are retained longer than the required retention period, FEMA, the DHS Office of Inspector General, Government Accountability Office, and pass-through entity have the right to access these records as well. See Title 2 C.F.R § [200.334](#) and [200.337](#).

Attachment A – FY 2025 NSGP Allocations | 2025

Area	Nonprofit	Award
State	Adventure Church of Yuba City	\$190,000
State	Adventure Church, Inc. 1012	\$152,000
State	American Jewish University	\$190,000
State	Bidwell Memorial Presbyterian Church (BPC)	\$190,000
State	Butte County Fair Association	\$190,000
State	Calvary Chapel of Grass Valley, dba Crossroads Church 10050	\$141,645
State	Calvary Chapel of Grass Valley, dba Crossroads Church 10060	\$22,420
State	Calvary Chapel of Santa Barbara	\$160,119
State	Chabad of Ojai Valley	\$190,000
State	Chabad of Topanga 1459	\$40,826
State	Congregation B'nai David	\$189,240
State	Congregation B'nai Emet	\$190,000
State	Diocese of Fresno Education Corp – Garces Memorial High School	\$109,097
State	Jewish Families of Camarillo, Inc., dba Temple Ner Ami	\$190,000
State	Jewish Inspiration Initiative Inc.	\$190,000
State	Kings Christian School Inc	\$190,000
State	Koinonia Christian Fellowship Church	\$190,000
State	Koinonia Christian Fellowship Church: Kings Pantry	\$190,000
State	Koinonia Christian Fellowship Church: One Eleven Coffee Shop/Church Office	\$190,000
State	Our Lady of Fatima Church, A Corporation Sole	\$185,250
State	Quail Lakes Baptist Church	\$190,000
State	Rolling Hills Covenant Church 2221	\$190,000
State	Rolling Hills Covenant Church 2222	\$190,000
State	Roman Catholic Bishop of Stockton	\$24,401
State	St. Bedes Catholic School	\$184,300
State	St. Francis High School	\$190,000
State	St. Nicholas Ranch and Retreat Center – Main Campus	\$168,677
State	St. Nicholas Ranch and Retreat Center – Turkey Farm	\$189,525
State	Tahoe Church	\$190,000
State	Temple Shalom of the South Bay	\$190,000
State	Union Rescue Mission (URM) 12249	\$190,000
FY 2025 NSGP State Total Allocation		\$5,177,500

Attachment A – FY 2025 NSGP Allocations | 2025

Area	Nonprofit	Award
Anaheim/ Santa Ana Area	Chabad Lubavitch of Cypress	\$186,160
Anaheim/ Santa Ana Area	Holy Trinity Catholic Church (HTCC)	\$190,000
Anaheim/ Santa Ana Area	Maktab Tarighat Oveyssi Shahmaghsoudi School of Islamic Sufism 9303	\$190,000
Anaheim/ Santa Ana Area	St. John Neumann Catholic Church	\$186,200
Anaheim/ Santa Ana Area	St. John Neumann Catholic School	\$190,000
Bay Area	Alameda Boys & Girls Club, Inc.	\$190,000
Bay Area	Boys & Girls Clubs of Monterey County 1332	\$159,434
Bay Area	Boys & Girls Clubs of Monterey County 85	\$189,996
Bay Area	Central Coast VNA & Hospice, Inc.	\$96,144
Bay Area	Community Human Services	\$30,512
Bay Area	Danville Foursquare Church, dba The Rock Church	\$180,128
Bay Area	Epic Church San Francisco	\$162,325
Bay Area	General Assembly of Alameda County, dba Church of the Latter Rain 33115	\$190,000
Bay Area	General Assembly of Alameda County, dba Church of the Latter Rain 5	\$190,000
Bay Area	Hindu Community and Cultural Center 1232	\$152,950
Bay Area	Hindu Community and Cultural Center 1395	\$152,950
Bay Area	Hindu Temple Southbay	\$190,000
Bay Area	Islamic Center of Santa Cruz	\$190,000
Bay Area	Jagadguru Kripaluji Yog	\$190,000
Bay Area	Jewish Silicon Valley	\$190,000
Bay Area	Justin-Siena High School	\$190,000
Bay Area	Justin-Siena High School – Residence Hall	\$190,000
Bay Area	Justin-Siena High School – Zeller Center for Student Engagement	\$190,000
Bay Area	Maktab Tarighat Oveyssi Shahmaghsoudi School of Islamic Sufism 2848	\$190,000
Bay Area	Mercy High School, Burlingame	\$177,208
Bay Area	Monterey County Fair Heritage Foundation	\$189,983
Bay Area	Oakland Tabernacle	\$187,150
Bay Area	Orthodox Church of the Redeemer	\$185,019
Bay Area	Parivar Bay Area	\$60,800
Bay Area	Peace Terrace Academy	\$190,000
Bay Area	Petaluma Health Center, Inc.	\$100,308
Bay Area	Pillar Baptist Church	\$189,933

Attachment A – FY 2025 NSGP Allocations | 2025

Area	Nonprofit	Award
Bay Area	Presidio Knolls School	\$189,309
Bay Area	Root Division	\$174,800
Bay Area	Saint Elizabeth Seton School	\$165,073
Bay Area	Saint Joseph Notre Dame High School	\$188,722
Bay Area	Sikh Temple - San Francisco Bay Area	\$190,000
Bay Area	St Patrick School	\$190,000
Bay Area	St. Brendan Church	\$132,411
Bay Area	St. Brendan School Gym	\$98,807
Bay Area	St. Demetrios Greek Orthodox Church of Contra Costa County	\$185,136
Bay Area	St. Edward School	\$69,531
Bay Area	St. John Vianney Catholic Church	\$183,288
Bay Area	The Congregation Emanu-El	\$180,500
Bay Area	Touro University California (TUC)	\$190,000
Bay Area	Tri-Valley Sikh Center	\$190,000
Bay Area	Witness to History	\$190,000
Los Angeles/ Long Beach Area	Adas Torah	\$190,000
Los Angeles/ Long Beach Area	Beith David Educational Center Sefaradic	\$190,000
Los Angeles/ Long Beach Area	Chabad Lamplighters Community Center	\$190,000
Los Angeles/ Long Beach Area	Chabad of Beverly Grove	\$190,000
Los Angeles/ Long Beach Area	Chabad of Central Westwood 19	\$190,000
Los Angeles/ Long Beach Area	Chabad of Central Westwood 6200	\$190,000
Los Angeles/ Long Beach Area	Chabad of Greater Holmby Hills	\$190,000
Los Angeles/ Long Beach Area	Chabad of Greater Los Feliz	\$190,000
Los Angeles/ Long Beach Area	Chabad of Highland Park and Occidental College	\$190,000
Los Angeles/ Long Beach Area	Chabad of Malibu, Inc. 22931	\$190,000
Los Angeles/ Long Beach Area	Chabad of Malibu, Inc. 22943	\$190,000
Los Angeles/ Long Beach Area	Chabad of Northridge 17142	\$10,895
Los Angeles/ Long Beach Area	Chinuch Chareidi of California	\$190,000

Attachment A – FY 2025 NSGP Allocations | 2025

Area	Nonprofit	Award
Los Angeles/ Long Beach Area	Congregation Beth Chaim of Los Angeles	\$186,034
Los Angeles/ Long Beach Area	Congregation Or Ami	\$50,825
Los Angeles/ Long Beach Area	Hillel at UCLA	\$180,500
Los Angeles/ Long Beach Area	Ikar	\$178,790
Los Angeles/ Long Beach Area	Islah Educational Institute	\$190,000
Los Angeles/ Long Beach Area	Jewish Federation Council of Greater Los Angeles	\$190,000
Los Angeles/ Long Beach Area	Jewish French Community Center	\$190,000
Los Angeles/ Long Beach Area	Jewish Student Center 1007	\$190,000
Los Angeles/ Long Beach Area	Jewish Student Center 2713	\$186,532
Los Angeles/ Long Beach Area	Jewish Success Initiative Inc.	\$190,000
Los Angeles/ Long Beach Area	Kehillat Israel Reconstructionist Congregation of Pacific Palisades	\$190,000
Los Angeles/ Long Beach Area	Legacy Academy for Jewish Education	\$190,000
Los Angeles/ Long Beach Area	Maktab Tarighat Oveyssi Shahmaghsoudi School of Islamic Sufism 18011	\$190,000
Los Angeles/ Long Beach Area	Maor Academy LA, Inc.	\$190,000
Los Angeles/ Long Beach Area	MEM	\$190,000
Los Angeles/ Long Beach Area	Nestle Shtiebel, dba Tarzana Shtiebel	\$174,154
Los Angeles/ Long Beach Area	Our Lady of Peace School	\$190,000
Los Angeles/ Long Beach Area	Pacifica Christian High School	\$182,685
Los Angeles/ Long Beach Area	Palisades Jewish Early Childhood Center Chabad, Inc. 17301	\$190,000
Los Angeles/ Long Beach Area	St. Anthony School	\$58,805

Attachment A – FY 2025 NSGP Allocations | 2025

Area	Nonprofit	Award
Los Angeles/ Long Beach Area	St. Garabed Armenian Apostolic Church of Hollywood, dba Rose and Alex Pilibos Armenian	\$190,000
Los Angeles/ Long Beach Area	Temple Israel of Hollywood, dba Hillside Memorial Park and Mortuary	\$190,000
Los Angeles/ Long Beach Area	The Jewish Sanctuary Kfar Saba Urban Farm	\$190,000
Los Angeles/ Long Beach Area	Torah Academy of Los Angeles	\$190,000
Los Angeles/ Long Beach Area	Torah Institute of Los Angeles	\$190,000
Los Angeles/ Long Beach Area	Village Jewish Preschool	\$190,000
Los Angeles/ Long Beach Area	Zucker Jewish Academy of Woodland Hills 24400	\$190,000
Los Angeles/ Long Beach Area	Zucker Jewish Academy of Woodland Hills 6011	\$190,000
Riverside Area	Saint Andrew Orthodox Christian Church	\$144,957
Riverside Area	Sathya Sai Society of America	\$189,382
Riverside Area	St. Mary Coptic Orthodox Church	\$186,106
Riverside Area	West Coast Torah Retreat and Camp Center, Inc.	\$188,138
Sacramento Area	Center Of Praise Ministries Youth & Administration Center	\$190,000
Sacramento Area	Elevate Life Church Inc.	\$170,074
Sacramento Area	Jain Center Of Greater Sacramento	\$34,328
Sacramento Area	Journey Ministries	\$190,000
Sacramento Area	Presentation of the Blessed Virgin Mary School	\$69,029
Sacramento Area	Sacramento Area League of Associated Muslims (SALAM) 4541	\$190,000
Sacramento Area	Sacramento Area League of Associated Muslims (SALAM) 4545	\$190,000
Sacramento Area	Sacramento Area League of Associated Muslims (SALAM) 985	\$190,000
Sacramento Area	Saint Paul Church Of Sacramento	\$161,500
San Diego Area	Ascent 613	\$190,000
San Diego Area	Atonement Lutheran Church of Spring Valley, California	\$66,500
San Diego Area	Chabad of East County	\$190,000
San Diego Area	Chabad of Poway	\$149,625
San Diego Area	Christ Evangelical Lutheran Church of La Mesa, CA	\$189,952

Attachment A – FY 2025 NSGP Allocations | 2025

Area	Nonprofit	Award
San Diego Area	Congregation Tifereth Israel of San Diego, Inc.	\$190,000
San Diego Area	Emmanuel Faith Community Church, Incorporated of Escondido, California	\$6,618
FY 2025 NSGP Urban Area Total Allocation		\$18,320,206
FY 2025 NSGP Total Allocation		\$23,497,706

Attachment B – FY 2025 NSGP Timeline | 2025

DHS/FEMA Announcement of FY 2025 NSGP NOFO	August 1, 2025
Cal OES Application due to DHS/FEMA	August 11, 2025
DHS/FEMA Award to California	September 24, 2025
Subrecipient POP begins	September 1, 2025
FY 2025 NSGP California Supplement release	October, 2026
Notification of Subrecipient Award	October, 2026
Subrecipient Required Document Webinars	October, 2026
Subrecipient Required documents due to Cal OES	November 30, 2026
Quarterly Performance Report for the period of July 1, 2026 – September 30, 2026	Waived
Quarterly Performance Report for the period of October 1, 2026 – December 31, 2026	January 15, 2027
Quarterly Performance Report for the period of January 1, 2027 – March 31, 2027	April 15, 2027
Quarterly Performance Report for the period of April 1, 2027 – June 30, 2027	July 15, 2027
Quarterly Performance Report for the period of July 1, 2027 – September 30, 2027	October 15, 2027
Quarterly Performance Report for the period of October 1, 2027 – December 31, 2027	January 1, 2028
Quarterly Performance Report for the period of January 1, 2028 – March 31, 2028	April 15, 2028
Quarterly Performance Report for the period of April 1, 2028 – June 30, 2028	July 15, 2028
Subrecipient POP ends	June 30, 2028
Final Requests for Reimbursement due	Within twenty (20) calendar days of the subaward expiration date
Cal OES's performance period ends	August 31, 2028

Subrecipient:

FIPS#:

Grants Analyst:

Financial Management Forms Workbook:

_____	Grant Subaward Face Sheet
_____	Authorized Agent and Contact Information
_____	Project Ledger
_____	Planning Ledger (If Applicable)
_____	Equipment Ledger
_____	Training Ledger (If Applicable)
_____	Exercise Ledger (If Applicable)
_____	Management and Administration Ledger (If Applicable)
_____	Indirect Cost Ledger (If Applicable)
_____	Consultant-Contractor Ledger (If Applicable)
_____	Personnel Ledger (If Applicable)
_____	Authorized Agent Sheet

Required Documents:

_____	Original Counter-signed Award Letter
_____	EHP Screening Form
_____	FFATA Financial Disclosure
_____	Governing Body Resolution
_____	Subrecipient Grants Management Assessment
_____	2025 NSGP Standard Assurances
_____	Contractor/Vendor Licensing Form
_____	Indirect Cost Rate Agreement (If Applicable)
_____	IRS Determination Letter
_____	501(c)(3) Certification Letter (If Applicable)
_____	STD 204/Payee Data Record