



GOVERNOR'S OFFICE OF EMERGENCY SERVICES

STATE OF CALIFORNIA

**Fiscal Year (FY) 2021 California State
Nonprofit Security Grant (CSNSGP)
Application Webinar**

Presented by

**Cal OES Infrastructure Protection Grants
Unit II**

Agenda

- Infrastructure Protection Grant Unit II Contact Information
- Program Overview
- Purpose of the Grant
- Eligibility Criteria
- Allowable and Unallowable Costs
- Proposal Requirements & Documentation
- CSNSGP Application Walkthrough
- Application Scoring
- Useful Resources
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Infrastructure Protection Grant Unit II (IPGU II)

The Infrastructure Protection Grant Unit II is responsible for the overall grant management of the California State Nonprofit Security Grant Program (CSNSGP), California Health Center Security Grant Program (CHCSGP), School Communications Interoperability Grant Program (SCIGP).

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Program Overview

The FY 2021-22 California Budget allotted \$50,000,000 to Cal OES for the CSNSGP. Of this amount, \$47,500,000 is available for nonprofit organizations via competitive proposal process. Applicants can apply for up to \$200,000 in funding. The CSNSGP funding is focused on target hardening activities, and other physical security enhancements for nonprofit organizations that are at high risk of violent attacks and hate crimes due to ideology, beliefs, and mission.

Cal OES rates and ranks the proposals competitively. The highest ranking applicants will receive funding until all the allocated funding is awarded.

Purpose of the Grant

The purpose of the CSNSGP is to provide funding support for target hardening and other physical security enhancements to nonprofit organizations that are at high risk for violent attacks and hate crimes due to ideology, beliefs, or mission.

The goal of this grant is to integrate the preparedness activities of nonprofit organizations that are at high risk of a terrorist attacks and hate crimes with the broader state and local preparedness efforts.

The CSNSGP also promotes emergency preparedness coordination and collaboration activities between public and private community representatives as well as state and local government agencies.

Eligibility Criteria

Must be an eligible nonprofit organization that meet this criteria:

1. Described under section [501\(c\)\(3\)](#) of the Internal Revenue Code of 1986 (IRC) and exempt from tax under section 501(a) of such code.
 - The Internal Revenue Service (IRS) does not require certain organizations such as churches, mosques, and synagogues to apply for and receive a recognition of exemption under section 501(c)(3) of the IRC; Such organizations are automatically exempt if they meet the requirements of section 501(c)(3). These organizations are not required to provide recognition of exemption.
2. Organizations must be considered high risk for violent attacks or hate crimes due to ideology, beliefs, or mission.
3. Located throughout the state of California.

Allowable Costs Categories

1. Planning
2. Equipment
3. Training
4. Construction or Renovation
5. Contracted Security
6. Management and Administration (M&A)

Allowable Cost: Planning

Planning:

Funding may be used for security or emergency planning expenses and the materials required to conduct planning activities. Planning must be related to the protection of the facility and the people within the facility and should include access and functional needs as well as those with limited English proficiency. Examples of planning activities allowable under this program include:

- Development and enhancement of security plans and protocols;
- Emergency contingency plans; and
- Evacuation/Shelter-in-place plans.

Allowable Cost: Equipment

Equipment Costs:

Allowable costs are focused on target hardening and physical security enhancements. Funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in the prevention of and/or protection against the risk of a terrorist attack.

- Physical security enhancement equipment, including, but not limited to reinforced doors and gates, and high-intensity lighting and alarms;
- Inspection and screening systems, and access control;
- Any other security enhancement consistent with the purpose of the CSNSGP and identified organization's vulnerability assessment.

Allowable Costs: Training

Training:

Allowable training-related costs are limited to attendance fees for the training, and related expenses such as materials, supplies. No personnel costs, such as overtime and backfill costs, associated with attending the training courses are allowable.

Travel costs are not eligible.

Training projects must be proposed in the Application.

Post Award: Awarded Applicants must obtain proof of that approval via a feedback number obtained by submitting the “Training Request Form.”

Allowable Costs: Construction/Renovation

Construction or Renovation

Construction or Renovation activities should be done in support of the target hardening activities and is limited to 15% of the total grant.

Equipment installation is not considered construction or renovation.

All Construction or Renovation activities must comply with applicable federal, state, and local laws and regulations.

Allowable Cost: Contracted Security

Contracted Security

Contracted security personnel are allowed under this program. The recipient must be able to sustain this capability in future years without CSNSGP funding.

CSNSGP funds may not be used to purchase equipment for contracted security. Funding for contracted security cannot exceed 50% of the amount requested.

Allowable Cost: M&A

Management and Administration (M&A):

Organizations may use up to 5% of the amount subawarded to them solely for M&A purposes associated with the subaward.

This includes: paying staff or third-party contractors/consultants to assist with the management and administration of CSNSGP funds.

Unallowable Costs

- Hiring of Public Safety Personnel (ex: Police Officer, Firefighter, and EMTs)
- Construction & Renovations without Cal OES approval
- General-Use Expenditures
- Travel expenses
- Organizational operating expenses, overtime, and backfill
- Initiatives that are unrelated to prevention and protection-focused capabilities directed at identified facilities and/or the surrounding communities
- The development of risk/vulnerability assessment models
- Initiatives in which government agencies are the beneficiary
- Any expenses incurred on your projects **BEFORE YOUR PROJECT AWARD LETTER IS ISSUED**

Proposal Required Documentation

1. Vulnerability Assessment (VA) Worksheet
2. FY 2021 California State Nonprofit Security Grant Program (CSNSGP) Application Form

Vulnerability Assessment (VA) Overview (1 of 3)

Obtain a VA for your organization and complete the Cal OES VA Worksheet.

- The VA defines, identifies, and prioritizes vulnerabilities of the organization structure.
- The VA provides the organization with knowledge of what equipment to purchase to make the organization safer.
- Align your target hardening requests with your organization's risk, which are the threats you face, your vulnerability, and the potential consequences of an attack.

Vulnerability Assessment Overview (2 of 3)

- The VA must be performed by a person with security, emergency services or law enforcement background.
- There is no required format for conducting the assessment itself.
- If a Security Company prepares your VA they are prohibited from Bidding or Contracting for the Products or Services that will be covered under the CSNSGP.

Vulnerability Assessment Overview (3 of 3)

- Previous assessments can be used if still applicable. Results of the assessment must be recorded in the VA Worksheet and Annex 1.
- A webinar on how to complete the VA Worksheet is available on our website at [VA Worksheet webinar](#).
- The Cal OES Critical Infrastructure Protection (CIP) Unit may assist in contacting a regional fusion center for additional information on the conduct of a VA. They can be contacted at: infoshare@caloes.ca.gov.

CSNSGP Application Form

- It is the Who, What, When, Where, Why, and How of the organization's plan for target hardening.
- A PDF fillable form that Cal OES uses to score and rank each application.
- Should be consistent with any Vulnerability Assessments performed on the organization's location.
- Establishes the target hardening project timeline and milestones for completion.

FY 2021 CSNSGP Application Form Overview

Section I: Applicant Information

Legal Name of the Organization: as indicated on your Federal Employer identification Number (FEIN) letter provided by the federal Internal Revenue Service.

Physical Address of the Project Location: Indicate the address(s) of the location of the projects.

Mailing Address, If different: Use your administrative office address, if different from project location.

Contact Information: Email address, website address, primary and secondary point of contact.

Organization Type: Short description of organization's ideology, beliefs and mission.

501(c)(3) status: You must apply with exact name registered with Secretary of State Office which should match your FEIN.

Funding Request: Up to a maximum of **\$200,000** can be requested.

(This section is not scored)

Section II: Background Information

- Describe the symbolic value of the site as a highly recognized national or historic institution or significant institution within the community that renders the site as a possible target of violent attacks or hate crimes due to ideology, beliefs, or mission.
- Describe any previous or existing role in responding to or recovering from violent attacks or hate crimes due to ideology, beliefs, or mission.

(This section is worth 2 points and each box has a 500 character max per box including spaces)

Section III: Risk

Risk is defined as the product of three principal variables: Threat, Vulnerability, and Consequences.

A) Threat: Applicant should discuss the identification and substantiation of prior threats or attacks on the organization or similar organizations.

B) Vulnerabilities: Applicant should discuss the organization's susceptibility to destruction, incapacitation, or exploitation, and these should be consistent with the Vulnerability/Security Assessment.

C) Potential Consequences: Applicant should discuss potential negative effects on the organization's asset, system, and/or network if damaged, destroyed, or disrupted by a terrorist or a result of a hate crime.

(This section is worth 12 points and each box has a 2,000 character max per box including spaces)

Section IV: Target Hardening

Describe each proposed activity or investment and the identified threat or vulnerability that it addresses as well as the associated cost for each activity or investment.

Allowable costs are focused on the following items;

- Planning
- Equipment
- Training
- Construction or Renovation
 - (limited to 15% of total request)
- Contracted Security Personnel
 - (limited to 50% of total request)
- Management and Administration (M&A)
 - (limited to 5% of total request)

(This section is worth 14 points and each box has a 2,200 character max per box including spaces)

Section V: Milestones

Provide description and associated key activities that lead to the milestone event.

Start dates should reflect the start of the grant associated key activities and end dates should reflect when the **MILESTONE EVENT WILL BE COMPLETED.**

Milestone Considerations: time to complete bidding process, time to complete work, and the organization's time involved with managing the projects. Example of Sufficient Milestones:

Milestone 1. Create Planning activities by March 2022

Milestone 2. Conduct Planning activities by June 2022

(This section is worth 4 points and each box has a 1,000 Character Max per not including spaces)

Section VI: Impact

Explain how your organization/facility will be a safer place at the end of the FY 2021 CSNSGP period of performance.
(2,200 Character Max including spaces)

(This section is worth 5 points)

Section VII: Funding History

Prior Funding

Nonprofits that have not received NSGP and/or CSNSGP funding in the past 5 years will receive five bonus points to their final score at the time of application submission. If the nonprofit organization *has* received NSGP and/or CSNSGP funding in the past 5 years, provide the funding source, funding amount, funding year, and the investment type.

(This section has a 500 Character Max including spaces)

Application Certification

An employee, a volunteer, or a person that has been hired by the nonprofit organization certifies they are authorized to apply behalf for of the nonprofit.

Application Scoring

This is a Competitive Grant Process, meaning that your applications will be ranked in comparison to all other applications received.

Important Applicant Considerations:

- Completeness of the Application to include all required documents.
- Associated Vulnerabilities/Risks with location.
- Does your requested target-hardening equipment correlate to your Vulnerability/Risk Assessment?
- What is the symbolic/social importance of your site as a possible target?

Application Scoring

Funding will be awarded to the highest-ranked proposals. Evaluation of the proposals is based on seven scored criteria, totaling 42 points.

Section	Section Title	Points
I	Applicant Information	Not Scored
II	Background Information	2
III	Risk	12
IV	Target Hardening	14
V	Milestones	4
VI	Impact	5
	Total	37
VII - BONUS Points	Funding History - Organizations that have NOT received NSGP or CSNSGP Funding in past 5 years	5

Application Submission: File Naming

The following naming convention must be used for submitting proposals:

- **FY 2021_CSNSGP_Application_NonprofitName**
- **FY 2021_CSNSGP_VAWorksheet_NonprofitName**

Example: FY 2021_CSNSGP_Application_SunshineSchool

You are encouraged to shorten long organizational names. The full names will be in the text of the document. Use Capital letters to separate the names, not spaces.

For example:

Church of the Ocean Wave = ChurchOceanWave

Congregation of our Holy Savior = CongHolySavior

California County Community Center= CalCoCommCtr

Recommendation for Award

Final funding decisions are made by the Director of Cal OES, based on the following factors:

- Ranked score of the application
- Consideration of funding priorities
- Prior negative administrative and programmatic performance, if applicable

Once the decision has been made, the applicant will be notified via email and in writing.

Those not selected will receive a denial letter and information on the appeals process.

Threat Assessment Centers

California State Threat Assessment Center (STAC) Sacramento 916-874-1100 info@calstas.org

Regional Threat Assessment Centers

Orange County Intelligence and Assessment Center (OCIAC) Orange County 714-628-3024 ociac@ociac.org

Joint Regional Intelligence Center (JRIC) Los Angeles 562-345-1100 jric@jric.info

Sacramento Regional Threat Assessment Center (SAC RTAC) Sacramento 916-808-8383 info@sacrtac.org

San Diego Law Enforcement Coordination Center (SD-LECC) San Diego 858-495-7200 info@sd-lecc.org

Northern California Regional Intelligence Center (NCRIC) San Francisco 1-866-367-8847 SIA@ncric.ca.gov

Proposal Submission

The Proposal package must be received electronically, no later than **5:00 pm (PST)** on **Friday, November 19, 2021** to:
CSNSGP@CalOES.Ca.Gov

Questions

Please email all questions to:

CSNSGP@CalOES.ca.gov