

# Listos California Grant Program

## Frequently Asked Questions (FAQs)

### **Where can I find a link to the training seminars?**

You can find all the recordings for your review [here](#).

Links to specific trainings:

[Listos California CERT Support \(LC\) Program](#)

[Listos California Target Grant \(LG\) Program](#)

[Listos California Tribal Grant \(LI\) Program](#)

[Listos California Statewide Grant \(LS\) Program](#)

### **Is it possible to apply for funding from two programs? Can we apply for funding from the Listos California Target Grant (LG) Program for a targeted area in our service area and funding from the Listos California Statewide Grant (LS) Program for the rest of our service area?**

Please refer to the RFP Eligibility section on the first page of both Request for Proposals to determine which grant applies to you. In this case the answer for LG and LS is no, they would need to select one or the other.

### **Is there a cover sheet template/form?**

There is no template for the Proposal Cover Sheet. Applicants will need to create their own.

### **Can we apply for the indirect cost rate on the Grant Subaward Face Sheet form?**

Yes, you can apply the indirect cost calculation to your budget. Please refer to the 2022 *Subrecipient Handbook* page 40 (Section 4.045 Indirect Costs) for more detailed information.

### **Who pays for campaign-branded materials? Does the Applicant need to account for this in their budget or will it be supplied by the State?**

Applicant has the option of using the materials provided by the State. If the Applicant plans to create their own materials, the organization will need to budget for this and seek prior approval.

### **Do I need a DUNS/UEI number?**

DUNS/UEI number is not required for state grants, areas requiring DUNS/UEI number can be left blank.

### **Where can the Grant Subaward Number be found?**

Anywhere that a Grant Subaward Number is requested can be left blank. When an Applicant is awarded funds the Grant Subaward Number will be provided.

**For the Programmatic Narrative are we allowed to include tables or alter the template of the document?**

Applicants must use the forms provided on our Cal OES website. The forms must be printed on plain white 8 ½ x 11 paper and single sided. Applicants may not alter the formatting of any forms, including the Grant Subaward Programmatic Narrative (Cal OES Form 2-108) and the Grant Subaward Budget Narrative (Cal OES Form 2-107). No tables, charts, or changes to the margins are allowed.

**Are there other Listos grants that would assist our county in getting our preparedness message out to other languages within our community?**

We encourage Applicants to visit <https://www.caloes.ca.gov/cal-oes-divisions/grants-management/search-for-grants> should any new grants become available.

**When listing Training Material items in Operating Costs, does each particular item need to be listed as a separate line item or does it need to be grouped as “Training Materials?”**

Itemize each item that the Applicant is purchasing.  
Example: Item, calculation, (Quantity x \$ Amount per item = Total), and a brief description the purpose of the item.

**For the Award Tier, can the Applicant include different types of contact in their numbers - for example, community conversations, in-person training, virtual trainings, social media engagement, phone calls, etc.?**

Applicants with questions regarding programmatic components should review RFP Part I – Section G, number 3, and make their determination based on that information.

**Applicant serves a population of (number), does this mean the Applicant is eligible to receive up to (award amount)?**

Applicants with questions regarding programmatic components should review RFP Part I, Section G, number 3, and review the tier information to make their determination.

**For the required Cal OES Form 2-104, would it be acceptable for the CEO to sign the authorization section instead of the Chair of the Board?**

The Governing Board Chair must be the one who signs the authorization section.

**Our organization is listed under multiple names. Which one should we use for the RFP?**

Use the legal name that is registered with the Internal Revenue Service (IRS) website - <https://apps.irs.gov/app/eos/>.

**Which form of signature does Cal OES prefer from the Applicant, manual or digital signatures?**

Both manual and digital signatures are allowed.

**Where can the Applicant find a copy of the 2022 Subrecipient Handbook?**

You can find a copy of the 2022 Subrecipient Handbook [here](#).

**Can one grant proposal cover more than one county, or must a grant proposal only include programming that is within a single county's borders?**

A grant proposal can cover more than one county. Please enter the names of the counties served by the Grant Subaward on Cal OES Form 2-154.

**On Cal OES Form 2-101 (Grant Subaward Face Sheet) what do we enter for the fund source?**

Select "LIST" from the drop-down menu.

**If Applicants are unable to get the required signatures before the deadline, can they submit the RFP first and then get the signatures after the deadline?**

All applications must be submitted by the deadline. If there are signatures missing, submit what you have and if selected we can get the signatures later during the review of the forms.

**What does the population number in the Award Tiers refer to?**

The population number in the Award Tiers refers to the population that the CBO will serve. Applicants should refer to the Award Tier to make their determination.

**For Applicants that cover multiple locations, what address should they place on the Cal OES Form 2-101?**

Applicants should place the address that is considered the headquarter/corporate office where mail can be received.