

RESOURCE ROTATION – JOB AID

1. Incident Name:		<div style="display: flex; justify-content: space-between; font-size: small;"> Incident Order Number State 3 Letter I.D. Number </div> <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>																																					
2. To (Name and Position - Incident Commander or Deputy Incident Commander):																																							
3. From: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Name: _____ Position: _____ Phone: (____) _____ - _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px; font-size: x-small;"> <div style="display: flex;"> <div style="border: 1px solid black; padding: 2px;">Strike Team ID</div> <div style="border: 1px solid black; padding: 2px;">Strike Team Number</div> </div> <div style="border: 1px solid black; padding: 2px;">Request #</div> <div style="border: 1px solid black; padding: 2px;">First Day Worked on Incident</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="display: flex;"> <div style="border: 1px solid black; padding: 2px; width: 10px; text-align: center; color: blue; font-weight: bold;">E</div> <div style="border: 1px solid black; padding: 2px; width: 20px;"></div> </div> <div style="border: 1px solid black; padding: 2px; width: 150px;"></div> </div>																																							
4. Subject: Reimbursement – Personnel Rotation <small>(per CFAA Exhibit A: Clause A-34; Exhibit C)</small>								5. Date:		6. Time:																													
7. Message: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th style="width: 25%; text-align: center; font-size: x-small;">Agency ID (State Code - Agency ID)</th> <th style="width: 25%; text-align: center; font-size: x-small;">Vehicle License #</th> <th style="width: 15%; text-align: center; font-size: x-small;">Type (SUV/Pickup/Van/Auto/ Bus/Other)</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">Requested Crew Rotation Vehicle :</td> <td><div style="border: 1px solid black; height: 20px;"></div></td> <td><div style="border: 1px solid black; height: 20px;"></div></td> <td><div style="border: 1px solid black; height: 20px;"></div></td> </tr> <tr><td></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td></tr> <tr><td></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td></tr> <tr><td></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td></tr> <tr><td></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td></tr> <tr><td></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td><td><div style="border: 1px solid black; height: 20px;"></div></td></tr> </tbody> </table>													Agency ID (State Code - Agency ID)	Vehicle License #	Type (SUV/Pickup/Van/Auto/ Bus/Other)	Requested Crew Rotation Vehicle :	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>		<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>		<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>		<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>		<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>		<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
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8. Notes: <div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div>																																							
Instructions to Expanded Dispatch (per Exhibit C; CFAA): The resource order will be annotated in the documentation section by the incident indicating the date/time of crew swap approval from Block #9. Instructions to home unit/filling command center: Add documentation to include the following: Method/Mode, date and time of transportation, per Block #7.																																							
9. Incident Approval: (IC/Deputy IC or Mobilization Center Manager) <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Date: _____ Time: _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> Name: _____ Signature: _____ Position: _____ </div>																																							
10. Expanded Dispatch Reply: <div style="display: flex; margin-top: 10px;"> <div style="width: 100px; border-right: 1px solid black; padding-right: 10px;">Comments</div> <div style="border: 1px solid black; flex-grow: 1; height: 100px;"></div> </div>																																							