

Cal OES# 6143-2019  
CAL FIRE# 7CA004953  
USFS# 20-FI-11052012-147  
NPS# P20AC00506  
BLM# BLM CFPA CA915-2004  
FWS# FF0803000-D-J001  
BIA# A20ACPRO01

**EXHIBIT “G”**  
**REIMBURSEMENT POLICY AND PROCEDURES FOR OUTSIDE THE STATE OF CALIFORNIA ASSIGNMENTS**

This Exhibit applies to Cal OES and the Federal Fire Agency requests.

- G-1 The California Fire and Rescue Mutual Aid System Agencies shall use the following procedures to secure reimbursement for the provision of personnel and local government-owned emergency apparatus ordered for use on Federal incidents outside the State of California.
- G-2 Reimbursement of personnel, emergency apparatus, and support equipment will be consistent with Exhibit “A” Reimbursement Policy and Procedures including the following:
1. Travel costs for lodging, per diem, and rental vehicles for personnel shall be reimbursed at the travel rates specified in Exhibit “H”.
  2. California Fire and Rescue Mutual Aid System Agencies may seek approval for the reimbursement of operational costs, including necessary motor fuels and lubricants used in its emergency apparatus while responding from their home base and returning to their home base from the State of California or Federal Fire Agency incident.
  3. Reimbursement for Cal OES-owned communications equipment (e.g., cell and satellite phones or air and phone credit cards) will be at the total actual cost to the State of California.
  4. Reimbursement invoices for Cal OES personnel, travel, and equipment will be on an actual cost basis, supported by accounting records, payroll records, and/or activity cards. Invoices for Cal OES resources should be submitted no later than 5 months after the end of the incident.
  5. Invoices for Cal OES resources will include an administrative rate as determined by the State of California under Title 2 in the Code of Federal Regulations (2 CFR), Subtitle A, Chapter II, part 200.
  6. Length of assignments for resources responding to incidents outside the State of California will be consistent with the appropriate Federal Fire Agency’s policy. Conditions in Clauses A-36 and A-37 of Exhibit “A” concerning minimum of seven (7) days (elapsed time), excluding travel, will not apply to resources responding to requests outside the State of California. Federal Fire Agency policy on the length of an assignment outside the state is defined as the time period (days) between the first full operational period at the first incident or reporting location on the original resource order and commencement of return travel to the home unit. Standard assignment length is fourteen (14) days, exclusive of travel from and to home unit.

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Time spent in staging and preposition status counts toward the 14-day limit, regardless of pay status, for all personnel, including Incident Management Teams.

**\*Any exceptions to this Exhibit need prior approval by USDA Forest Service Region 5 Fire and Aviation Management Director and/or Deputy Director\***