

SITE SPECIFIC CHECKLIST

CWMP Application #:

Property Address:

Parcel Number:

SECTION 1 – Scope of Work

1. Defensible space measures will be completed within 100 feet of a structure or the SOW includes no defensible space measures. Yes No
- If the SOW does not involve any defensible space measures, advance to Question 4.*
- If defensible space measures exceed 100 feet from structure, list distance*
2. If the Scope of Work involves cutting down trees, answer items a – d below. NA – no trees to be cut
- If the scope does not involve cutting down trees, advance to question 3.*
- a. Trees to be cut are 12 inches or less in diameter at breast height. Yes No
- b. Trees can be cut in place using a chainsaw or hand tools. Yes No
- c. Cut trees can be removed from the property by hand, without being dragged, to a debris stockpile area for use as firewood, chipped, or hauled to and disposed of at an approved solid waste facility. Yes No
- d. SOW can be performed without removing root ball. Yes No
3. If SOW involves stumps, answer item a below. NA- no Stumps
- If the scope does not involve stump removal, advance to question 4.*
- a. SOW can be performed through stump grinding to ground level (no root ball removal/digging). Yes No
4. SOW can be performed using hand-held tools such as chainsaws and/or small rubber-tired, non-tracked equipment. Yes No
5. Equipment can be staged on improved surfaces. Yes No
6. Treatment areas be accessed from existing roads and driveways. Yes No
7. Shrub and bush root balls may be removed within the 0-5' zone using hand tools; however, no grading or excavations will be conducted (e.g., water bars, tilling, discing). Yes No
8. SOW involves no demolition of a structure (such as a tool shed or storage unit). Yes No
9. If there is a body of water on or near the property, answer item a below. NA- no body of water
- a. SOW can be performed with a buffer of 150 feet from body of water. Yes No

If the answer to all items above are "YES" or "NA", there are no Scope of Work Flags. If the response to ANY item is "NO", there is a Scope of Work Flag. Additional review and approvals required before proceeding with site work.

SECTION 2 – Issue Property Identifiers

1. Was this property included on the “no issue” parcel list? Yes No

2. Year built date is less than 45 years before date of home assessment. Yes No

**If the answers to both questions above are “YES”, advance to Section 3.
If the answer to either question above is “NO”, complete the remainder of Section 2 below**

Laws and Executive Orders	Any areas unable to achieve compliance upon site-specific review MUST be escalated to consultation and MUST be cleared by FEMA before commencing site work.
<p>Floodplain Management Executive Order 11988, particularly section 2(a)</p> <p>Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]</p>	<p>Is the address located in the 100-year flood plain? Yes No</p> <p>Is the address located within the flood way? Yes No</p>
<p>Wetlands Protection Executive Order 11990</p>	<p>Is the address located within or adjacent to a wetland? Yes No <input type="checkbox"/></p>
<p>Endangered Species Endangered Species Act of 1973, 16 U.S.C. § 1531, particularly section 7</p>	<p>Is the structure located in proximity to known critical habitat or endangered species? Yes No <input type="checkbox"/></p>
<p>National Historic Preservation National Historic Preservation Act of 1966, particularly sections 106 and 36 CFR Part 800</p>	<p>Is the structure 45 years of age or greater? Yes No <input type="checkbox"/> <input type="checkbox"/> Year built:</p> <p>Is the structure listed or eligible for listing in the National Register of Historic Places, California Register of Historical Resources, or a Local Historic Registry? Yes No <input type="checkbox"/> <input type="checkbox"/></p> <p>Is the structure adjacent to or across from a property listed in one of the above registries, a Mills Act property, or otherwise historically significant? Yes No <input type="checkbox"/></p>

SECTION 3 – REVIEW

	YES	NO
Property was:	_____ Issue	_____ No Issue
Property has	_____ SOW Flags	_____ No SOW Flags
Will work be performed between Feb 1 and Aug 31?	_____ Yes	_____ No

**If response to any column above is marked “YES”, advance to SECTION 4.
If responses to ALL columns above are marked under “NO”, confirm the following:**

- Yes No PROPERTY WAS ON THE NO ISSUE LIST
- Yes No PROPERTY HAS NO SCOPE OF WORK FLAGS
- Yes No SITE WORK WILL BE PERFORMED DURING MONTHS OF SEPT - JAN

The property was a no issue, has no scope of work flags, and site work will not be performed during Migratory Bird Season (Feb 1 – Aug 31). Site work may proceed with no additional review or approvals.

Project Staff:

Date Checklist Completed

SECTION 4 – SUBJECT MATTER EXPERT ENGAGEMENT

Yes No **PROPERTY IS AN ISSUE PROPERTY FOR THE FOLLOWING REASONS:**

Special Flood Area

Wetlands

Critical Habitat/ Endangered Species

Section 106/Historic

Yes No PROPERTY HAS SOW FLAGS

Yes No SITE WORK WILL BE PERFORMED BETWEEN FEB 1 - AUG 31

If site work will be performed during the months of Feb and August, nesting bird surveys must be conducted by a qualified Us Fish & Wildlife (USFWS)-approved avian biologist no more than 7 days prior to planned work in order to locate nests within and adjacent to the proposed work area (150 feet beyond the proposed work area).

If no protected nesting birds are detected, the work may proceed; however, if construction activities pause for more than 7 days, another nesting bird survey must be conducted before construction can resume.

If an active nest is detected during the survey, either work must be suspended until the young have fledged, the beginning of the non-breeding season, OR the following will apply:

- a. An exclusionary buffer will be established around the nest. The buffer distance will be determined by the USFWS-approved biologist considering several factors: presence of natural buffers (vegetation/topography), nest height, location of foraging territory, nature of the proposed activities, and baseline levels of noise and human activity. The buffer may range from 50 feet to over 250 feet in width.
- b. The biologist must monitor the nest during construction for signs of adverse effects including distress/disturbance (since “take” is not authorized). If adverse effects are detected, then the biologist will have the authority to stop all construction activity in the vicinity of the nest.
- c. The biologist must continue to monitor the nest and will determine when young have fledged. Once young have left the nest OR the beginning of the non-breeding season is reached, buffer and exclusion zone may be removed and construction activities within these areas may resume.

Project Staff _____

Date Checklist Completed _____

Date Provided to SME _____

Date SME Response Received _____

Date Provided to FEMA _____

Date FEMA response received _____

Reference Maps

Reference Map (1) *100 and 500-year floodplains, showing the property is within the 1% Annual Chance of Flood Hazard.* [Source: [USA Flood Hazard Areas - Overview \(arcgis.com\)](#)]

SITE SPECIFIC CHECKLIST

Reference Map (2) *Wetlands*, showing the property is located within .3 miles of a wetland, but is not in one directly. [Source: [FWS HQ ES National Wetlands Inventory - Wetlands - Overview \(arcgis.com\)](#)]

SITE SPECIFIC CHECKLIST

Reference Map (3) *Critical Habitats*, showing the known presence of a critical habitat.
[Source: [USFWS Critical Habitat Polygon Features - Overview \(arcgis.com\)](#)]

SITE SPECIFIC CHECKLIST

Reference Map (4) Historic Properties, showing nationally registered sites within project areas. [Source: [NPS National Geospatial Program Data Services - cultural resources/NRHP locations \(MapServer\)](#)] Note: archaeological resource locations (as from a CHRIS search) are considered confidential and should not be shared beyond those conducting/reviewing this analysis.