
CALIFORNIA WILDFIRE MITIGATION PROGRAM BOARD MEETING

Meeting Minutes – Friday, June 24, 2022

Board Members Present

Robert Troy, Assistant Director, Recovery, Cal OES

Mike Richwine, State Fire Marshal, CAL FIRE

Daniel Berlant, Deputy Director of Community Wildfire Preparedness and Mitigation, CAL FIRE

Edward Westfall, Deputy Director, Response, Cal OES

Cal OES Staff Present

Ryan Buras, Deputy Director, Recovery

J. Lopez, CWMP, Executive Director

Anne Nguyen, Senior Counsel

Jacy Hyde, Branch Chief, Hazard Mitigation

Jennifer Hogan, Assistant Director, Recovery *(Virtual)*

Lisa Long, Special Projects Manager, Hazard Mitigation

Brian Doss, AGPA, Hazard Mitigation Special Projects *(Virtual)*

Lisa Rice, Consultant *(Virtual)*

Joel Samson, IT Support

Makeda Johnson, AGPA, Recovery

CAL FIRE Staff Present

Steven Hawks, Acting Assistant Deputy Director

Jim McDougald, Staff Chief

Frank Bigelow, Staff Chief

Dennis O'Neil, Assistant Chief

John Morgan, Deputy Chief *(Virtual)*

Justine Grafton, Analyst *(Virtual)*

Will Brewer, GIS Analyst

I. CALL TO ORDER – 10:02 AM

A. Welcome

The meeting was called to order at 10:02 AM by J. Lopez.

B. Welcome remarks by J. Lopez and R. Buras; Mr. Buras noted that Mr. Lopez has been appointed Executive Director of the CWMP.

II. BAGLEY-KEENE REVIEW

A. Open Meeting Act, Board Member protocol and Form 700 information provided by A. Nguyen.

III. ACTION ITEMS

A. Presentation and Acceptance of Board Members; the following four persons introduced themselves and accepted their nominations

- Robert Troy
- Edward Westfall
- Mike Richwine
- Daniel Berlant

B. Roll Call to Establish a Quorum; Quorum established with all four Board members present.

C. Agenda Review

Motion: D. Berlant moved to amend the agenda to move Item III.F. to follow Item IV.

E. Westfall seconded the motion.

Action: All in favor, none opposed, motion carried.

D. Selection of Board Officers

Motion: E. Westfall moved to appoint Robert Troy as Chair.

M. Richwine seconded the motion

Action: All in favor, none opposed, motion carried.

Motion: M. Richwine moved to appoint Daniel Berlant as Vice-Chair.

E. Westfall seconded the motion.

Action: All in favor, none opposed, motion carried.

Mr. Richwine remarked that the Board Chair and Vice Chair should rotate annually between Cal OES and CAL FIRE.

E. Secretary, Treasurer, Auditor Appointment

Motion: R. Troy moved to appoint Makeda Johnson as Provisional Secretary.

D. Berlant seconded the motion.

Action: All in favor, none opposed, motion carried.

Motion: R. Troy moved to postpone the appointment of Treasurer and Auditor.

E. Westfall seconded the motion.

Action: All in favor, none opposed, motion carried.

F. Business Plan Discussion and Adoption

The Board discussed the need to adopt the Business Plan. A proposal was made by Mr. Berlant to change the title of the Business Plan to include Financial Assistance. The Board members agreed to accept the Business Plan as now written, and then to propose revisions to be considered and adopted at a later meeting.

Motion: M. Richwine moved to adopt the Business Plan and to consider revisions at a later meeting.

R. Troy seconded the motion.

Action: All in favor, none opposed, motion carried.

IV. HOME HARDENING DEMONSTRATION COMMUNITY CAL OES/CAL FIRE OVERVIEW

A. Jacy Hyde and Jim McDougald introduced themselves and the Home Hardening Program. The objective is to develop a robust program framework that provides tools and resources so that any CA Community can implement a locally led home hardening program within their jurisdiction. The five social vulnerability factors prioritized for this Program include: residents over age 65, residents in poverty, residents with a disability, residents with limited English, and residents without a car. The program also includes the administrative processes such as applicant eligibility and screening and a records database. Demonstration pilot programs are now being implemented in San Diego, Shasta, and Lake counties. The San Diego program was the first to be implemented, Shasta second, and Lake will be third.

The Board members discussed several related topics including geographic focus areas, income eligibility, environmental approvals, regulatory impacts, and FEMA's role in the funding of the program. This program is intended to be applicable even if the funding source changes in the future.

Deputy Director Buras asked about the scale of the program and the number of homes that will be assisted annually. He also explained the purpose of the Pilot Program phase and discussed how more counties can be included in future phases. The Pilot program is expected to cost approximately \$22 million, with either a 75% or a 90% FEMA cost-share. It was also noted that there are other home-hardening programs operating within the state.

Motion: D. Berlant moved to approve adopting the three demonstration projects and allocating State funding to be used as the local match for Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) Projects.

E. Westfall seconded the motion.

Action: All in favor, none opposed, motion carried.

V. FUTURE MEETING SCHEDULE

A. The proposed meeting dates are as follows:

- July 19, 2022
- August 16, 2022
- September 20, 2022
- October 18, 2022
- November 15, 2022
- December 20, 2022
- January 17, 2023

Motion: R. Troy moved to hold future meetings on the 3rd Tuesday of each month at 10:00 a.m.

M. Richwine seconded the motion.

Action: All in favor, none opposed, motion carried.

VI. BOARD MEMBER COMMENTS

A. Following topics to be included in the next meeting agenda

- Business Plan
- Community selection for participation in Home Hardening Program
- Recommendations for next steps of Program
- Proposed FEMA presentation
- Tax Implications for homeowners who participate in Home Hardening Program

VII. PUBLIC COMMENT

A. No public comment.

VIII. MEETING ADJOURNED – 12:02pm

Motion: R. Troy moved to adjourn the meeting at 12:02pm.

E. Westfall seconded the motion

Action: All in favor, none opposed, motion carried.