



January 8, 2024

Subject: Single Source Training Provider

To Whom It May Concern:

Pursuant to California Government Code, Title 2, Division 1, Chapter 7, Sections 8588 (a) and (b), the California Governor's Office of Emergency Services (Cal OES), through the California Specialized Training Institute (CSTI), is responsible for providing "training to state agencies, cities and counties in their planning and preparation for disasters."

As part of this mission, CSTI delivers courses that are developed and maintained by the Federal Emergency Management Agency's (FEMA) Emergency Management Institute. FEMA authorizes each state's emergency management office to enhance the base curriculum for their states, deliver the courses, and issue state-level certificates for these courses. These courses are distinguished by a "G" designator in the course number.

In California, CSTI is the sole authorized presenter of "G" courses; that is, CSTI is the only entity within California authorized to issue state-level certification for completed training. The same applies to CSTI's own curriculum.

The classes for which CSTI is the single source training provider include:

- G141, Instructional Presentation and Evaluation Skills
- G197, Integrating Access and Functional Needs into Emergency Management
- G205, Recovery from Disaster: The Local Community Role
- G235, Emergency Planning
- G288, Volunteer and Donations Management
- G358, Evacuation and Re-Entry Planning
- G364, Multi-Hazard Emergency Planning for Schools
- G366, Planning for Needs of Children in Disasters
- G393, Mitigation for Emergency Managers
- G418, Mass Care – Emergency Assistance Planning and Operations
- G489, Management of Spontaneous Volunteers in Disasters
- G557, Rapid Needs Assessment
- K/L0146 Homeland Security Exercise and Evaluation Program/Enhanced Exercise Design, Conduct and Evaluation (combined course)
- K/L0146, Homeland Security Exercise and Evaluation Program (FEMA certificate)
- K/L0105 Public Information Basics (CSTI/FEMA certificate)



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- K/L0388, Advanced Public Information Officer (CSTI/FEMA certificate)
- Emergency Management Concepts
- Emergency Management Instructor Certification
- EOC Section Intermediate: Finance and Administration
- EOC Section Intermediate: Logistics
- EOC Section Intermediate: Management
- EOC Section Intermediate: Operations
- EOC Section Intermediate: Planning and Intelligence
- Hazardous Materials Instructor Certification
- Hazardous Materials Instructor Certification for Trainers
- Human Trafficking Awareness: The State of Human Trafficking in California
- Human Trafficking: Forced Labor and Labor Exploitation
- Human Trafficking: Modern Day Slavery
- Intermediate Public Information Officer Training: Building Incident Based Strategic Communication Plans
- Joint Information Center Concepts
- Media Relations Course: An Introduction to Modern Crisis Communications with Interview Lab Practicums
- Officer Safety and Field Tactics in a Terrorism Environment
- Terrorism I: International Terrorism
- Terrorism II: Domestic Terrorism
- Terrorism III: Advanced Counterterrorism Strategies
- Terrorism Intelligence Analysis

CSTI has made a limited number of "G" courses available through instructors certified through its Emergency Management Outreach Program. These instructors use CSTI's curriculum and materials and are able to issue certificates through CSTI. The "G" courses available through both CSTI and CSTI's Outreach instructors are:

- G191, ICS/EOC Interface
- G611 series, EOC Section Overview
- G626, EOC Action Planning
- G775, EOC Management and Operations

Because these courses are available from multiple presenters, competitive procurement processes must be used to select training vendors.

Questions may be directed to training@caloes.ca.gov.

Sincerely,



Justin Freiler
Deputy Superintendent, California Specialized Training Institute
California Governor's Office of Emergency Services