



**Region VI LEPC**  
C/O California Governor's Office of Emergency Services  
Southern Region  
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**LEPC OES Region VI Planning District – August 11, 2016 Meeting Minutes**

**August 11, 2016 @ 10:00 am**  
Corona DEH Office (951) 273-9143  
2275 South Main Street, #204  
Corona, CA 92882  
**Call in @ 858 499-7104 to join conference**

- 1. Meeting Call to Order at 10:03 AM by Stephen Mayville, Acting Chairperson.**
- 2. Welcome and Introductions**

Present in Person, (v) denotes active voting member or alternate for quorum.

Stephen Mayville, Regional Water Quality Control Board (Retired) (V)

Dan Coats, TCR Industries (V)

George Baker, CA Department of Toxics and Substance Control (V)

Jim Sappington, Riverside County DEH (V)

Michael Horn, CA Department of Fish and Wildlife/OSPR (V)

Dave Cammall, San Diego County DEH Hazmat (V)

Brenda Macgregor, CA Department of Fish and Wildlife/OSPR

Anne Burkeholder, CA Department of Fish and Wildlife/OSPR

Don Nelson, CA Department of Fish and Wildlife/OSPR

James Farner - BNSF Railway

John Lavalley-Agua Caliente

Victoria Canales – Agua Caliente

Yolandé Love - CalOES

***On the Telephone:***

Jacob Volkov - CalOES

Brian Abeel - CalOES

Dave Williams, San Diego County Fire HazMat

David Racela, San Diego County Department of Homeland Security.

**3. Review minutes from the May 11, 2016 meeting**

Stephen Mayville:

Motion requested to approve minutes.

Motion seconded - Motion carried.

#### **4. Report from CalOES Staff – Brian Abeel**

- There have been many changes to the Hazardous Material Emergency Preparedness (HMEP) grant. CalOES submitted the application earlier this year. More details to come as DOT/PHMSA decisions are made regarding the State of California's 2016 application. CalOES has yet to receive a formal approval. Informally, we were asked to submit an amendment request for an additional \$300,000, which became available. The original amount requested was \$1.5 million. Informally, we were told we will get the entire requested amount. Once we get the official notice with the true approved dollar amount we will send out the announcement with guidelines for submitting applications as a subgrantee. A 70/30 split of the award will be used for allowable Training/Planning activities. 70 % will go to CSTI to provide training to the LEPC and First Responders. The other 30% is for the planning side of grant.
- Due to the reallocation of HazMat by Rail funding, HMEP funding will be utilized as previously specified in the 2016-2019 application to fund the LEPC Regional Plan project. A soft date for having a contractor in place is October 2016. The plan will work off the project with LEPC Region III.
- Emergency Response Guides are now available and a regional contact list is available on the website. Fred Mehr is the CalOES point of contact. Contact Fred Mehr at (916) 845-8754 or fred.mehr@caloes.ca.gov for more information.
- CalOES HazMat staff is assessing and tracking bills that potentially impact Cal OES and its stakeholders. The Legislative Update is on the CalOES HazMat home page. Contact Trevor Anderson at (916) 845-8788 or trevor.anderson@caloes.ca.gov for more information
- Hazmat Regional Team Concept. CalOES will receive 12 Type II Hazmat Vehicles. The receiving fire departments have been selected: Region 1 -Los Angeles City Fire and Santa Maria Fire. Region 6- San Diego City Fire and San Bernardino County Fire. CalOES will load the equipment and ensure the vehicles work to the requested standards. Every month we are supposed to get a new truck by 8/2017 the trucks should be ready and dedicated. CalOES does not know a time period as to when the vehicles will be delivered to the receiving agency. Hopefully something can be worked out to give the receiving agency notice. Contact Deputy Chief Thomas Campbell at (916) 845-8751 or thomas.e.campbell@caloes.ca.gov for more information.
- There are a total of 63 Typed HazMat Teams in California: Type 3 - 6; Type 2 - 27; Type 1 - 30. There are 40 teams to be re-certified by December 31-2016.
- CalOES issued two Hazmat Bulletins #34 and #35. Bulletin #34 defines, describes, and explains the purpose and scope of the "Re-Certification" program, and HM Bulletin #35 explains and provides the process to participate. These two HM Bulletins will also be posted on our HazMat Web Page. Contact Jan Dunbar at (916) 845-8483 for more information
- The next SERC meeting is on October 26, 2016 in Mather- CalOES headquarters. Travel arrangements will be set-up for the Region VI representative. The agenda will be finalized 10 days prior and posted. We will reach out in September for agenda items. Group LEPC Continuing Challenge Room 301 draft agenda and request for any ideas.

- The next Group LEPC meeting will be held at the Continuing Challenge HazMat Workshop Wednesday September 3, 2016, Room 301, 3:45-5:30 pm.
- Jack Harrah is working on Spill Release Reporting Regulations. Contact Jack Harrah at (916) 845-8759 or jack.harrah@caloes.ca.gov with questions or suggestions concerning the Spill Release Reporting regulations.
- The Interagency Refinery Task Force (IRTF) proposed amendments to the CalARP program have been submitted to the Office of Administrative Law, and the public comment period runs through August 29<sup>th</sup>. Contact Jack Harrah for additional information.

5. **Special Presentation:** James Farner with Burlington Northern and Santa Fe (BNSF), made a presentation featuring BNSF's programs and procedures for handling hazardous materials.

## 6. Subcommittee Reports

### a. Bylaw/Membership - Dan Coots

I was asked to check into the following two things at the last meeting. Can we set criteria for grant allocation and can we incorporate the criteria into the bylaws? Yes, we can set criteria for grant allocations. The LEPC has general supervision of all matters pertaining to the LEPC and understanding subcommittees for training and equipment. The subcommittee is actually charged with identifying the requirements for the planning responders. If Dave, as the subcommittee chair, wants to put out criteria for how grants are allocated for the LEPC to vote on, that is perfectly fine. In fact, the responsibilities for standing subcommittees are reviewing, evaluating, and making recommendations on issues relating to hazardous materials emergency planning as referred to them by the LEPC.

Whether we want to put it in the bylaws is open for discussion. The bylaws are general overarching guidelines. We can do a standalone document, an appendix to bylaws, there is an LEPC handbook we could incorporate it into the handbook.

Can we add a tribal subcommittee? Per Articles 6 for Standing Subcommittees additional standing committees with concurrence of the LEPC can be appointed by LEPC Chair. Yes, if we choose to do so.

### b. Community Outreach and Networking - Dan Coots - Nothing to Report

### c. E. R. Plan Maintenance - George Baker

- we talked I asked Lance Richman from USEPA to start the planning process for an exercise. He attended the last meeting. He is not here today and has not returned my phone calls, so I cannot provide an update.
- Dan Coots - Lance had asked if we wanted to submit topics for a fully funding exercise. It is on the agenda.

### d. Planning and Schedule - Vacant (No report)

### e. Plan Exercise - Vacant (No report)

### f. Training – Dave Williams

- There are no classes coming through directly from the LEPC. There are a lot of classes being offered now. Hopefully, everyone is getting notification directly from CSTI or Yoland . We will send out an email.

- Stephen – Dave and I sent an email out to the membership yesterday. I received a late call from Jacob (with CSTI) that money became available to put a Technician Series on with 50% of attendees from Region VI and 50% from Region I. We have to figure out what venue is available. I suggested somewhere is Ontario or Diamond Bar to have it close to both regions.
- Dave - Further north is better, we don't need anything in extreme south unless Imperial needs something. Jacob - 20 per region max, in general we need to have at least 20 to move the class forward. You can have people from other regions attend if you cannot fill it. We can reassign to another region too, if there is not an interest.
- Stephen - When do we have to get back to CSTI?
- Jacob - We actually do not have the commitment from PHEMSA that we have the funds. We penciled in October 3<sup>rd</sup>. If that is not realistic let us know.
- Dave – We should poll all the Region VI agencies to see the level of need. San Diego in more need specialist class more than technician.
- Jacob - Dave what is the status of the other Tech class you all were planning?
- Dave - San Bernardino was working on finding an exact location.
- Jacob - Are you aware Dave that we have terrorism classes through the San Diego UASI?
- Dave - I am in the loop. Will HMEP cover WMD Tech Specialist courses?
- Jacob - HMEP does not generally fund this course.
- Dave - WMD training is definitely a gap in our training curriculum.
- David Racela – Please chat with Alan Franklin directly to try and close the gap.

g. Administering Agencies – Jim Sappington

- Liaison to Administering Agencies which are cities within the CUPAs. The Cities of Corona and Riverside are certified by the state to do some of the CUPA programs. The sub-committee reaches out to the administering agencies. Most of his contact is through the inspectors who are out there all the time.

h. Transportation - Vacant (No report)

i. Information Management - Vacant (No report)

j. Environmental - Vacant (No report)

k. Fire -Mike Staley (Not Present - No report)

l. Agriculture -Vacant (No report)

n. Rural North -Vacant (No report)

o. Rural South - Vacant (No report)

p. Homeland Security –Vacant (No report)

## 7. Old Business - Stephen Mayville

a. SERC Update

- Brian Abeel addressed in his update.
- b. **Regional Emergency Response Plan Update**
- Brian Abeel addressed in his update.
- c. **Discuss and vote on HMEP grant allocation Preference criteria – Stephen Mayville**
- The grant allocation document was reviewed and discussed. Concerns were expressed about the wording “established hazmat team” and the possible exclusion of certain agencies with hazmat response responsibilities. A determination was made to amend #6 to include the word “agency” and to read as follows: “the applicant is employee of a contractor, firm, or agency that has a nexus to hazmat response.” Stephen Mayville motioned to have the document approved with the amendment. Motion seconded and motion carried to approve the document with the amendment. The item will be revisited next meeting for possible revisions.
- d. **CalOES Website Update**
- No change - still waiting on the development of the LEPC webpages for each for each region. Yolandé Love has the ability to post the agendas and minutes on the Southern Region Webpage, temporarily.
- e. **Review of LEPC Mission and Objectives – Dan Coots**
- This is the first draft and I want to put this out for comment. This includes some things from Brian Abeel which is a challenge, as the LEPC does not have the function to do some of these tasks. The CUPAs actually perform these tasks. We want people to read and give input. Does this work, is this what we really are supposed to be doing. Please email Dan with comments. If the CUPA has something they want help with from the LEPC, they can bring them up. We want to understand why we are here and what we want to accomplish. CalOES wants us to work with the CUPAs.
  - Stephen Mayville- Review the information, mull it over and we will vote on it in a future meeting.
- f. **Inyo/Mono Contacts**
- Issue addressed - Yolandé Love previously sent the Inyo Mono contacts to the chairs. She will resend the information.

## 8. **New Business**

### a. **Replacement Chair – Stephen Mayville**

I propose that I am voted in as the chair considering I have been the Acting Chair for the last several months, and no one else has expressed interest in becoming the Chairman. I would like to stress that we should have a vice chair who will step in when I step down. Motion carried and seconded to make Stephen Mayville the LEPC Region VI Chair. A suggestion is to recruit for someone with the fire/hazmat experience to move the committee forward with planning rank and status to move this as a real committee in emergency planning. Dave will poll the agencies to see if someone is available. Brenda will reach out to San Bernardino County Fire; Jim will reach out to Riverside contacts.

### b. **Topics for the fully funded exercise offered by Lance Bassman, US EPA – Dan Coots**

- If you have any suggestions, please forward to George Baker and/or Dan Coots.

c. Tribal Government Outreach - Stephen Mayville

- Glad to see representatives today. Hopefully, we will see you on a consistent a basis. You are certainly welcome. Please reach out to other Tribes and let them know that LEPC VI would like to work with them.

**9. Roundtable**

- Michael Horn will receive an award from CSTI for cultural resource protection in the Refugio Oil Spill Response. OSPR Overview for the Tribes on October 18, 2016.
- Anne Burkholde - OSPR, Statewide Geographic Response Plan (GRP) Coordinator I am trying to attend every LEPC across the state. We are going to start on geographic state response plans and will concentrate on one LEPC at a time. Feather River should be done soon. Essentially, we are trying to get priority areas geared up for each LEPC. I hope to attend LEPC meetings across the state to give updates as we go. In addition to myself, there will be a lead person on each grp. For here, I will work closely with Brenda McGregor for this area. Once we get going we hope to vet the plans through some of our local folks. Hopefully, we will have some good plans coming your way soon. We will have hard copy documents on the website. It will be a plan we can hand out. A lot of these plans are for inland, as our jurisdiction is expanding inland that is why we are writing these plans. Since we are covering river systems as opposed to the coast, these plans are based on access points to respond. We will also focus on species and habitats. We will try to have a consistent template so all the plans look similar statewide. We will work with industry folks to make sure they look good for railway and for everyone.
- James Farner - Typically, the grp is a call out list of notifications with cultural resources, sensitive areas, different types of with shoreline techniques for cleaning, booming strategies, equipment caches, staging areas. The plan is not just for the responsible party, it will also be available for first responders.
- Stephen Mayville - Next meeting we will have a presentation by Homeland Security and also the gentlemen from First Net may be able to make a presentation.
- Dan Coots - Do we want to put on the next agenda to discuss a Tribal Subcommittee?
- Stephen Mayville - No, we would need consistent attendance by a tribal representative before we add the committee.

**10. Public Comments**

None

**11. Next Meeting November 10, 2016, 151 East Carmel Street, San Marcos, CA 92078**

**12. Meeting Adjourned at 12:15 PM by Stephen Mayville**