

LOCAL EMERGENCY PLANNING COMMITTEE

BY-LAWS

ARTICLE I NAME

The Local Emergency Planning Committee (LEPC), Region III was designated by the State Emergency Planning Commission (SERC) pursuant to the Superfund Amendments and Reauthorization Act of 1986 (SARA), Title III, Subtitle A, Section 301(b) and (c). Region III consists of the following 13 counties:

Butte County	Sierra County
Colusa County	Siskiyou County
Glenn County	Sutter County
Lassen County	Tehama County
Modoc County	Trinity County
Plumas County	Yuba County
Shasta County	

ARTICLE II OBJECT

The LEPC provides, at a regional level, planning for hazardous materials emergencies.

ARTICLE III MEMBERSHIP

Membership of the LEPC is comprised of categories designated and appointed by the Governor.

MEMBERS

The following categories terms will expire June 30, 1988 and every two years thereafter:

- 1) Administering Agency;
- 2) Agriculture;
- 3) Industry;
- 4) Fire;
- 5) First Aid;
- 6) Hospital;
- 7) Elected Official; and
- 8) Community Groups.

The following categories terms will expire June 30, 1989 and every two years thereafter:

- 1) Civil Defense;
- 2) Emergency Management;
- 3) Health;
- 4) Law Enforcement;
- 5) Local Environmental;
- 6) Media; and
- 7) Transportation.

ALTERNATES

The alternate term of office will coincide with that of the member position for that category, even if it does not allow a full two-year term (e.g. Hospital member Term Expiration: June 30, 1992. Hospital Alternate Term Expiration: June 30, 1992 - even if the hospital alternate was not appointed until June 30, 1991).

AD HOC

The Governor has allowed for the appointment of four additional Ad Hoc positions. The interests that will represent these three positions are left to the discretion of the LEPC, pending approval of the SERC. The term of office will be for two years from the appointment date, expiring on June 30th of that year (e.g. If appointed in October of 1991, the term of office will be to June 30, 1993).

- 1) Agricultural/Chemical Industry
- 2) Hazardous Materials Training
- 3) Fish & Game
- 4) Tribal

A list of current membership shall be maintained. Absences by the appointees or designated alternate of three consecutive meetings or thirty percent of regularly scheduled meetings shall be subject to review by the LEPC.

ARTICLE IV. OFFICES

The LEPC will appoint a member and an alternate to the following offices:

Chairperson
Commissioner

ARTICLE V. MEETINGS

The regular meetings of the LEPC will be held on the first Thursday of every other month, unless changed by the membership or Chairperson at the previous regular meeting. Seven voting members shall constitute a quorum of members present.

ARTICLE VI. RULES

The current edition of Robert's Rules of Order Newly Revised will govern the LEPC.

ARTICLE VII. SUBCOMMITTEES AND ADVISORY MEMBERS

Subcommittees shall be headed by the appointee for the category of concern. The Chairperson shall have the power to establish standing or ad hoc committees.

The Chairperson may establish Advisory Members who are persons with technical expertise needed by the Committee, representatives of the Administering Agencies and others, who may be necessary to assist the Committee in its work. Advisory Members shall be encouraged to attend the meetings of the Committee but shall not be voting members. A current list of Advisory Members shall be maintained.

ARTICLE VIII. AMENDMENT OF BY-LAWS

These By-Laws may be amended at any regular meeting of the LEPC by a two-thirds vote, provided that the amendment has been submitted in writing and mailed 15 days prior to all regular members and alternates.