

Region III

Local Emergency Planning Committee

Member Handbook

March 2006

REGION III
LOCAL EMERGENCY PLANNING COMMITTEE
MEMBER HANDBOOK
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Governor's Office of Emergency Services
Inland Region

LOCAL EMERGENCY PLANNING COMMITTEE

ROLE AND FUNCTION

In 1986 Congress passed the Emergency Planning and Community Right-to-Know Act as Title III of the Superfund Amendments and Reauthorization Act (SARA). This law was enacted to help communities protect public health and safety and the environment from chemical hazards.

To implement Title III, Congress required each state to appoint a State Emergency Response Commission. The Commission, in turn, was required to divide their states into emergency planning districts and name a Local Emergency Planning Committee (LEPC) for each district. In California, Executive Order D-63-87 created the Chemical Emergency Planning and Response Commission (CEPRC). The CEPRC further established six Local Emergency Planning Committees (corresponding to the six state Office of Emergency Services mutual aid regions). Region III comprises the county areas of Butte, Colusa, Glenn, Lassen, Modoc, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, and Yuba. The LEPC members fields of expertise (e.g. fire, health, agriculture, industry, environmental, public, media, emergency management, law, administering agency, elected official, first aid, hospital, civil defense, and transportation) ensures all the necessary elements of the planning process are represented.

Now the LEPCs are appointed by the State Emergency Response Commission (SERC) which has replaced the CEPRC.

The LEPC is the focal point for the Title III activities in the region and is intended to be consistent with planning efforts of local government. The performance of the LEPC is critical to ensuring that the public benefits from the opportunities and the information provided for under the law.

The LEPC is appointed by the SERC and has the responsibility for supervising and coordinating the LEPC activities. The basic LEPC mission is to:

Develop a comprehensive emergency plan and to update the plan at least once yearly.

Communicate and educate the public about risks from accidental and routine releases of hazardous chemicals.

The responsibilities of the LEPC are stated in law. Other activities may include providing a forum to discuss related hazardous materials issues.

STATE EMERGENCY RESPONSE COMMISSION MISSION STATEMENT

Authority:

The establishment of a State Emergency Response Commission (SERC) is mandated by Superfund Amendments and Reauthorization Act, Title III of 1986. This authority is vested in the State Emergency Response Commission (SERC) by the Governor's Executive Order D-63-87. The SERC is also tasked by Section 25503.1 of Chapter 6.95 of the California Health and Safety Code.

Mission:

The mission of the State Emergency Response Commission (SERC) is to coordinate and supervise implementation of California's hazardous material emergency planning and community right-to-know program. This includes federal and state programs to prevent, mitigate, and respond to hazardous material emergencies and ensure public availability of appropriate chemical information as prescribed by law. The membership of the SERC is defined in the Executive Order, which has been interpreted by the SERC to also include membership of one representative from each of the six Local Emergency Planning Committees (LEPCs). The SERC has several purposes, including, but not limited to:

1. Enhance public safety and environmental protection through efficient implementation of hazardous material emergency planning and community right-to-know laws.
2. Supervise and coordinate the establishment, membership, and program related activities of the LEPCs.
3. Review LEPC emergency planning activities.
4. Coordinate state agency activities in the area of hazardous material emergency planning and community right-to-know laws, while insuring that the legal and jurisdictional autonomy of each of these agencies or departments to act in these areas are preserved.
5. Promote, assist, and guide local, regional and state government activities to integrate hazardous material emergency planning and accident prevention programs and eliminate unnecessary program overlap.
6. Provide a forum for the consideration of ideas and concerns of public and private interests in the implementation of hazardous material emergency programs.
7. Ensure a mechanism for timely review and processing of requests for hazardous material information legally available to the public under this program.
8. Facilitate the identification of resources to promote fulfillment of 1-7.

LOCAL EMERGENCY PLANNING COMMITTEE

BY-LAWS

ARTICLE I NAME

The Local Emergency Planning Committee (LEPC), Region III was designated by the State Emergency Planning Commission (SERC) pursuant to the Superfund Amendments and Reauthorization Act of 1986 (SARA), Title III, Subtitle A, Section 301(b) and (c). Region III consists of the following 13 counties:

Butte County	Sierra County
Colusa County	Siskiyou County
Glenn County	Sutter County
Lassen County	Tehama County
Modoc County	Trinity County
Plumas County	Yuba County
Shasta County	

ARTICLE II OBJECT

The LEPC provides, at a regional level, planning for hazardous materials emergencies.

ARTICLE III MEMBERSHIP

Membership of the LEPC is comprised of categories designated and appointed by the Governor.

MEMBERS

The following categories terms will expire June 30, 1988 and every two years thereafter:

- 1) Administering Agency;
- 2) Agriculture;
- 3) Industry;
- 4) Fire;
- 5) First Aid;
- 6) Hospital;
- 7) Elected Official; and
- 8) Community Groups.

The following categories terms will expire June 30, 1989 and every two years thereafter:

- 1) Civil Defense;
- 2) Emergency Management;
- 3) Health;
- 4) Law Enforcement;
- 5) Local Environmental;
- 6) Media; and
- 7) Transportation.

ALTERNATES

The alternate term of office will coincide with that of the member position for that category, even if it does not allow a full two-year term (e.g. Hospital member Term Expiration: June 30, 1992. Hospital Alternate Term Expiration: June 30, 1992 - even if the hospital alternate was not appointed until June 30, 1991).

AD HOC

The Governor has allowed for the appointment of four additional Ad Hoc positions. The interests that will represent these three positions are left to the discretion of the LEPC, pending approval of the SERC. The term of office will be for two years from the appointment date, expiring on June 30th of that year (e.g. If appointed in October of 1991, the term of office will be to June 30, 1993).

- 1) Hazardous Materials Training
- 2) Fish & Game
- 3) Tribal
- 4)

A list of current membership shall be maintained. Absences by the appointees or designated alternate of three consecutive meetings or thirty percent of regularly scheduled meetings shall be subject to review by the LEPC.

ARTICLE IV. OFFICES

The LEPC will appoint a member and an alternate to the following offices:
Chairperson
Commissioner

ARTICLE V. MEETINGS

The regular meetings of the LEPC will be held on the first Thursday of every other month, unless changed by the membership or Chairperson at the previous regular meeting. Seven voting members shall constitute a quorum of members present.

ARTICLE VI. RULES

The current edition of Robert's Rules of Order Newly Revised will govern the LEPC.

ARTICLE VII. SUBCOMMITTEES AND ADVISORY MEMBERS

Subcommittees shall be headed by the appointee for the category of concern. The Chairperson shall have the power to establish standing or ad hoc committees.

The Chairperson may establish Advisory Members who are persons with technical expertise needed by the Committee, representatives of the Administering Agencies and others, who may be necessary to assist the Committee in its work. Advisory Members shall be encouraged to attend the meetings of the Committee but shall not be voting members. A current list of Advisory Members shall be maintained.

ARTICLE VIII. AMENDMENT OF BY-LAWS

These By-Laws may be amended at any regular meeting of the LEPC by a two-thirds vote, provided that the amendment has been submitted in writing and mailed 15 days prior to all regular members and alternates.

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

CATEGORY DESCRIPTIONS

LEPCs should use this policy of the State Emergency Response Commission as a guide when recruiting new members. Overall, LEPC members should have a substantial interest in reducing the risks pose to the public and emergency responders by hazardous materials. Each member shall enhance regional emergency preparedness through outreach activities and by networking with other organizations within their area of representation.

ADMINISTERING AGENCY: This position represents local administering agencies (AA) under Chapter 6.95 of the Health & Safety Code. The individual selected for this position must be employed by an administering agency. This person should be knowledgeable of the activities of other AAs in the region and willing to work with AAs for coordination of their views into LEPC programs.

AGRICULTURE: This position should be represented by a county agriculture commissioner or by an individual that is familiar with the regional agricultural situation and can express the opinions of this sector. The individual appointed to this position would interact with the agricultural community regarding the management and control of hazardous materials. The incumbent should provide information concerning regional agri-chemical use and the impact of hazardous material programs on agri-business.

CIVIL DEFENSE: Represented by a city or county emergency services official, this position provides expertise on emergency response planning and management for disaster preparedness and hazard mitigation. By networking with other organizations within their area of representation this member should work to integrate mutual-aid systems.

COMMUNITY GROUPS: This position represents community interest organizations and groups. The community member category is proactive in formulating right-to-know outreach programs. Candidates for this position should be selected from civic organizations or community associations interested in community hazard mitigation.

ELECTED OFFICIAL: This position is for an elected representative of local or state government such as a county supervisor, city council member, or state legislator. In some cases, a designated representative of the official may be appropriate. The individual selected for this category should provide public leadership and political visibility to the committee; coordinate political support

activities for hazardous materials issues through regional councils and associations.

EMERGENCY MANAGEMENT: This position represents state emergency management and mutual-aid coordination for disaster operations at the regional level and is usually represented by an OES Regional Administrator.

FIRE: This position represents the first responders, community and district fire service agencies/departments. The individual selected for this position should be a department or battalion officer, who is knowledgeable in hazardous material response. The individual in this position represents the fire service community through mutual aid regions, community agencies and professional associations.

FIRST AID: This position represents emergency medical response providers, both public and private, including ambulance companies, paramedical groups/units and volunteer organizations with disaster first aid response capabilities. The individual selected for this position should be a member of emergency medical service organizations, paramedical groups or the American Red Cross.

HEALTH: This position represents the local public health service agencies in the region. The individual appointed to this position provides expertise on hazardous materials safety, education, program management, and planning. Members are selected from county or community health departments.

HOSPITAL: This position represents both private and public hospital and emergency medical treatment facilities. The individual appointed to this position shall facilitate developing emergency medical response preparedness for hazardous materials at the local community and regional levels. Members are selected from regional hospital or from an emergency medical services agency.

INDUSTRY: This position represents businesses and industries that are regulated by current hazardous materials legislation. The individual in this position should provide knowledge on hazard materials use, impact, and emergency planning in major facilities and small businesses. The member selected for this position should be an active participant in regional associations and networks.

LAW ENFORCEMENT: This position represents the local law enforcement agencies within the region. The individual in this position shall communicate planning and preparedness needs for hazardous materials response and mutual-aid. The member in this category is from a county sheriff's office, city police department, or from a local CHP office.

LOCAL ENVIRONMENTAL: This position represents regional concerns for protecting the environment and mitigating the effects of hazardous materials incidents. The individual selected for this category represent organizations or institutions whose primary interest or mission is environmental protection.

MEDIA: This position represents local and regional broadcast and print media on emergency response and community right-to-know issues. The individual appointed to this position would assist in organizing/developing public information concepts and procedures for regional hazardous materials emergency preparedness.

TRANSPORTATION: This position represents all modes of hazardous material transportation within the planning region. The individual in this position is knowledgeable of operations, regulations and procedures regarding the transport of hazardous materials. The member selected for this position is usually a regional/district supervisor or director for CALTrans, Public Utilities Commission, or CHP, or a manager in the transportation or transportation support industry.

AD HOC CATEGORIES: Each LEPC has the authority to establish four additional categories. All four categories do not have to be established. These categories can be used by an LEPC to expand representation on the committee and to obtain additional expertise. These categories cannot represent the same area of interest. Some LEPCs have considered the additional categories of air pollution control, legal, and federal facilities.

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

**MEMBERSHIP ROSTER
March 2006**

PRIMARY

ALTERNATE

ADMINISTERING AGENCY

Vacant

Jim Perez
270 County Hospital Rd
Quincy, CA 95971
Phone: (530) 283-6355
FAX: (530) 283-6241
Agency: Plumas County Env.

FAX:
Agency: Health
Position:
Term Expires: June 30, 2006
E-Mail:

Position: Envir. Health Specialist
Term Expires: June 30, 2006
E-Mail: jimperez@countyofplumas.com

AGRICULTURE

Vacant

Vacant

Phone:
FAX: (530)
Agency:
Position: Ag Commissioner
Term Expires: June 30, 2006
E-Mail:

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006
E-Mail:

CIVIL DEFENSE

Dennis Garton
P. O. Box 729
Red Bluff, CA 96080
Phone: (530) 529-7950
FAX: (530) 529-7933
Agency: Tehama County OES/SO
Position: Coordinator/UnderSheriff
Term Expires: June 30, 2007
E-Mail: dgarton@tehamaso.org

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2007
E-Mail:

PRIMARY

ALTERNATE

COMMUNITY GROUPS

Vacant

Vacant

Phone:
FAX:
Agency:
Term Expires: June 30, 2006
E-Mail:

Phone:
FAX:
Agency:
Term Expires: June 30, 2006
E-Mail:

ELECTED OFFICIAL

Vacant

Vacant

Phone: (530
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006

Phone:
FAX:
Agency:
Position:
Term Expires: June 30, 2006

EMERGENCY MANAGEMENT

Bill Fuller
842 Clark Avenue
Yuba City, CA 95991
Phone: (530) 822-4698
FAX: (530) 822-4688
Agency: Yuba City Fire Dept.
Position: Planning Chief
Term Expires: June 30, 2007
E-Mail: wfuller@yubacity.net

Lee Brown
P. O. Box 530
Downieville, CA 95936
Phone: 530-289-2850
FAX: 530-289-2849
Agency: Sierra County OES
Position: Coordinator
Term Expires: June 30, 2007
E-Mail: scoes@sierracounty.ws

ENVIRONMENTAL

Scott Zaitz
415 Knollcrest Dr., Suite 100
Redding, CA 96002
Phone: (530) 224-4784
FAX: (530) 224-4857
Agency: RWQCB
Position: Environmental Scientist
Term Expires: June 30, 2007
E-Mail: scottz@waterboards.ca.gov

Vacant

Phone:
FAX:
Agency:
Position:
Term Expires: June 30, 2007

PRIMARY

FIRE

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006

FIRST AID

Ron Grider
970 Executive Way
Redding, CA 96002
Phone: (530) 221-7900
FAX: (530) 221-7544
Agency: NorCal EMS
Position: Training Officer
Term Expires: June 30, 2006
E-Mail: ncems@c-zone.net

FISH & GAME (AD HOC)

Phone: (530)
FAX: (530)
Agency: CA Fish & Game
Position:
Term Expires: June 30, 2007
E-Mail:

HAZ MAT TRAINING (AD HOC)

John Boshell
3184 Bechelli Lane
Redding, CA 96002
Phone: (530) 244-3328
FAX: (530) 222-4515
Agency: American Rescue Institute
Position: Safety Director
Term Expires: June 30, 2006
E Mail: jboshell@aol.com

ALTERNATE

Charles Vanevenhoven
1130 Civic Center Blvd.
Yuba City, CA 95993
Phone: (530) 822-7400
FAX: (530) 822-7109
Agency: Sutter County Fire.
Position: Chief
Term Expires: June 30, 2006
cvanevenhoven@co.sutter.ca.us

Vacant

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006
E-Mail:

Phone: (530)
FAX: (530)
Agency: CA Fish & Game
Position: Game Warden
Term Expires: June 30, 2007
E-mail:

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006
E-Mail:

PRIMARY

ALTERNATE

HEALTH

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2007
E-Mail:

Donna Wenz
1860 Walnut Street
Red Bluff, CA 96080
Phone: (530) 527-6824
FAX: (530) 527-
Agency: Tehama Health SA
Position: BioTerrorism Coord.
Term Expires: June 30, 2007
E-Mail: wenzd@tcha.net

HOSPITAL

Preston Stevens
24542 Joseph Ave
Los Molinos, CA 96055
Phone: (530) 529-8300
FAX: (530) 529-0768
Agency: St. Elizabeth Hospital
Position: Prehospital Liaison Nurse
Term Expires: June 30, 2006
E-Mail: rn2dresq@shasta.com

Larry Masterman
970 Executive Way
Redding, CA 96002
Phone: (530) 229-3979
FAX: (530) 229-3984
Agency: NorCal EMS
Position: EMS Sys. Director
Term Expires: June 30, 2006
E-Mail: lmasterman@norcalems.org

INDUSTRY

Don Snow *****CHAIRPERSON*****
1600 Vernon Street
Roseville, CA 95678
Phone: (916) 789-5241
FAX: (916) 789-5366 or 5185
Agency: Union Pacific Railroad
Position: HazMat Officer
Term Expires: June 30, 2006
E-Mail: dwsnow@up.com

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006
E-Mail:

PRIMARY

ALTERNATE

LAW ENFORCEMENT

Sheriff Larry Jones
543 W. Oak Street
Willows, CA 95988
Phone: (530) 934-6431
FAX: (530) 934-6473
Agency: Glenn County SO/OES
Position: OES Coordinator
Term Expires: June 30, 2007
E-Mail:

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2007
E-Mail:

TRANSPORTATION

Mike Zolotoff
P. O. Box 496073
Redding, CA 96049-6073
Phone: (530) 225-3066
FAX: (530) 225-3390
Agency: CalTrans
Position: HazMat Manager
Term Expires: June 30, 2006
E-Mail: Mike.Zolotoff@dot.ca.gov

Vacant

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006
E-Mail:

TRIBAL Ad Hoc

Ren Reynolds
1940 Feather River Blvd
Oroville, CA 95965
Phone: (530) 532-9214
FAX: (530) 532-1768
Agency: Enterprise Rancheria
Position: EPA Planner
Term Expires: June 30, 2006
E-Mail: eranch@cncnet.com

Vacant

Phone: (530)
FAX: (530)
Agency:
Position:
Term Expires: June 30, 2006
E-Mail:

REGIONAL HAZMAT TEAM Ad Hoc

The representative from any one of the Regional Response Teams attending the meetings will be eligible to vote

LEPC STAFF

Nellie Lee Barber
1740 Walnut Street
Red Bluff, CA 96080
Phone: (530) 529-0409
FAX: (530) 529-5079
Agency: CA OES Inland Region
Position: Emergency Services Coordinator
E-Mail: Nellie_Lee_Barber@oes.ca.gov

AGENCY REPRESENTATIVE

Allen Freihofer
8800 Cal Center Drive
Sacramento, CA 95826
Phone: (916) 255-6581
FAX: (916) 255-6621
Agency: CalEPA-DTSC
E-Mail: freihofer@dtsc.ca.gov

Vacant Primary Positions

Administering Agency, Agriculture, Community Groups, Elected Official, Fire, Fish & Game Ad Hoc, Health

Vacant Alternate Positions

Agriculture, Civil Defense, Community Groups, Elected Official, Environmental, First Aid, Fish & Game Ad Hoc, Haz Mat Training Ad Hoc, Industry, Law Enforcement, Transportation, Tribal Ad Hoc

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

Community Right-To-Know Subcommittee

MISSION STATEMENT

The mission of the Community Right-to-Know (CRTK) Subcommittee is to act as an outreach arm of the LEPC to industry, local governments, community organizations and the public. We seek to increase individual citizen's awareness of hazardous materials in the community and promote actions community members can take to protect themselves in the event of accidental releases of these materials. This is done by providing educational materials, assisting and monitoring LEPC planning efforts and by bringing administering agencies' actions and available services to the attention of the affected public.

A second objective is to assist the administering agencies by developing and providing CRTK materials and guidance in the areas of CRTK issues.

GOALS

The goals of the subcommittee are:

1. Develop a brochure on HazMat Preparedness and distribute to the public.
2. Develop information resource list for distribution to libraries and colleges.
 - a. Speakers Bureau
 - b. Media Catalog (audio, videotape, posters, etc.)
 - c. Brochures/reports/abstracts of legislation affecting CRTK issues
 - d. Current status of legislation
 - e. Agency list
3. Education of the public
 - a. Press releases on current events/issues
 - b. Semi-annual report to newspapers of LEPC activity and Area Plan completion
 - c. Broadcast preparedness information on Community Access Public TV
 - d. Improve public image and community awareness of LEPC
4. Create an LEPC Handbook for member's use
5. Increase LEPC membership
6. Develop a budget and funding source for subcommittee

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

PLANNING AND EMERGENCY RESPONSE SUBCOMMITTEE

MISSION STATEMENT

The mission of the Planning and Emergency Response Subcommittee is to make recommendations to the LEPC on overall planning and emergency response within Region III.

GOALS

GOAL #1

Foster, encourage, and assist in mutual aid agreements and/or contracts that will provide assistance to jurisdictions in need of emergency response throughout Region III.

Objectives

- A. Pursue these issues through the SERC, CA Office of Emergency Services and the Department of Toxic Substance Control. This will be accomplished through tracking pending legislation relevant to hazardous materials response mutual aid, correspondence, and through direct staff contact offering solutions, suggestions, and options.
- B. Correspond bi-annually with the SERC, OES, and DTSC requesting the establishment of a mutual aid agreement of some kind that will foster a relationship to facilitate response to hazardous materials incidents. Correspondence is to continue until action is taken.
- C. Foster mutual aid agreements between existing response teams within Region III.

GOAL #2

Develop a centralized source for grant information.

Objectives

- A. Develop a matrix showing funding sources, deadlines for use and restrictions on use. Update as necessary.

GOAL #3

Promote the designation of Administering Agencies and the development of area plans for all counties within the Region III Local Emergency Planning Committee.

Objectives

- A. Prepare a needs assessment for those counties without an administering agency by identifying those businesses which would fall under the purview of Chapter 6.95 of the Health and Safety Code.
- B. Explore the possibility of developing Memorandums of Understanding, Joint Powers Agreements, contracts and/or other instruments that would allow Administering Agencies to assist adjacent jurisdictions develop their programs.

Goal #4

Review and revise the Region III Regional Plan.

Objectives

- A. An annual review of the Region III Regional Plan shall be completed by July 1 of each year.
- B. LEPC staff will be responsible for technical revisions such as updating telephone numbers, addresses, location of fixed facilities, etc.
- C. Sectional review of the Regional Plan will be conducted by the Planning and Emergency Response Subcommittee, with assignments to be given at the subcommittee level.

Goal #5

Sponsor the development of an emergency response exercise.

Objectives

- A. Support at least one local jurisdiction with a scheduled hazardous materials exercise via the use of funding (if available), media awareness, community outreach, and/or exercise participants/evaluators.
- B. Contact EPA to determine what resources are available to support local exercises.
- C. Survey local jurisdictions to identify scheduled exercises within the region.

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

TRAINING SUBCOMMITTEE

MISSION STATEMENT

GOAL #1

Promote and support hazardous materials response training.

Objectives

- A. Develop a marketing strategy to make training attractive to the public and private agencies.
- B. Concentrate training at regional and sub-regional training sites.
- C. Actively promote the development and distribution of hazardous materials training resources.
- D. Develop and maintain (upgrade) training priorities.

GOAL #2

Develop, expand and maintain a database of agencies requesting hazardous materials training.

GOAL #3

Conduct a bi-annual training needs survey.

Objectives

- A. What kind of training is needed.
- B. Numbers needing training.
- C. Feedback on whether training meets needs.

GOAL #4

Prepare report to LEPC on training accomplishments and future training needs.

GOAL #5

Facilitate a workshop environment among Region III hazardous materials training instructors for the exchange of ideas and information.

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

HAZARDOUS MATERIALS EMERGENCY PLANNING GRANT

(HMEP)

Eligible Planning Grant Activities (Per CFR 110)

Developing Emergency Plans
Commodity Flow Assessment
Assessment of the Needs for a Regional HazMat Response Team
Assessment of Local Response Capabilities
Development of Information Materials to Educate the Public
Conducting Drills and Exercises
Appointing Technical Staff

Level of Funding

Based on the HMEP grant approved by the Federal Department of Transportation (DOT), the Region III LEPC should receive X amount of dollars. Of these funds, 50% is to be made available to local jurisdiction in the form of grants. The balance, minus an 18% state administrative charge, is available for the uses outlined above by the LEPC. However, it must be noted that these funds are distributed by DOT to the state in installments and that the first installment constitutes 40% of the total grant award. Specific expenditures of funds must be approved by state OES. The additional funds should be released by DOT in August.

**REGION III
LOCAL EMERGENCY PLANNING COMMITTEE**

SARA TITLE III SECTION 305(a)

Administered by FEMA for training and exercises during the federal fiscal year, performance may extend into next FY.

These funds have been used by the LEPC in two ways; subsidizing student training at CSTI, and the sponsoring of training classes within the Region such as the Introduction to ICS, Medical Management, and First Responder Awareness.

ATTACHMENT 1

ACRONYMS: HAZARDOUS MATERIALS

A	AA Administering Agency
ABAG	Association of Bay Area Governments
AG	Attorney General
AMBAG	Association of Monterey Bay Area Governments
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management Districts
ARB	California Air Resources Board
ARC	American Red Cross
ATSDR	Agency for Toxic Substances and Disease Registry
B	BIA Bureau of Indian Affairs
BLM	Bureau of Land Management
BOM	Bureau of Mines
BOR	Bureau of Reclamation
BRC	Below Regulatory Concern
C	CA California
CAC	County Agricultural Commissioner
CalEPA	California Environmental Protection Agency
CAER	Community Awareness and Emergency Response
CALARP	California Accidental Release Program
CALCORD	California On-Scene Emergency Coordination Channel
CALNET	Automatic Telecommunications Switching System
Cal OSHA	California Occupational Safety and Health Administration
Caltrans	California Department of Transportation
CAMEO	Computer Aided Management of Emergency Operations
CAP	Civil Air Patrol
CAS	Chemical Abstract Service
CCC	California Conservation Corps (or California Coastal Commission)
CCR	California Code of Regulations
CDC	Centers for Disease Control
CDC	California Department of Corrections

CDF	California Department of Forestry and Fire Protection
CDFA	California Department of Food and Agriculture
CEC	California Energy Commission
CEPRC	Chemical Emergency Planning and Response Commission
CERCLA	Comprehensive Emergency Response, Compensation, and Liability Act
CFR	Code of Federal Regulations
CHEMTREC	Chemical Transportation Emergency Center
CHLOREP	Chlorine Emergency Program
CHP	California Highway Patrol
CHMIRS	California Hazardous Material Incident Reporting System
CIWMB	California Integrated Waste Management Board
CLEMARS	California Law Enforcement Mutual Aid Radio System
CLERS	California Law Enforcement Radio System
CNG	California National Guard
COHWMP	County Hazardous Waste Management Plan
COTP	Captain of the Port (USCG)
CPG	Civil Preparedness Guide
CRC	Coastal Resource Coordinator
CESRS	California Emergency Services Radio System
CSTI	California Specialized Training Institute
CUPA	Certified Unified Program Agency
CVC	California Vehicle Code
CWA	Clean Water Act
D	DEA Drug Enforcement Administration
DFG	California Department of Fish and Game
DHS	California Department of Health Services
DOC	Department of Commerce
DOD	Department of Defense
DOE	Department of Energy
DOGGR	Department of Oil, Gas, and Geothermal Resources
DOI	Department of the Interior
DOJ	Department of Justice
DOL	Department of Labor
DOT	Department of Transportation
DPR	California Department of Parks and Recreation
DPR	California Department of Pesticide Regulation
DTG	Date/Time Group
DTSC	California Department of Toxic Substances Control
DWR	Department of Water Resources

E	EERU	Environmental Emergency Response Unit
EMB		Environmental Management Branch
EMS		Emergency Medical Services
EMSA		Emergency Medical Services Authority
EOC		Emergency Operations Center
EOD		Explosive Ordnance Disposal
EPA		Environmental Protection Agency
EPCRA		Emergency Planning and Community Right-to-Know
ERCC		Emergency Response Coordinating Committee
ERG		Emergency Response Guidebook
ERPG		Emergency Response Planning Guidelines
ERT		Environmental Response Team
F	FAA	Federal Aviation Administration
FAX		Facsimile
FDA		Food and Drug Administration
FEMA		Federal Emergency Management Agency
FHA		Federal Highway Administration
FIRESCOPE		Firefighting Resources of California Organized for Potential Emergencies
FOSC		Federal On-Scene Coordinator
FRA		Federal Railroad Administration
FRERP		Federal Radiological Emergency Response Plan
FRMAC		Federal Radiological Monitoring and Assessment Center
FTS		Federal Telephone System
H	HAZARDOUS MATERIALS	Hazardous Materials
HAZWOPER		Hazardous Waste Operations and Emergency Response
HEAR		Hospital Emergency Administrative Radio System
HHS		Health and Human Services
HMICP		Hazardous Material Incident Contingency Plan
HMI Tool Kit		Hazardous Material Incident Tool Kit
HMIS		Hazardous Material Incident Reporting System
HMIX		Hazardous Material Information Exchange

HWSF		Hazardous Waste Strike Force
I	IC	Incident Commander
ICAO		International Civil Aviation Organization
ICS		Incident Command System
IDLH		Immediately Dangerous to Life and Health
IMO		International Maritime Organization
IO		Information Officer
J	JPA	Joint Powers Agreement
L	LEPC	Local Emergency Planning Committee
M	MACS	Multi-Agency Coordination System
MHFP		Multi-Hazard Functional Plan
MMS		Minerals Management Service
MOU		Memorandum of Understanding
MSO		Marine Safety Office
MW		Megawatt
N	NBS	National Biological Service
NCP		National Contingency Plan
NFPA		National Fire Protection Association
NMFS		National Marine Fisheries Service
NOAA		National Oceanic and Atmospheric Administration
NPAC		National Poison Antidote Center
NPFC		National Pollution Fund Center
NPP		Nuclear Power Plant
NPS		National Park Service
NRC		National Response Center (or Nuclear Regulatory Commission)
NRT		National Response Team
NSF		National Strike Force (or National Science Foundation)
NTSB		National Transportation Safety Board
O	OASIS	Operational Area Satellite Information System
OEHHA		Office of Environmental Health Hazard Assessment
OES		Governor's Office of Emergency Services
OHMT		Office of Hazardous Material Transportation
OSC		On-Scene Coordinator
OSHA		Occupational Safety and Health Administration
OSPR		Office of Spill Prevention and Response
P	PEL	Permissible Exposure Limit
PIAT		Public Information Assist Team
POLREPS		Pollution Reports

PPE	Personal Protective Equipment
PST	Pacific Strike Team (USCG)
PUC	Public Utilities Commission
R	RACES Radio Amateur Civil Emergency Services
RAPID	Railroad Accident Prevention and Immediate Deployment
RCP	Regional Contingency Plan
RMPP	Risk Management and Prevention Program - See California Accidental Release Program (CALARP)
RP	Responsible Party
RRT	Regional Response Team
RSPA	Research and Special Programs Administration
RWQCB	Regional Water Quality Control Board
S	SARA Superfund Amendments and Reauthorization Act
SCAG	Southern California Association of Governments
SCBA	Self-Contained Breathing Apparatus
SEMS	Standardized Emergency Management System
SERC	State Emergency Response Commission
SFM	California State Fire Marshal
SIC	State Incident Commander
SIOSC	State Interagency Oil Spill Committee
SLC	State lands Commission
SM	Scene Management
SOC	State Operation Center
SOP	Standard Operating Procedures
SPCC	Spill Prevention Containment and Countermeasures
SRL	Sanitation and Radiation Laboratory
SSC	Scientific Support Coordinator
STEL	Short Term Exposure Limit
STORMS	Standard Oil Spill Response Management System
SWRCB	State Water Resources Control Board
T	TAC Technical Advisory Committee
TAT	Technical Assistance Team
TLA	Three Letter Acronym
TLV	Threshold Limit Value
TLV-STEL	Threshold Limit Value – Short Term Exposure Limit
Tool Kit	Hazardous Materials Incident Tool Kit
U	UC University of California
USCG	United States Coast Guard
USDA	United States Department of Agriculture

USFS
USFWS
USGS

United States Forest Service
United States Fish and Wildlife Service
United States Geological Survey