

Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center

TECHNICAL ASSISTANCE

Possible Supply Items for Consideration

Administration Supplies List	Classroom Supplies List	Student and Staff Supplies List
<ul style="list-style-type: none"> • Designated command post with student roster (and photos/yearbook), emergency contact information, and staff roster (with photos) in the form of a sign in/sign out sheet. • Reflective vests or other means of identifying safety team members • Whistles • Tents and other portable barriers • Tables • Large movable containers such as garbage cans on wheels • Laptop computer, USB flash drives with necessary administrative and student data • Small directory with emergency telephone numbers of local drugstores, etc. • Two-way radios, cellphones, walkie-talkies • Pens, pencils, or wax markers • Campus layout maps with evacuation sites, first aid sites, and parent reunification site • List of classrooms that need accommodations • First aid supplies and • First aid instruction manual • Medical gloves • Food • Water supply • Battery-operated flashlight or light sticks and extra batteries • Battery-operated AM/FM radio/weather monitor • Blankets • Portable toilets, makeshift toilets, or garbage bags • Sanitary items (toilet paper and towelettes) • Work gloves • Plastic sheeting • Breathing masks (dust masks) • Can opener • Waterproof matches and container • Lighter • Multipurpose tool, wrench or pliers, and knife • Speaker or megaphone • Utility turnoff procedures and building keys 	<ul style="list-style-type: none"> • Clipboard with list of classroom students (and photo or yearbook) • List of emergency procedures • Whistle & hat (or other identifier) for teacher • First aid supplies • First aid instruction manual • Medical gloves • White boards, dry erase markers, notepads, and pens • Food • Water • Battery-powered flashlight • Batteries • Blankets • Bucket • Sanitary items (towelettes & toilet paper) • Work gloves • Breathing masks (dust masks) • Plastic sheeting • Duct tape • Can opener • Hard candies • Student activities • Other: 	<ul style="list-style-type: none"> • Jacket, raincoat, or poncho • Change of clothes • Hat, gloves, and scarf where applicable • Food • Water • Personal prescription medications where applicable • Other: