



# AFTER ACTION REPORTING



# Purpose of an After Action Report



- Identify Lessons Learned
- Identify Areas Needing Improvement
- Identify Corrective Actions
- Identify Best Practices
- Memorialize the Incident Response



# Statutes

- California Code of Regulations, Title 19, § 2450  
Reporting Requirements for cities, counties, and state agencies
- Government Code 8607 (f) After Action Reporting  
Requirements for Cal OES
- California Code of Regulations, Title 19, §2900,  
Incident Period

# California Code of Regulations, Title 19, § 2450.

## Reporting Requirements

(a) Any city, city and county, or county declaring a local emergency for which the governor proclaims a state of emergency, and any state agency responding to that emergency shall complete and transmit an after action report to Cal OES within ninety (90) days of the close of the incident period

# California Code of Regulations, Title 19, § 2450.

## Reporting Requirements

(b) The after action report shall, at a minimum, be a review of response actions taken, application of SEMS, suggested modifications to SEMS, necessary modifications to plans and procedures, identified training needs, and recovery activities to date

# California Code of Regulations, Title 19, §2900

## Incident Period

“Incident Period” means the time interval during which the disaster-causing incident occurs. No state assistance under the Act shall be approved unless the damage or hardship to be alleviated resulted from the disaster-causing incident which took place during the incident period or was in anticipation of the incident. The incident period is determined by the director

# GC 8607 (f) After Action Reporting

## Cal OES Reporting Requirements

The Office of Emergency Services shall, in cooperation with involved state and local agencies, complete an after-action report within 120 days after each declared disaster. This report shall review public safety response and disaster recovery activities and shall be made available to all interested public safety and emergency management organizations



# Process

- Request for Information
- Report is Developed
- Review and Approval
- Approved Reports Retained for Posterity
- Corrective Action Recommendations are Entered into Database
- Corrective Actions are Tracked



# Products

- Executive Summary
- Full After Action Report
- Response and Recovery Activities
- Corrective Action Matrix



# QUESTIONS?





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<http://www.caloes.ca.gov/PlanningandPreparedness/Pages/After-Action-Corrective-Action-Reporting.aspx>