

## Appendix A

### Roles and Responsibilities by Affected/Reporting Entity Type

Reporting Entity Type	Reporting Entity	CHP-CCIU	CDT-OIS	CDT- SOC	Cal-CSIC	CMD-CND
<b>State Executive Branch Entity</b>	<ul style="list-style-type: none"> <li>-Lead/Owner of incident reporting and response</li> <li>-Reports immediately via Cal-CSIRS</li> <li>-Establishes POC for media inquiries in case of escalation</li> <li>-Keeps its Directorate/Cabinet-level informed</li> <li>-Assists law enforcement with evidence collection and root cause determination</li> <li>-Implements corrective actions to reduce likelihood of recurrence.</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Lead on criminal investigations</li> <li>-Lead on notifications to federal government partners (FBI, DHS, etc.)</li> <li>-Assist with Administrative (policy violation) investigations when requested or required.</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Direct, oversee and track the reporting of incidents in Cal-CSIRS by state Executive Branch entities</li> <li>-Participate as a four core partner through the incident lifecycle</li> <li>-Direct and advise state Executive Branch entities on privacy issues and privacy breach notification requirements</li> <li>-Ensure root cause analysis and plan of action and milestones (POAM) for remediation are completed for state Executive Branch entities</li> <li>incidents to reduce likelihood or prevent reoccurrence</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Assists with anomaly detection notifications as anomalies are detected, and analysis and triage <b>IF</b> entity is using ca.gov, CGEN or other CDT services</li> <li>-Provide review and inputs for Cal-CSIC joint vulnerability and threat alerts/advisories</li> <li>-Coordinate with the Cal-CSIC and CCIU as appropriate</li> <li>-Correspond directly with CDT customer entities as appropriate</li> <li>-Provide remediation guidance to victim entity</li> <li>-Have victim entity update the Cal-CSIRS report as appropriate</li> <li>-Participate in discussions with CCIU, CMD and Cal-CSIC concerning ESF-18 escalation when appropriate.</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>- Develop and coordinate threat alerts and critical bulletins with four core partners and CDT SOC</li> <li>-Coordinate with CCIU, CDT SOC and other core partners for key threat indicators</li> <li>-Provide remediation guidance to victim entities</li> <li>-Initiate / coordinate discussions with four core partners and CDT-SOC concerning ESF-18 escalation when appropriate</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Provide review and inputs for Cal-CSIC joint vulnerability and threat alerts/advisories</li> <li>-Assist with incident response when requested or required</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>

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Reporting Entity Type	Reporting Entity	CHP-CCIU	CDT-OIS	CDT- SOC	Cal-CSIC	CMD
<b>Other State Government Branch (Judicial, Legislative)</b>	<ul style="list-style-type: none"> <li>-Reports to authorities and in accordance with applicable laws, contracts with state government, and industry regulations</li> <li>-Optional reporting to Cal-CSIC</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Lead on criminal investigations</li> <li>-Lead on notifications to federal government partners (FBI, DHS, etc.)</li> <li>-Assist with Administrative (policy violation) investigations when requested or required.</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>- May participate as a four core partner through the incident lifecycle for certain incidents</li> <li>- May assist and advise entities on privacy issues and privacy breach notification requirements</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Assists with anomaly detection notifications as anomalies are detected, and analysis and triage <b>IF</b> entity is using ca.gov, CGEN or other CDT services</li> <li>-Provide review and inputs for Cal-CSIC joint vulnerability and threat alerts/advisories</li> <li>-Coordinate with the Cal-CSIC and CCIU as appropriate</li> <li>-Correspond directly with victim entity <b>IF</b> entity is using ca.gov, CGEN or other CDT services</li> <li>-Participate in discussions with CCIU, CMD and Cal-CSIC concerning ESF-18 escalation when appropriate.</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>- Develop and coordinate threat alerts and critical bulletins with four core partners and CDT SOC</li> <li>-Coordinate with victim entity for key threat indicators</li> <li>-Provide incident response and remediation assistance as needed <b>for Non-State Executive Branch entities</b></li> <li>-Create and update non-state Executive-Branch entity incident reports</li> <li>-Correspond directly with the non-state Executive Branch entity, and CDT SOC when victim entity is a user of ca.gov domain, CGEN or other CDT services</li> <li>-Initiate / coordinate discussions with four core partners and CDT-SOC concerning ESF-18 escalation when appropriate</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Provide review and inputs for Cal-CSIC joint vulnerability and threat alerts/advisories</li> <li>-Assist with incident response when requested or required</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>

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Reporting Entity Type	Reporting Entity	CHP-CCIU	CDT-OIS	CDT- SOC	Cal-CSIC	CMD
<b>Non-State Government Entities (Local, Tribal, Territorial)</b>	<ul style="list-style-type: none"> <li>-Reports to authorities and in accordance with applicable laws, contracts with state government, and industry regulations</li> <li>-Optional reporting to Cal-CSIC</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-May participate as a four core partner through the incident lifecycle for certain incidents</li> <li>-May assist with criminal investigation when requested or required</li> <li>-May lead on notifications to federal government partners (FBI, DHS, etc.)</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-May participate as a four core partner through the incident lifecycle for certain incidents</li> <li>-May assist and advise entities on privacy issues and privacy breach notification requirements</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Assists with anomaly detection notifications as anomalies are detected, and analysis and triage <b>IF</b> entity is using ca.gov, CGEN or other CDT services</li> <li>-Provide review and inputs for Cal-CSIC joint vulnerability and threat alerts/advisories</li> <li>-Coordinate with the Cal-CSIC and CCIU as appropriate</li> <li>-Correspond directly with CDT customer entities as appropriate</li> <li>-Provide remediation guidance to victim entity</li> <li>-Participate in discussions with CCIU, CMD and Cal-CSIC concerning ESF-18 escalation when appropriate.</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>- Develop and coordinate threat alerts and critical bulletins with four core partners, and CDT SOC when victim entity is a user of ca.gov domain, CGEN or other CDT services</li> <li>-Coordinate with victim entity for key threat indicators</li> <li>-Provide response and remediation assistance as needed and requested</li> <li>-Initiate / coordinate discussions with four core partners and CDT-SOC concerning ESF-18 escalation when appropriate</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	<ul style="list-style-type: none"> <li>-Provide review and inputs for Cal-CSIC joint vulnerability and threat alerts/advisories</li> <li>-Assist with incident response when requested or required</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>

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Reporting Entity Type	Reporting Entity	CHP-CCIU	CDT-OIS	CDT- SOC	Cal-CSIC	CMD
Private Sector	<ul style="list-style-type: none"> <li>-Reports to authorities and in accordance with applicable laws, contracts with state government, and industry regulations</li> <li>-Optional reporting to Cal-CSIC -Optional reporting to Cal-CSIC</li> </ul>	<ul style="list-style-type: none"> <li>-May lead on notifications to federal government partners (FBI, DHS, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>-May participate as a four core partner through the incident lifecycle for certain incidents</li> </ul>		<ul style="list-style-type: none"> <li>- Develop and coordinate threat alerts and critical bulletins</li> <li>-Coordinate with victim entity for key threat indicators</li> <li>-Provide response and remediation assistance as needed and requested</li> <li>-Initiate / coordinate discussions with four core partners and CDT-SOC concerning ESF-18 escalation when appropriate</li> <li>-Ensure the confidentiality, integrity and availability of all information related to the incident</li> </ul>	