I. TITLE: State Mitigation Plan Review Guide (Guide) (FP 302-094-2)

II. DATE OF ISSUANCE:

III. POLICY STATEMENT: The Guide is the official policy and interpretation regarding the state mitigation planning requirements found at 44 Code of Federal Regulations (CFR) Part 201 Mitigation Planning.

IV. PURPOSE: To assist in consistently evaluating and approving state mitigation plans as well as updating plans in compliance with 44 CFR Part 201.

V. SCOPE AND EXTERNAL AUDIENCE: The Guide applies to state governments responsible for implementing, maintaining, and updating state mitigation plans.

Indian tribal governments follow the Tribal Multi-Hazard Mitigation Planning Guidance. If interested in being eligible for the 20 percent Hazard Mitigation Grant Program funding, the tribal mitigation plan must meet the enhanced state mitigation plan criteria presented in the Guide [44 CFR §201.3(e)(3)].


VII. MONITORING AND EVALUATION: The effectiveness of this policy will be monitored by FEMA Mitigation Planning staff based on stakeholder feedback.

1 For mitigation planning, the term “state” is inclusive of the District of Columbia, American Samoa, Commonwealth of Northern Mariana Islands, Guam, Puerto Rico, and the U.S. Virgin Islands [44 Code of Federal Regulations (CFR) §201.2 Definitions].
FEDERAL INSURANCE AND MITIGATION ADMINISTRATION (FIMA) POLICY

VIII. RESPONSIBLE OFFICE: FIMA, Risk Analysis Division, Assessment and Planning Branch, Mitigation Planning Program

IX. SUPERSESSION: The Guide supersedes the following policies:
   • “Multi-Hazard Mitigation Planning Guidance under the Disaster Mitigation Act of 2000” (January 2008)
   • “Guidance to FEMA Regions and States for Updating Standard State Multi-Hazard Mitigation Plans” (Mitigation Planning Memorandum #5, November 6, 2006)
   • “Blue Book Guidance to FEMA Regions and States for New and Updated Enhanced State Multi-Hazard Mitigation Plans” (Mitigation Planning Memorandum #7, July 10, 2007)
   • “Implementation of State Mitigation Plan Requirement for Severe Repetitive Loss Strategy” (Mitigation Planning Memorandum #9, January 11, 2008)
   • “Enhanced Mitigation Plan Review Procedure” (Mitigation Planning Memorandum #14, December 6, 2010)
   • “Restrictions on Grant Obligations to State, Tribal and Local Governments without a FEMA-Approved Mitigation Plan” (FP 306-112-1, August 19, 2013)

X. REVIEW DATE: This policy will be reviewed 3 years from the date of issuance in accordance with Directive 112-12.

Roy E. Wright
Deputy Associate Administrator for Mitigation
FIMA