

SAMPLE MATCH COMMITMENT LETTER

On Agency letter head.

Sub-applicant to Cal OES

Funding Match Commitment Letter

Date

California Governor's Office of Emergency Services
Julie Norris, Chief
Pre-Disaster and Flood Mitigation Division
3650 Schriever Avenue
Mather, CA 95655

Dear Ms. Norris,

As part of the Hazard Mitigation Assistance process, a local funding match is required. This letter serves as _____ (Name of Sub-applicant/Sub-reipient), commitment to meet the matching fund requirements for the Pre-Disaster Mitigation Grant Program (or Flood Mitigation Assistance Program) _____ (List type of Sub-application, Planning or Project)

Name of funding source: _____.

Funding type: _____.

The local matching fund requirement is \$ _____ and available date _____.

Please contact (*name and contact information*) if you have any questions.

Sincerely,

(Name)
(Title)