



# Hazard Mitigation Program Subrecipient Quarterly Report

Page \_\_\_\_ of \_\_\_\_

| Award/Disaster # | Cal OES # | FEMA # | FIPS # | Months Covered | Report # |
|------------------|-----------|--------|--------|----------------|----------|
|------------------|-----------|--------|--------|----------------|----------|

Project Name: \_\_\_\_\_

Subrecipient Name: \_\_\_\_\_

Subrecipient Telephone #: \_\_\_\_\_

Percent (%) of Work Completed: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

Estimated Draw Down for Next Quarter: \_\_\_\_\_

Budget Status: Unchanged

Cost Under run (Explain below)  
Cost Overrun (Explain below)

Is the Work Proceeding on Schedule?

Ahead of Schedule  
(Explain Below)

Behind Schedule  
(Explain Below)

On Schedule

Subrecipient Management  
Cost Expenditures to date: \_\_\_\_\_

Subrecipient Project  
Expenditures to date: \_\_\_\_\_

Comments and Explanations:

\_\_\_\_\_

Name

Authorized Signature

Date

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



# Hazard Mitigation Program Subrecipient Quarterly Report (Cont.)

List all milestones from the work schedule including those planned and completed. Describe problems or circumstances affecting completion dates, scope of work, cost, and impacts on any other milestones. Also describe achievements, successes, progress, and special issues.

| Milestone # | Projected Start Date | Projected Completion Date | Status of Project: |                     |
|-------------|----------------------|---------------------------|--------------------|---------------------|
| _____       | _____                | _____                     | Ahead of Schedule  | Suspended           |
|             |                      |                           | On Schedule        | Milestone Completed |
|             |                      |                           | Behind Schedule    | Withdrawn           |

**Comments:**

| Milestone # | Projected Start Date | Projected Completion Date | Status of Project: |                     |
|-------------|----------------------|---------------------------|--------------------|---------------------|
| _____       | _____                | _____                     | Ahead of Schedule  | Suspended           |
|             |                      |                           | On Schedule        | Milestone Completed |
|             |                      |                           | Behind Schedule    | Withdrawn           |

**Comments:**

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|-------------|----------------------|---------------------------|--------------------|---------------------|
| _____       | _____                | _____                     | Ahead of Schedule  | Suspended           |
|             |                      |                           | On Schedule        | Milestone Completed |
|             |                      |                           | Behind Schedule    | Withdrawn           |

**Comments:**



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**Comments:**