



## GRANT MANAGEMENT MEMORANDUM GMM 2018-04

---

**Date:** May 24, 2018

**To:** All Interested Parties

**From:** Cal OES Grants Management

**Subject:** Fiscal Year (FY) 2018 Nonprofit Security Grant Program (NSGP) Application Workshops

---

The Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) announced the FY 2018 NSGP in the amount of \$60 million available nationwide to nonprofits. \$50 million is available to nonprofits located in designated urban areas, and \$10 million is available to nonprofits located outside designated urban areas.

The FY 2018 NSGP funding is focused on target hardening activities. NSGP funding can be used for the acquisition and installation of security equipment on real property. The funds may also be used for security-related training courses and programs. Organizations eligible to submit applications for the FY 2018 NSGP are 501(c)(3) tax-exempt nonprofit groups that are considered to be at high risk of terrorist attack due to their ideology, beliefs, or mission.

The turnaround for completing the FY 2018 NSGP application documents is very short. Cal OES will be conducting workshops throughout the State to explain the FY 2018 NSGP Investment Justification (IJ) application process. Applicants are strongly encouraged to attend. The agenda will include:

- What is new to the NSGP in FY 2018
- What is a Vulnerability Assessment (VA) and how to complete the Cal OES VA Worksheet
- How to avoid common mistakes
- How to submit the Application documents

In preparation for the application process, applicants must:

- Apply, update, or verify the organization's Data Universal Numbering System (DUNS) number on [Grants.gov](http://Grants.gov).
- Register, update, or verify the organization's registration is current on the [System for Award Management](http://System for Award Management) (SAM.gov).
- Apply, update, or verify the organization's Employer Identification Number (EIN) is current through the IRS [Exemption Organizations Select Check Tool](#).

FY 2018 NSGP Application Workshops  
May 24, 2018  
Page 2

Also, applicants must submit all required application documents to the following email address: [Nonprofit.Security.Grant@caloes.ca.gov](mailto:Nonprofit.Security.Grant@caloes.ca.gov) by **June 11, 2018, 8:00 AM. No late submissions will be considered.**

- 2018 Investment Justification (IJ) Excel Application
- VA and Cal OES VA Worksheet
- Contact Sheet
- Mission Statement

**Information, documents, and VA Worksheet webinar for the FY 2018 NSGP are posted on the Cal OES website at: [Infrastructure Protection Grants](#)**

For further information regarding the NSGP process, please contact the Infrastructure Protection Grant Unit telephone line at: (916) 845-8410 or contact Renee A. Mota-Jackson at [Renee.Jackson@caloes.ca.gov](mailto:Renee.Jackson@caloes.ca.gov).

**Webinar Dates:**

**Tuesday, May 29, 2018**

10:00 AM – 12:00 PM  
Click [Here](#) and select audio  
Meeting ID 967562271

**Monday, June 4, 2018**

10:00 AM – 12:00 PM  
Click [Here](#) and select audio  
Meeting ID 798517519

**Workshop Dates:**

**Sacramento Area**

**Tuesday, May 29, 2018**

10:00 AM – 12:00 PM  
Cal OES – Monterey Room  
10370 Peter A McCuen Blvd.  
Mather, CA 95655

**Fresno Area**

**Tuesday, May 29, 2018**

10:00 AM – 12:00 PM  
Clovis Fire Department-EOC Room  
1233 5<sup>th</sup> Street  
Clovis, CA 93612

**Los Angeles Area**

**Wednesday, May 30, 2018**

10:00 AM – 12:00 PM  
Glendale Fire Department  
421 W Oak St  
Glendale, CA 91204

**Riverside Area**

**Wednesday, May 30, 2018**

8:30 AM – 10:30 AM  
City of Riverside Fire Department  
3085 Saint Lawrence Street  
Riverside, CA 92504

**San Diego Area**

**Wednesday, May 30, 2018**

1:30 PM – 3:30 PM  
La Mesa Fire Department  
8054 Allison Ave  
La Mesa, CA 91942

**Bay Area**

**Thursday, May 31, 2018**

1:00 PM – 3:00 PM  
Alameda County Sheriff's Office  
4985 Broder Blvd  
Dublin, CA 94568

**Red Bluff Area**

**Thursday, May 31, 2018**

10:00 AM – 12:00 PM  
Tehama County Sheriff's Office  
22840 Antelope Blvd.  
Red Bluff, CA 96080

Please RSVP to [Nonprofit.Security.Grant@caloes.ca.gov](mailto:Nonprofit.Security.Grant@caloes.ca.gov) or (916)845-8410 to indicate which Workshop or Webinar you will attend and how many representatives will be attending.