



**GRANT MANAGEMENT MEMORANDUM
GMM 2021-15**

Date: November 5, 2021

To: **All California Governor's Office of Emergency Services (Cal OES)
Homeland Security Grant Program Subrecipients**

From: Cal OES Grants Management

Subject: Homeland Security Grant Program (HSGP) Project Writing Workshops

As a part of programmatic monitoring and in each HSGP Subrecipient's Biannual Strategy and Implementation Report (BSIR), Subrecipients must describe how expenditures support closing capability gaps or sustaining capabilities identified in the Threat and Hazard Identification and Risk Analysis or Stakeholder Preparedness Review (SPR). In previous grant applications, inconsistencies in project alignment to investment justifications and core capabilities resulted in necessary adjustments to project descriptions and identified core capabilities before they are reported in the BSIR.

To enhance understanding of project development and programmatic reporting requirements, the California Governor's Office of Emergency Services, Grants Management, is pleased to announce targeted training to help subrecipients correctly tie projects to investment justifications, and core capabilities identified in the SPR. To maximize the benefits of these webinars, all parties receiving HSGP funds must attend one of three webinars.

Zoom Webinar Schedule

Tuesday, November 16, 2021

9:00 A.M. – 12:00 P.M.

[Webinar 1](#)

Call In: (669) 900-6833

Conference ID: 858 5604 7797

Passcode: Url+E8K#

Wednesday, December 1, 2021

9:00 A.M. – 12:00 P.M.

[Webinar 2](#)

Call In: (669) 900-6833

Conference ID: 840 6197 1579

Passcode: Url+E8K#

Wednesday, December 8, 2021

1:00 P.M. – 4:00 P.M.

[Webinar 3](#)

Call In: (669) 900-6833

Conference ID: 823 7548 1478

Passcode: Url+E8K#