# How to be added to a Cal OES Group

ArcGIS Online URL https://www.arcgis.com/home/signin.html

1. Sign into your AGOL account.
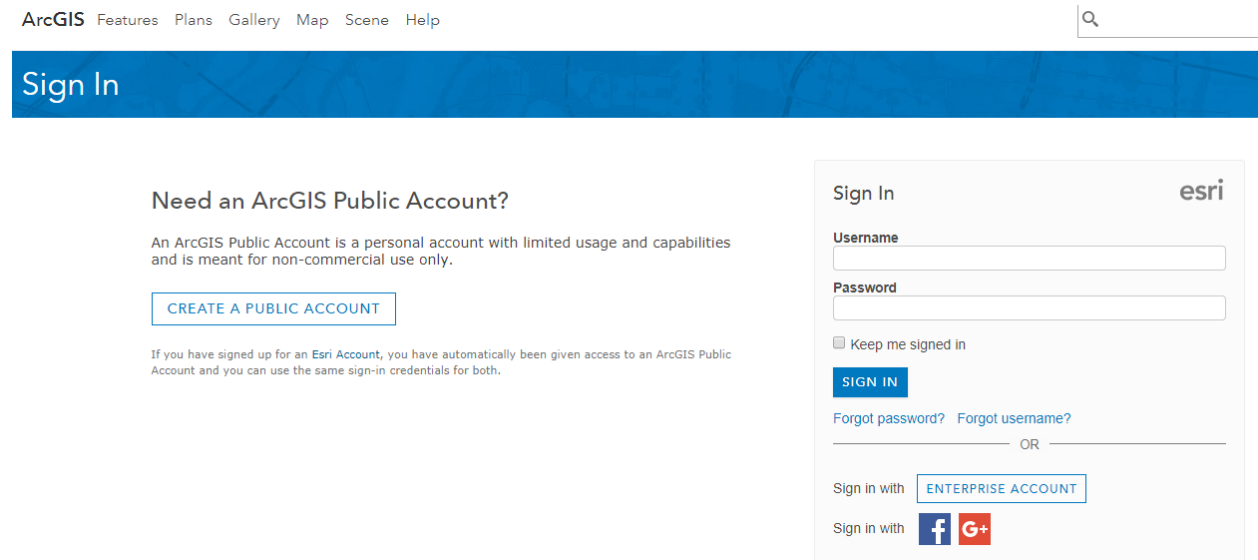
2. Click in the search box. Select the "Search for Groups" option. Search for CalOES or Cal OES in the search box.
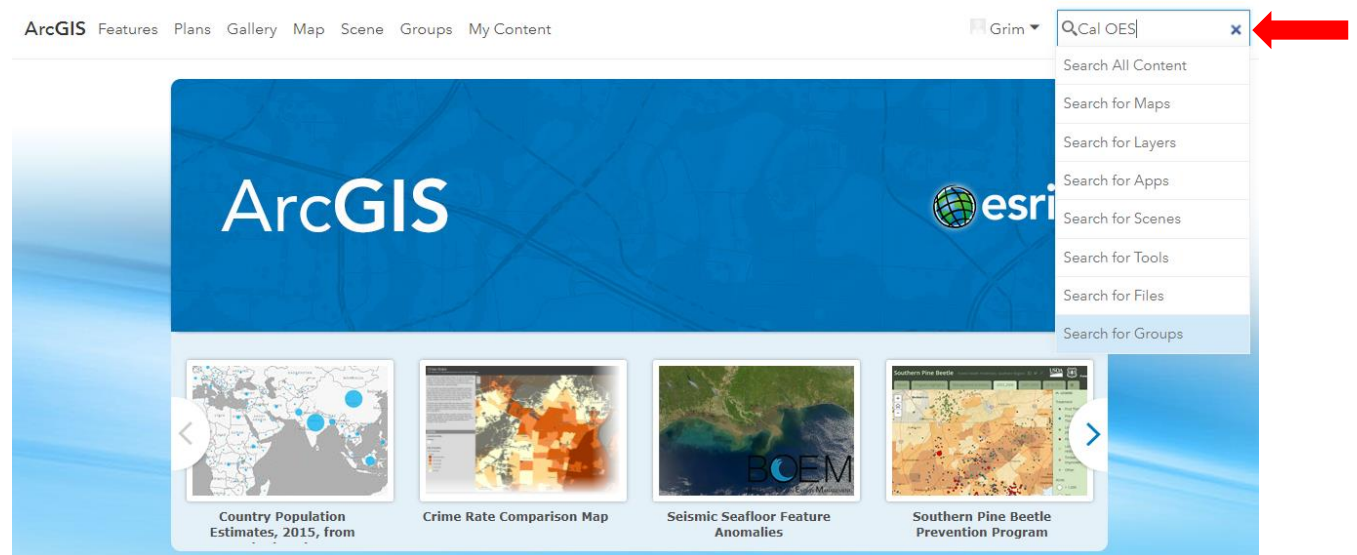
3. If you do not see any Cal OES results uncheck the "Only search in [Organizations Name]" box.
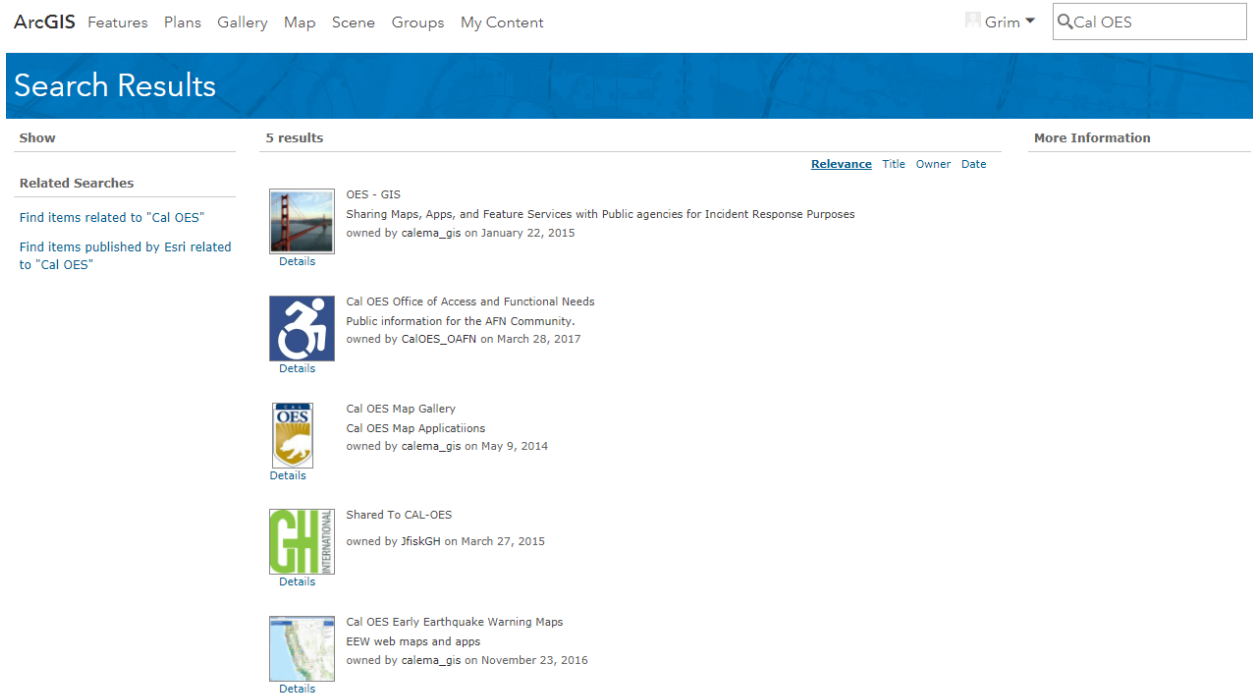
4. You will see the results of your seach.

5. Click on "Details" under the Groups you want to join.

6. Click on "Join this Group". The owner of this group will approve the request.

Note:
If you cannot Join or send a request to Join a Group:
- The group doesn't accept membership requests.
    - The group owner can invite you to the group (if you both have the same type of account), but you can't initiate a request through the website. Contact gis@caloes.ca.gov.
- You don't have the same account type as the group owner.
    - If you have an Esri Public User Account, you can only join groups owned by public accounts.
    - If your Esri User Account is part of an Esri organizational account, you can only join Groups owned by an organizational account.

If you don't see the Join this Group button:
- You don't have the correct privileges to join a Group.
    - Contact your organization's AGOL Administrator to have your privileges changed so you can join AGOL Groups.

7. Follow up with email to gis@caloes.ca.gov .