

# ***SAMPLE RESOLUTION***

RESOLUTION No.: \_\_\_\_\_

A RESOLUTION OF THE \_\_\_\_\_ IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the \_\_\_\_\_ Fire \_\_\_\_\_ is a public agency located in the County of \_\_\_\_\_, State of California, and

WHEREAS, it is the \_\_\_\_\_ desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the \_\_\_\_\_ has in its employ, Fire \_\_\_\_\_ response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot and Dozer Operator; and

WHEREAS, the \_\_\_\_\_ will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the \_\_\_\_\_ will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the \_\_\_\_\_ that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The \_\_\_\_\_ fire \_\_\_\_\_ will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

***SAMPLE RESOLUTION***

5. Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer/Apparatus/Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot and Dozer Operator.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 201\_\_.

\_\_\_\_\_  
Mayor/Board President/Chairperson

ATTEST:

\_\_\_\_\_  
City Clerk/Board Clerk

I, \_\_\_\_\_, City Clerk/Board Clerk of the \_\_\_\_\_, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the \_\_\_\_\_ held on the \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 201\_\_ by the following vote on roll call:

Ayes:

Noes:

Absent:

\_\_\_\_\_  
City Clerk/Board Clerk