PROJECT OBJECTIVES

- Develop a Guidance for Developing Comprehensive Regional Hazardous Materials Emergency Plans to support LEPCs planning efforts.

- Use a pilot planning effort (LEPC III), based on the Guidance, to assess the effectiveness and appropriateness of the Guidance.

- Revise the Guidance based on lessons-learned and input from stakeholders, to be used next by remaining LEPCs.
PROJECT DESIGN AND TIMELINE

**Phase I**
[May-September 2014]  
(Done)

- Start Project
- Design Team Meetings
- Stakeholder Workshop
- Design Team Meetings

  - Research, Scope Project, Plan  
  - Kick-off Meeting and Begin Issue/Stakeholder Assessment/Interviews and Document Research

  - Finish Issue/Stakeholder Assessment and Develop Work Plan (Outline Document)

  - Convene Core Planning Team Meeting #1

  - Design Team Meetings

  - Create CPT; Charter; Recruit Members; Design Approach

  - Work on Draft Guidance/Template

  - Core Planning Team Meeting #2

  - Design Team Meetings

  - Regional Workshops #3 Bay Area?

  - Core Planning Team Meeting

  - Design Team Meetings

  - CCP Creates Revised Guidance/Template

  - Regional Workshops #2 South (LA)

  - Regional Workshops #1 North (Sac)

**Phase II**  
Core Planning Team and Development of Outline Guidance/Template  
[November Through March 2015]

- Design Team Meetings
- Core Planning Team Meeting

- Convene Core Planning Team Meeting #2

- Design Team Meetings

- Core Planning Team Meeting

- Design Team Meetings

- Core Planning Team Meeting #3

**Phase III**  
Regional Workshops and Finalize “Working Draft” Guidance/Template  
[April-June 2015/Summer?]

- Design Team Meetings

- Core Planning Team Meeting

- Design Team Meetings

- Core Planning Team Meeting

- Regional Workshops #3 Bay Area?

- Core Planning Team Meeting

- Design Team Meetings

- CCP Creates Revised Guidance/Template

- Regional Workshops #2 South (LA)

- Regional Workshops #1 North (Sac)
**Project Design and Timeline, Continued**

**Phase IV**
Regional LEPC “Pilot Test” of Guidance/Template  
[July-September 30, 2015 (Approximately)]

1. **Design Team Meetings**
   - Core Planning Team Meeting “Kick Off of Pilot Test With LEPC”
     - Develop Final RSF Subcommittee Structure Based on CPT and Regional Workshops

2. **Core Planning Team Meeting**
   - Design Team Meetings
     - LEPC Work
     - Recruit and Convene RSF Subcommittees as Needed

3. **LEPC Work**
   - Working Meetings with LEPC
     - Revise Guidance/Template and Finalize Draft LEPC Plan.

4. **Design Team Meetings**

**Phase V**
[Out Years]
- Exercise
- Train
- Revise
  (SOPs and Protocols)

- 5 Remaining LEPCs
  - Create Regional Plans

**Cal OES Approval of Final Draft Guidance/Template**
CORE PLANNING TEAM MEMBERSHIP

- California Office of Emergency Services
- California Environmental Protection Agency
- California Highway Patrol
- California Department of Public Health
- California Department of Fish and Wildlife- Office of Spill Prevention/Response
- California Public Utilities Commission
- United States Environmental Protection Agency
- Business, Consumer Services and Housing Agency- Fiscal Policy and Administration
- The Division of Occupational Safety and Health
- State Lands Commission
- County of Sacramento
- Sacramento Fire Department
- Yuba City Fire Department
- State Emergency Response Commission- Arizona
1. Convened three core planning team meetings.
   - Excellent participation across diverse sectors
   - Addressed Tribal, private sector, and access and functional needs issues along w/ local, state, federal
2. Convened two special topics subgroups to address:
   - Development of the crosswalk tool as a reference document
   - Review of the ‘first draft’ content and structure of the guidance document
3. Created 3 successive drafts to date of Guidance/Template
4. Developed a Regional HazMat Plan for LEPC Region III.
WHAT WE ARE FINDING

1. LEPC Agency Participation is a Challenge
   • Desire is there but time is limited—need to rely on some ‘extra work’ by a few
   • All voluntary to be at the table

2. The Guidance is Highly Supported—Continues to be Strengthened
   • Some good, minor additions have been identified to make it more useful; a cornerstone and important guiding principle of this development has been ‘stakeholder input and self-design. (When the users create it themselves, they support and will actually use it!)
   • Special attention being given to making this document a ‘hub’ to serve many purposes to align various plans and planning efforts in one place (spokes of the wheel)
   • Focusing on referencing other plans, authorities, and key administrative and response information in a short, ‘user friendly’ format with links and appendices for further information offered

3. Regional HazMat Plan Development
   • The draft Guidance document was successfully used in the development of the Regional Plan.
   • The Regional HazMat plan is a ‘living document’ that will continue to be updated and refined

4. Next Steps
   • The Guidance document may be used to help draft Regional HazMat Plans in other regions.