



**To: Users of this Document**

**Date: January 14, 2014**

**From: Trevor Anderson, Senior Emergency Services Coordinator**

**RE: Hazardous Material Tool Kit (Tool Kit) Changes**

**General Changes:**

- Throughout all four parts of the Tool Kit minor spelling and punctuation changes were corrected as well as new acronyms were added.
- Throughout all four parts of the Tool Kit, added tribal to sections that mentioned local, state, and federal governmental agencies as appropriate.
- Throughout all four parts of the Tool Kit added property to sections that mentioned life and environment as appropriate.
- Throughout all four parts of the Tool Kit, corrected minor section and code changes that came into effect January 1, 2014 regarding to SB 483 as appropriate.
- Throughout all four parts of the Tool Kit replaced the Response Information Management System (RIMS) with the California Emergency Operations Center (Cal EOC) system.
- Throughout all four parts of the Tool Kit corrected the reference to F&WC is actually F&GC. The name of the agency changed but the name of the statutory code did not.
- Throughout all four parts of the Tool Kit references to the California Emergency Management Agency (Cal EMA) was exchanged with the California Governor's Office of Emergency Services (Cal OES).
- Throughout all four parts of the Tool Kit references to the California Environmental Protection Agency acronym was exchanged from Cal/EPA to CalEPA.
- Throughout all four parts of the Tool Kit references to the California Resource Agency (CRA) was exchanged with the California Natural Resource Agency (CNRA).
- Throughout all four parts of the Tool Kit references to the California Department of Fish and Game (DFG) was exchanged with the California Department of Fish and Wildlife (DFW).
- Throughout all four parts of the Tool Kit references to the California Department of Boating and Waterways was exchanged with the Division of Boating and Waterways (DBW).
- Throughout all four parts of the Tool Kit references to the California Business, Transportation, and Housing Agency (BTHA) was exchanged with the California State Transportation Agency (CalSTA).
- Throughout all four parts of the Tool Kit references to the United States Forest Service was exchanged with the United States Department of Agriculture Forest Service (USDA FS).
- Throughout all four parts of the Tool Kit added references to the Bureau of Safety and Environmental Enforcement (BSEE) as appropriate.
- Throughout all four parts of the Tool Kit added references to the Centers for Disease Control and Prevention as appropriate.

- Throughout all four parts of the Tool Kit references to the Hazardous Materials Team Typing Project are incorporated as necessary.
- Throughout all four parts of the Tool Kit references to EF-10 California Hazardous Materials and Oil Emergency Function are incorporated as necessary.
- Throughout all four parts of the Tool Kit references to the California State Warning Center faxing spill reports was changed to emailing them.
- Part III added updated Logos for a number of State, Federal, and Non-governmental Organizations.
- Part III both State and Federal Agencies: Changed the order of the State agencies keeping subordinate agencies alphabetically under the lead department.
- Part IV, Various Attachments: Added and updated phone numbers as needed.
- Part IV, Attachment 11 – References: Added and updated a number of laws, regulations, references, and web pages as needed.

### **Specific Changes:**

#### **Part I**

- See General Comments Above.
- Acknowledgement, Page 1: Updated the State Agencies, Federal Agencies, and included Fresno Fire Department, Los Angeles County Fire Department, Roseville Fire Department, Sacramento City Fire Department, Sacramento County Environmental Health Department and Santa Clara County Fire Department under the Local Agencies.
- Preface, Page 1: Updated the references of the approval agency from the California Emergency Council to the Governor’s Office of Emergency Services.
- Part I, Pages 3 to 5 of the Table of Contents: Updated the document to reflect the titles of each section.
- Part I, Pages 2 to 5 of the Introduction: Moved the section relating to “Tool Kit Availability” and “Tool Kit Review” to the end of the section.

#### **Part II**

- See General Comments Above.
- Part II, Page 6 of 78: Clarified the language for the Marine Facility and Vessel Oil Spill Contingency Plans section.
- Part II, Page 9 of 78: Updated the references in the Memorandums of Understanding (MOUs) as part of the Emergency Partnership Advisory Workgroup's (EPAW) implementation for Local Government Resources.
- Part II, Page 10 of 78: Clarified the language for the Harbor Safety Plans.
- Part II, Pages 10 to 11 of 78: Provided an updated version of the Inland ACPs.
- Part II, Page 12 of 78: The Office of Spill Prevention and Response (OSPR) provided an updated version of the California State Oil Spill Contingency Plan.
- Part II, Pages 13 to 14 of 78: Provided an updated version of the National Response Framework.
- Part II, Page 16 of 78: The California Environmental Protection Agency (CalEPA) provided an updated version of the CalEPA Emergency Response Management Committee (ERMaC).
- Part II, Pages 16 to 17 of 78: Provided updates and clarification to the Oil Spill Technical Advisory Committee (TAC).
- Part II, Pages 20 to 21 of 78: Provided updated language on the Homeland Security Exercise and Evaluation Program (HSEEP) program.
- Part II, Pages 23 to 25 of 78: Clarified language on Verbal Notifications

- Part II, Pages 29 to 30 of 78: Provided updated language for the Verbal Notification for the NRC.
- Part II, Page 30 of 78: Provided updated language for the Written Notification.
- Part II, Page 35 of 78: Provided updated language on the Incident Command System (ICS).
- Part II, Page 45 of 78: Clarified language for the Incident Commander.
- Part II, Page 49 of 78: Clarified language for the Off-Highway Hazardous Substance Incidents.
- Part II, Page 49 of 78: Clarified language for the Oil Spills in Waters of the State.
- Part II, Page 69 of 78: Provided current annual total and maximum expenditure limit for the Oil Spill Response Trust Fund.

### **Part III**

- See General Comments Above.
- Part III, Page 4 of 64: The County Air Pollution Control Officer write up has been updated as necessary.
- Part III, Pages 7 to 10 of 64: The California Governor's Office of Emergency Services write ups have been updated as necessary.
- Part III, Page 11 of 64: The California Environmental Protection Agency write up has been updated as necessary.
- Part III, Pages 11 to 12 of 64: The California Air Resources Board write up has been updated as necessary.
- Part III, Page 14 of 64: The California Department of Resources Recycling and Recovery write up has been updated as necessary.
- Part III, Page 15 of 64: The California Department of Toxic Substances Control write up has been updated as necessary.
- Part III, Pages 18 to 20 of 64: The California Department of Public Health write up has been updated as necessary.
- Part III, Page 22 of 64: The California Public Utilities Commission, Railroad Operations and Safety Branch write up has been updated as necessary.
- Part III, Page 22 of 64: The California Natural Resources Agency write up has been updated as necessary.
- Part III, Pages 23 to 24 of 64: The San Francisco Bay Conservation & Development Commission write up has been updated as necessary.
- Part III, Page 28 of 64: DFW provided an updated version of their roles and responsibilities.
- Part III, Pages 28 to 29 of 64: OSPR provided an updated version of their roles and responsibilities.
- Part III, Pages 31 to 32 of 64: The Division of Boating and Waterways write up has been updated as necessary.
- Part III, Pages 32 to 33 of 64: The State Lands Commission was updated and placed under the California Natural Resources Agency.
- Part III, Page 33 of 64: The California State Transportation Agency was created and updated from the California Business, Transportation, and Housing Agency.
- Part III, Pages 36 to 38 of 64: Section 4.0 – Native American Indian Tribes was updated as necessary including the web links.
- Part III, Page 39 of 64: United States Department of Agriculture Forest Service (USDA FS) write up has been updated as necessary.
- Part III, Page 41 of 64: Department of Defense (DOD) write up has been updated as necessary.

- Part III, Pages 44 of 64: United States Department of Health and Human Services (DHHS) write up has been updated as necessary.
- Part III, Pages 44 of 64: Agency for Toxic Substances and Disease Registry (ATSDR) write up has been updated as necessary.
- Part III, Pages 44 to 45 of 64: Centers for Disease Control (CDC) write up has been updated as necessary.
- Part III, Pages 47 to 48 of 64: United States Coast Guard (USCG) write up has been updated as necessary.
- Part III, Page 50 of 64: Bureau of Safety and Environmental Enforcement (BSEE) write up has been updated as necessary.
- Part III, Pages 57 and 58 of 64: The Oiled Wildlife Care Networks roles and authorities were updated with current information and moved into the Non-Governmental Organizations.

#### **Part IV**

- See General Comments Above.
- Part IV, Attachment 1, Updated, corrected and added new Acronyms.
- Part IV, Attachment 2, Updated, corrected and added new Glossary of Terms.
- Part IV, Attachment 10, Updated “Attachment 10: Hazardous Materials Team Typing”.
- Part IV, Attachment 11: References, Updated, corrected and added new References.
- Part IV, Attachment 11: References, Page 7 of 11: Updated Legal Definitions Matrix.