SAMPLE RESOLUTION

Agency Name

Resolution No.:

Authorizing Overtime and Portal to Portal Pay for Employees

WHEREAS, the _________________ Fire _____________________ is a public agency located in the County of ______________, State of California, and

WHEREAS, it is the _________________ desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the _________________ has in its employ, Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot and Dozer Operator; and

WHEREAS, the _________________ will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the _________________ will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW THEREFORE BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the ________________.
SAMPLE RESOLUTION

PASSED, APPROVED AND ADOPTED this _______ day of _______ 201__.

__________________________________________, President/Mayor/Chairman

ATTEST:

I, ________________________, Board Secretary/Clerk of the ____________________________________________, hereby certify that the foregoing resolution was duly passed at a regular meeting of the ____________________________________________ held on the _______ day of, 201__ by the following vote on roll call:

Ayes: _______________

Noes: _______________

Abstain: _______________

Absent: _______________

__________________________________________, Board Secretary/Clerk