SAMPLE RESOLUTION

_____________________________________

Agency Name

Resolution No.:

Authorizing Overtime and Portal to Portal Pay for Employees

WHEREAS, the ______________ Fire __________________ is a public agency located in the County of ______________, State of California, and

WHEREAS, it is the ______________ desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the ______________ has in its employ, Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot and Dozer Operator; and

WHEREAS, the ______________ will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the ______________ will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW THEREFORE BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the ____________________________.
SAMPLE RESOLUTION

PASSED, APPROVED AND ADOPTED this ________ day of ________ 201__.

______________________________________, President/Mayor/Chairman

ATTEST:

I, __________________________, Board Secretary/Clerk of the __________________________, hereby certify that the foregoing resolution was duly passed at a regular meeting of the __________________________ held on the ________ day of, 201__ by the following vote on roll call:

Ayes: ________________

Noes: ________________

Abstain: ________________

Absent: ________________

______________________________________, Board Secretary/Clerk