SAMPLE RESOLUTION

RESOLUTION No.: ______________

A RESOLUTION OF THE __________________ IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the __________________ Fire __________________ is a public agency located in the County of ______________, State of California, and

WHEREAS, it is the ______________ desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the ______________ has in its employ, Fire __________ response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot and Dozer Operator; and

WHEREAS, the ______________ will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the ___________ will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the __________________ that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.

2. In the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.

3. The __________________ fire __________________ will maintain a current salary survey or acknowledgement of acceptance of the “base rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer/Apparatus/Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot and Dozer Operator.

PASSED, APPROVED AND ADOPTED this _____th day of _______ 201_.

___________________________
Mayor/Board President/Chairperson

ATTEST:

___________________________
City Clerk/Board Clerk

I, __________________, City Clerk/Board Clerk of the ____________, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the ________________ held on the _____th day of __________, 20__ by the following vote on roll call:

Ayes:
Noes:
Absent:

___________________________
City Clerk/Board Clerk