


CALIFORNIA OFFICE OF EMERGENCY SERVICES

Fire and Rescue Division
 3650 Schriever Ave
 Mather, CA. 95655
 Phone (916) 845-8711
 Night-Weekends: (916) 845-8911
 Fax: (916) 845-8396



19 March 2014

Fire & Rescue Division Hazardous Materials Section

BULLETIN # 24 (Version 1.0)

GRANT RULES

DEFINITIONS:

AEL	Authorized Equipment List as published by FEMA DHS
ASTM	American Society for the Testing of Materials
CBRNE	Chemical Biological Radiological Nuclear and Explosive
DHS	(Federal) Department of Homeland Security, of FEMA
FEMA	Federal Emergency Management Agency
Grantee	The Emergency Response Agency applying for the grant
IAB	Inter-Agency Board, of ODP
NFPA	National Fire Protection Association
ODP	Office of Domestic Preparedness
RKB	Responder Knowledge Base, a specific number assigned to a particular piece of equipment and noted in the DHS AEL and the ODP SEL.
SEL	Standardized Equipment List. There are two, one is published by ODP IAB (essentially the same as the FEMA DHS AEL), and one is published by FIRESCOPE
UL	Underwriter's Laboratory

UNLESS OTHERWISE STATED WITHIN A SPECIFIC GRANT PROGRAM, GRANT FUNDING IS DISTRIBUTED ONLY ON THE BASIS OF RE-IMBURSEMENT. THE LOCAL JURISDICTION, UPON RECEIVING APPROVAL TO PURCHASE A SPECIFIC ITEM, MUST PROCESS AND INITIATE THE PURCHASING PROCEDURE, AND ACQUIRE THE SPECIFIC ITEM. SUBMISSION OF RECEIPTS, COPIES OF PURCHASE ORDERS, OR OTHER PROOF-OF-PURCHASE IS THEN SUBMITTED TO THE GRANTOR FOR RE-IMBURSEMENT OF FUNDS.

Rules Set # 1: (Regarding the DHS AEL)

All equipment items to be considered for Grant Approval shall only be those specifically identified equipment items noted as being absent during the Cal EMA Fire & Rescue Hazardous Materials Team Typing inspection and documented in the inspection's accompanying Audit Report.

1. All items to be considered for purchase within the guidelines of the specific Grant Application must meet the requirements of the Department of Homeland Security (DHS), Office of Domestic Preparedness (ODP) *Authorized Equipment List (AEL)*.
2. Only those specific individual equipment items as listed in the DHS *AEL* will be considered.

3. If a specific identified equipment item is listed in the DHS AEL, the Grant Application **must include** the equipment item's assigned **Responder Knowledge Base (RKB)** number.
4. Regarding each **individual** identified absent equipment item, if there is an **additional certification criteria** as noted for that item in the DHS AEL (i.e. compliance to NFPA or ASTM Standards, or compliance to UL, EPA, or OSHA requirements, etc.), only that identified absent equipment item which meets the additional certification criteria shall be considered for purchase.
5. All equipment items approved for purchase **must be ordered and received** within the performance period of the specified Grant.
6. Copies of final quotes, proof of purchase (i.e purchase orders), and/or receipts of purchase must be provided.
7. For grants authorized within the guidelines of SHSP-UASI (State Homeland Security Program – Urban Area Security Initiative), Grantee must need to acquire approval from the CBRNE Program Manager prior to purchasing equipment.
8. To be considered eligible for purchase, equipment items must have an estimated value of \$500. Items that cost less than \$500 will only be considered on a case-by-case basis.
9. The Grantee must develop and mutually sign a Memorandum of Understanding (MOU) between their purchasing agency/branch and the County of the designated Grantee.

The FEMA Department of Homeland Security (DHS) "Authorized Equipment List" can be accessed, downloaded, and printed from:

<https://iab.gov/Uploads/2009sel.pdf>

Rules Set # 2: (Regarding the FIREScope SEL)

All equipment items to be considered for Grant Approval shall only be those specifically identified equipment items noted as being absent during the Cal EMA Fire & Rescue Hazardous Materials Team Typing inspection and documented in the inspection's accompanying Audit Report.

1. The "*Hazardous Materials Company Typing Audit Equipment List*" Audit Report for a Type 1, Type 2, or a Type 3 Hazardous Materials Response Team Inspection, as developed and used by the Cal EMA Fire Branch Hazardous Materials Inspection Program, will be used as the guide to determine:
 - a. Equipment items that were documented to be absent but which is required to be in inventory.
 - b. Equipment items that were documented as not meeting the criteria of the FIREScope SEL.
 - c. Monetary value of the specified absent equipment.
2. Only the **identified absent equipment items** and/or the **identified equipment items not meeting the criteria** of the FIREScope SEL as noted in the Audit Report shall be considered. Items missing from the Grantee's inventory and are otherwise required in accordance with the FIREScope SEL, but not included in the Audit Report, shall not be considered nor included in the grant submission. Acquisition of these missing items not included in the Audit Report is the responsibility of the Grantee.
3. All items to be considered for purchase within the guidelines of the Grant must meet the requirements and the **specific individual equipment descriptions** as explained in the FIREScope *Standardized Equipment List (SEL)*.
4. Of the total (overall) estimated monetary value noted to purchase all identified absent equipment within said Audit Report, only the Audit Report's **Median** value will be considered.
5. The Median Value in the Audit Report does not include shipping costs and applicable taxes, it only reflects a reasonably accurate "ball-park" monetary value of the missing equipment items. Costs for shipping and

applicable taxes will have to be factored in by the Grantee. No extra funding is provided for shipping and applicable taxes.

6. If equipment items have already been purchased by the Grantee since the Audit Inspection but before submission of the grant application, those particular items shall be removed from the Audit Report list, and the **Median** value adjusted accordingly.
7. Regarding the variance (estimated high and low range of cost) for some individual equipment items, the grantee may purchase the noted absent equipment item within this range. Attention must always be considered by the Grantee that purchasing several noted absent equipment items at the high end of the range may deplete the overall grant in such a way as to diminish or negate the objective of acquiring all noted absent equipment items.
8. Regarding each **individual** identified absent equipment item, the number (quantity) to be purchased will not exceed the maximum as noted for that item in the Audit Report and the *SEL*.
9. Regarding each **individual** identified absent equipment item, if there is an **additional certification criteria** as noted for that item in the FIREScope *SEL* (i.e. compliance to NFPA or ASTM Standards, or compliance to UL, EPA, or OSHA requirements, etc.), only that identified absent equipment item which meets the additional certification criteria shall be considered for purchase. If an item fails to meet any identified certification criteria, it will be denied.
10. The Grantee must follow and adhere to their agency's purchasing requirements and procedures.

The FIREScope "Standardized Equipment List" can be accessed, downloaded, and printed from:

<http://www.firescope.org/ics-hazmat/pos-manuals/haz-equiplist.pdf>