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Fire & Rescue Division Hazardous Materials Section

BULLETIN # 36 (Version 1.1)

PREPARATION FOR TRANSFER OF CalOES FIRE & RESCUE HAZ-MAT TYPE 2 VEHICLE

The process for the transfer of the Hazardous Materials Type 2 Response Vehicles, including the completion of proper forms and agreements, will follow exactly the same procedure as used by CalOES for the transfer of CalOES Fire & Rescue engines.

1. **Temporary Transfer and Assignment:** A template of a 20-page “*Agreement For Temporary Assignment*” (with cover letter from Chief Kim Zagaris) was sent out February 12, 2016. It will be for the transfer of the Type 2 Hazardous Materials Response Vehicles. Please see link below to access, download, and save a copy. You can become familiar with it now, and be prepared to address and completed and sign it when it is sent to your agency. Be advised, this document still may undergo some revision:

<http://www.caloes.ca.gov/FireRescueSite/Documents/Draft%20Type%20II%20Hazmat%20Vehicle%20Transfer%20Agreement%2020160119.pdf>

A final copy of this Agreement will be sent to the Chief of Department for proper signatures and processing. However, please note that this document does require some specific information to be entered into it before distribution for signatures, such as Vehicle VIN Number, CA license number, and specific CalOES Inventory Numbers assigned to some of the equipment such as the computer, printer, radios, etc. This information will not be available to us until each piece of apparatus is delivered to us at CalOES Headquarters.

Therefore, the final “*Agreement For Temporary Assignment*” will not be available and distributed to the recipient metropolitan agency until after the apparatus is delivered to CalOES and inspected.

2. **Agreement For Local Government:** A more detailed “*Agreement For Local Government Fire and Emergency Assistance To The State of California*” may also be distributed for signatures. It contains more detailed information regarding cost re-imbursements, claims dispute, etc. Please see link below to access, download, and save a copy. However, this **sample** is for forest and grass land fire fighting only. It will have to be modified for hazardous materials emergency response:

<http://www.caloes.ca.gov/FireRescueSite/Documents/CalOES-2015%20CAA%20Agreement%20with%20Signatures.pdf>

This document may be distributed for signature at the same time, i.e. after the specific vehicle has arrived at CalOES Headquarters.

3. **Expected Delivery:** A final construction inspection of the first piece of apparatus will be conducted by Fire & Rescue at the HME Michigan facility in mid-August, 2016. It is estimated that the first HM Type 2 vehicle will then be delivered to CalOES Headquarters about the first week of September. Thereafter, it is estimated that HME will deliver a unit every 30 days.
4. **Final Preparation:** Once delivered to CalOES Headquarters, numerous tasks must be completed. This will take time, and it is estimated to take 30 days. This will include but not be limited to:
- Insure to insure all HM Equipment purchased is correct according to specifications.
 - Complete a “Master Inventory” for each individual vehicle.
 - Apply CalOES control number decals to numerous pieces of equipment, and record.
 - Capture and record all specific equipment purchase dates, manufacturer, model numbers, and serial numbers
 - Label all compartments, pull-out trays, and all containers and kits.
 - Load all radio frequencies.
 - Load all chemical database software, virus protection, and weather station drivers.
 - Check out complete computer system for serviceability, including internet access.
 - Insure written instructions are developed where necessary for operation of devices.
 - Insure operability of awning, light tree, generator, electric cord reel, weather station, etc.
5. **Chronological Order of Delivery:** It has already been announced by Chief Kim Zagaris what the order of assignment will be, along with an OES Fire & Rescue Vehicle Number. However, nothing is cast in concrete and there could be some changes but right now this is the schedule:

Assignment Order	Approximate Date	Agency	Region	OES F&R Number
#1	October 2016	Yuba City / JPA	3	HM-31
#2	November 2016	Contra Costa Co. F.P.D.	2	HM-22
#3	December 2016	South County Fire (Tracy)	4	HM-42
#4	January 2017	Modesto Fire Dept	4	HM-41
#5	February 2017	Fresno City Fire	5	HM-52
#6	March 2017	Kern County Fire	5	HM-51
#7	April 2017	Seaside City Fire	2	HM-21
#8	May 2017	Santa Maria Fire	1	HM-11

#9	June 2017	San Bernardino Co.	6	HM-62
#10	July 2017	Los Angeles City Fire	1	HM-12
#11	August 2017	San Diego County Fire	6	HM-61
#12	?	? (TBA)	3	HM-32

6. **Notification of Transfer:** By this time the *Transfer Agreements* as mentioned above have been completed and forwarded to the specific metropolitan agency for signatures. Once the final preparation of the apparatus at CalOES Headquarters is nearing completion, Deputy Chief of Fleet Steve Hart will contact the appropriate metropolitan agency. They will be notified to make preparations to send 3 or 4 members of their department assigned to their haz-mat response program to Sacramento (Mather Headquarters in Rancho Cordova). This will be an orientation / instructional session lasting between 2 to 3 days (to be determined). It will cover the following:

- A Power Point Program describing the transfer procedures, forms, features of the apparatus, significant features of some of the equipment, CalOES F&R Maintenance bulletins, accident reporting, repair and maintenance procedures, and more.
- Review and complete inspection of the apparatus, and all associated inspection forms.
- Review and complete inspection of all of the hazardous materials equipment (Master Inventory List), and associated inspection forms.
- Review of the labeling system, location of all items and kits, and storage features.
- Live function of the computer and software.
- Live function of mechanical and drive-train (engine, transmission, electronic warning systems, all lighting systems, back-up camera, etc.)
- Live function of all ancillary equipment (light tree, generator, awning, tilt-cab, radios, all trays, etc.)
- Review of specific hazardous materials response protocols and responsibilities:
 1. Those haz-mat incidents by rail, or on rail property.
 2. Any haz-mat incident not associated to rail transportation or on rail property (i.e. private property, public property, highways, local streets, government).
 3. Procedures to complete cost pay-back to CalOES for #2 above.
 4. The State Mutual Aid System and Plan