

Meeting Minutes

California First Responder Network Board

February, 2014

Sacramento, CA

MEMBERS PRESENT:

Karen Wong, California Governor's Office of Emergency Services, Public Safety Communications (PSC)

Scott Silsbee, California Highway Patrol (CHP)

Clare Frank, California Department of Forestry and Fire Protection (CALFIRE)

Cynthia Gomez, California Governor's Office Tribal Advisor

Barry Fraser, Bay Area Regional Interoperable Communications System Authority (BAYRICS)

Susy Orellana-Curtiss for Pat Mallon, Los Angeles Regional Interoperable Communications System Authority (LA-RICS)

Mitch McCann, California Police Chiefs Association (CPCA)

Nathan Trauernicht, California Fire Chiefs Association (CalChiefs)

Members Absent:

Mark Ghilarducci, California Governor's Office of Emergency Services
Steve Rushing, Department of Technology (CalTECH)

William Hartley, Emergency Medical Services Authority (EMSA)

Edward Bonner, California State Sheriffs' Association (CSSA)

Staff Present:

Sue Plantz, Public Safety Communications (PSC)

Joni Hamblin, Public Safety Communications (PSC)

Juliet Lac, Public Safety Communications (PSC)

Judy Quezada, Public Safety Communications (PSC)

Paul Dumetz, Public Safety Communications (PSC)

Phillip Killion, Public Safety Communications (PSC)

I. CALL TO ORDER

- Ms. Wong called the California First Responder Network (CalFRN) Board to order.

II. SUPPORT STAFF INTRODUCTIONS

- Ms. Wong introduced the CalFRN Board members and the CalFRN support staff. Each Board member and guest speaker provided a brief introduction of himself/herself at the meeting.

III. PRESENTATIONS

- **Ed Parkinson, FirstNet Director of Governmental Affairs**
- **Michael Britt, Program Manager, Arizona Public Safety Interoperable Communications Office**
- **Brian Hobson, Chief Engineer, Department of Homeland Security, Office of Emergency Communications**

IV. DISCUSSION AND APPROVAL OF BYLAWS

- Ms. Wong asked the Board members to review and provide feedback for the CalFRN Board of Directors Bylaws. All comments and suggestions will be sent to Juliet Lac at Juliet.Lac@state.ca.gov.

V. ROLES AND RESPONSIBILITIES

- Ms. Wong asked the Board members to review and provide feedback for the CalFRN Roles and Responsibilities. All comments and suggestions will be sent to Juliet Lac at Juliet.Lac@state.ca.gov.
- Ms. Wong informed the Board that she was designated by Governor Jerry Brown as California's Point of Contact to work with FirstNet.
- Scott Silsbee nominated Karen Wong to serve as the Chair for the CalFRN Board of Directors. The Board voted and the motion carried.
- Nathan Trauernicht nominated himself to serve as the Vice-Chair for the CalFRN Board of Directors. The Board voted and the motion carried.
- Ms. Wong indicated that additional Board positions may be added to the CalFRN Board in the future.

VI. NEXT STEPS

- **Public Outreach**
 - Ms. Wong informed the Board that public outreach for the State would be divided to mirror the Mutual Aid Regions created by the California Governor's Office of Emergency Services. The Mutual Aid regions are divided into six regions.

- **Survey**
 - Ms. Wong asked the Board members to review the survey and provide feedback to Joni Hamblin at Joni.Hamblin@state.ca.gov before the next Board meeting.
 - Speaker Brian Hobson informed the Board that there was an updated version of the Public Safety Broadband Planning Survey. Mr. Hobson indicated that he would email the new survey to Juliet Lac.

- **Technical Advisory Committee**
 - Barry Fraser recommended identifying the members for the Technical Advisory Committee to begin work on California's plans for the Public Safety Broadband Network. Ms. Wong was in agreement with the recommendation.
 - Barry Fraser offered the BayRICS Technical Advisory Group as a resource for the CalFRN Board as well as support from Michelle Geddes of the San Francisco Department of Emergency Management.
 - Barry Fraser indicated a need to engage city and county Chief Information Officers (CIO's) to participate in the broadband project. Ms. Wong was in agreement and said that she had an organizational chart that identified the various CIO's.
 - The California County Information Services Directors Association (CCISDA) was identified as a resource to identify contacts.
 - The Board agreed to provide names of candidates that would participate in either CalFRN's Technical Advisory Committee or additional working group before the next Board meeting.
 - Ms. Wong informed the Board that the Technical Advisory Committee would be an agenda item at the next CalFRN Board of Directors meeting.

- Ms. Wong asked Board Member Cynthia Gomez to identify tribal members to participate in the Technical Advisory Committee, working group or the CalFRN Board.
 - Cynthia Gomez informed the Board that she would provide tribal contacts that could participate and provide tribal expertise
 - Cynthia Gomez suggested that tribal participants could come from the Tribal Fire Chiefs Association, the Tribal Police Chiefs, and the California Indian management and fire and forestry group because they have public safety already in their mission statements.
- **California Statewide Interoperability Executive Committee**
 - No announcement.

VII. ANNOUNCEMENTS

- **CalFRN Board 2014 Meeting Schedule**
 - Ms. Wong recommended the CalFRN Board meet on the first Wednesday of the month, every other month from 9:00 am - 12:00 pm. The meetings would alternate from in-person meetings to conference/webinar calls. The Board members were in agreement.
 - The in-person meeting dates for 2014 are set for February 5th, June 4th and October 1st.
 - The conference/webinar call meeting dates for 2014 are set for April 2nd, August 6th and December 3rd.
 - Ms. Wong recommended that one in-person meeting be held in Los Angeles, CA so that the Board could meet with LA-RICS staff; one in-person meeting should incorporate tribes; and one in-person meeting should incorporate northern California.
 - Ms. Wong recommended Ryan Dulin to speak at a future CalFRN Board meeting.
- **Governor's Tribal Advisor Activities**
 - Ms. Wong will attend the Southern Tribal Meeting to talk about FirstNet in February 2014.

- Ms. Wong will attend the Statewide Tribal Membership Meeting to talk about broadband in April 2014.
- Ms. Wong informed the Board that California has 111 federally recognized tribes in the State.
- Ms. Wong said that tribes have small land masses and some with no land at all, but their public safety still need to be addressed.
- **California Public Utilities Commission (CPUC)**
 - Ms. Wong informed the CalFRN Board that former PSC 9-1-1 Branch Manager Ryan Dulin is now the CPUC Director of Communications Division. The CPUC is responsible for broadband for California's citizens and getting broadband out to California's communities. CPUC has maps that show only a few small communities are underserved for broadband services, but that does not apply for broadband coverage for public safety. The maps can lead to misconceptions that public safety broadband coverage is the same as regular broadband coverage.
 - Due to a limited infrastructure, it will be important for the CalFRN Board and CPUC to work together.
- **Additional Announcements**
 - Juliet Lac will send the CalFRN Board Members the 2014 Board meeting schedule through Microsoft Outlook.
 - Juliet Lac will send the Cal OES Mutual Aid Regional Maps to the Board members.

AJOURNMENT