

Meeting Minutes
California First Responder Network Board
October 2014
Diamond Bar, CA

MEMBERS PRESENT:

Karen Wong, California Governor's Office of Emergency Services, Public Safety Communications (PSC)

Adelina Zendejas, California Department of Technology (CalTech)

Scott Howland, California Highway Patrol (CHP)

William Hartley, Emergency Medical Services Authority (EMSA)

Susy Orellana-Curtiss, Designee for Pat Mallon, Los Angeles Regional Interoperable Communications System (LA-RICS)

Chris Herren, Designee for Edward Bonner, California State Sheriffs' Association (CSSA)

Kevin Guerrero, Designee for Clare Frank, California Department of Forestry and Fire Protection (CALFIRE)

Cynthia Gomez Attended by WebEX, California Governor's Office Tribal Advisor

Members Absent:

Mitch McCann, California Police Chiefs Association (CalChiefs)

Nathan Trauernicht, California Fire Chiefs Association (CFCA)

Barry Fraser, Bay Area Regional Interoperable Communications Systems Authority (BAYRICS)

Staff Present:

Steve Yarbrough, Public Safety Communications (PSC)

Robert Bjorklund, Public Safety Communications (PSC)

Juliet Lac, Public Safety Communications (PSC)

Hector Rodriguez, Public Safety Communications (PSC)

Paul Dumetz, Public Safety Communications (PSC)

Phillip Killion, Public Safety Communications (PSC)

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I. CALL TO ORDER

- Ms. Wong called the California First Responder Network (CalFRN) Board of Directors meeting to order.

II. APPROVAL OF OCTOBER 2014 MEETING MINUTES

- August 2014 Meeting Minutes approved with the correction that Cynthia Gomez was present at the meeting.

III. FIRSTNET UPDATE

- The First Responder Network Authority (FirstNet) held a Board of Directors meeting on September 17, 2014.
- During the FirstNet Board of Directors Meeting, FirstNet unveiled their Roadmap Summary which highlights the release of two documents; (1) the Request for Information (RFI) with a draft State of Objectives (SOO) and (2) the Public Notice and Comment.
- On September 17, 2014, the FirstNet Request for Information (RFI) with a draft State of Objectives (SOO) was released and the deadline to respond was October 17, 2014, an extension to October 27, 2014 was approved.
 - The RFI was issued in Quarter 4 (Q4) of Fiscal Year 2014 (FY14) and has a 30-day response period.
 - In Quarter 1 (Q1) of Fiscal Year 2015 (FY15), FirstNet will review the RFI Responses.
 - In Quarter 2 (Q2) of Fiscal Year 2015 (FY15), FirstNet will host an Industry Day to interact with the vendor community.

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- In Quarter 2 (Q2) of Fiscal Year 2015 (FY15), FirstNet plans to issue a Draft Request for Proposal (RFP), followed by the final RFP.
- As of September 26, 2014, FirstNet held two Initial State Consultation meetings in Maryland and Minnesota; and has six more State Consultation meetings planned for the remainder of the 2014 calendar year.
- On September 24, 2014, the FirstNet Public Notice and Comment was released and the deadline to respond was October 24, 2014, an extension to October 27, 2014 was approved.
- As of September 26, 2014, FirstNet received twenty-seven (27) Initial State Consultation Readiness Checklist Packages.
- FirstNet recently hired Chris Algieri as the Federal Outreach Branch Chief. Chris Algieri will be the Single Point of Contact to work with Federal Agencies.
- FirstNet will leverage the Department of Homeland Security's (DHS), Emergency Communications Preparedness Center (ECPC); which is the body through which all FirstNet's outreach will flow.
- FirstNet is planning to hire ten (10) regional coordinators. FirstNet announced position openings for Regions five (5), nine (9) and ten (10) with a deadline on October 6, 2014. Once the first set of regional coordinator positions are closed, FirstNet will announce openings for the remaining regional coordinator positions.
- Since October 2013, FirstNet has engaged in 125 events, with 35 States visited and approximately 20,000 stakeholders reached.

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- Mr. Ed Parkinson's presentation can be viewed at <http://youtu.be/DBQsTRQvGAg>.
- On October 8, 2014, Ms. Karen Wong will meet with Steve Noel, Oregon's FirstNet State Point of Contact, and attend their FirstNet Initial State Consultation Meeting in Salem, Oregon.

IV. TEXAS STATE POINT OF CONTACT PRESENTATION

- Ms. Lesia Dickson provided an update of public safety broadband efforts in Harris County, Texas.
- In 2008, during Hurricane Ike, Texas recognized that data is mission critical for public safety communications in the State of Texas.
- In 2009, Harris County, Texas received a Port Security Grant and applied for spectrum.
- In 2010, Texas Department of Public Safety joined with Harris County to assist with paperwork. Harris County was granted the capability to put in fourteen (14) sites in Houston, Texas in 2011.
- In 2013, the Texas Public Safety Broadband Program invited FirstNet to see the broadband capabilities available in Harris County.
- In August 2014, FirstNet approved a Spectrum Management Lease Agreement with the State of Texas to build ninety-two (92) sites.
- Ms. Lesia Dickson's presentation can be viewed at <http://youtu.be/DBQsTRQvGAg>.

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V. PUBLIC SAFETY ADVISORY COMMITTEE UPDATE

- The Public Safety Advisory Committee (PSAC) was created through the legislation of FirstNet and consists of forty (40) members that represent public safety, state, local and federal government.
- PSAC has a five (5) member executive committee that represents all the major disciplines, which include police, fire, emergency management services (EMS), state and local government and the Governor's Association.
- The PSAC provided the FirstNet Board of Directors with the Human Factors Report, which assesses the long range impact of broadband on public safety. The report was accepted by the FirstNet Board of Directors and is currently on their website.
- The PSAC also provided the FirstNet Board of Directors with a Use Case and Applications Report, which helped identify the types of uses public safety disciplines envision using the broadband network for. The report will be used by FirstNet in establishing the capacity issues around the use of the network. The report was accepted by the FirstNet Board of Directors.
- Two working groups have been established through the PSAC in conjunction with FirstNet. The first group is the Tribal Outreach Working Group and the second is the Early Builders Working Group.
- The Early Builders Working Group consists of five (5) jurisdictions: Adams County, Colorado; Los Angeles Regional Interoperable Communications Systems Authority (LA-RICS); Harris County, Texas; New Mexico and the State of New Jersey.

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- The National Public Safety Telecommunications Council (NPSTC) developed two documents for FirstNet to review.
- The PSAC accepted two NPSTC documents. The first document is the *Public Safety High Level Launch Requirements* document which discusses the requirements for a public safety broadband network. The FirstNet Board of Directors accepted the Public Safety High Level Launch Requirements document and it will be used by the Technical Advisory team to evaluate options for the build out of the network.
- The second document was *Defining Public Safety Grade Requirements for a System*. The second document has been accepted by the PSAC and was forwarded to the FirstNet Board of Directors for their use.
- In September 2014, the PSAC Executive Committee was invited to attend the FirstNet Board of Directors meeting and attended Maryland's State Consultation meeting.
- The PSAC will meet in December 2014 to discuss priority access and preemption.
- Mr. Bill McCammon's presentation can be viewed at <http://youtu.be/DBQsTRQvGAg>.

VI. AGENDA ITEMS FOR FUTURE MEETINGS

- Ms. Wong stated that there will have public safety device presentations at the next CalFRN Board of Directors meeting on December 2014.

VII. PUBLIC COMMENTS

VIII. ADJOURNMENT