

Meeting Minutes

California First Responder Network Board

August 3, 2016

10:00 A.M – 12:00 P.M. - PST

630 Sequoia Pacific Blvd, Room 115, Sacramento CA 95811

MEMBERS PRESENT:

Adelina Zendejas, California Department of Technology (CTA)
Barry Fraser, Bay Area Regional Interoperable Communications Systems Authority (BayRICS)
Bill Hartley, Emergency Medical Services Authorities (EMSA)
Ferdinand Milanes, California Department of Transportation (Caltrans)
Jeff Hunter, California Police Chiefs Association (CPCA)
Nathan Trauernicht, California Fire Chiefs Association (CFCA)
Pat Mallon, Los Angeles Regional Interoperable Communications System (LA-RICS)
Paul Troxel, California State Sheriff's Association (CSSA)
Sue Plantz, California Governor's Office of Emergency Services (CalOES)
Cynthia Gomez, California Governor's Tribal Advisor

MEMBERS ABSENT:

Edward Bonner, California State Sheriff's Association (CSSA) *(Alternate present)*
Kevin Guerrero, California Department of Forestry and Fire Protection (Cal FIRE)
Scott Howland, California Highway Patrol (CHP)
Tony Tavares, California Department of Transportation (Caltrans) *(Alternate present)*
William Anderson, California Governor's Office of Emergency Services (CalOES) *(Alternate present)*

GUESTS:

Andy Bielakowski, FirstNet Environmental Compliance Specialist/Deputy Preservation Officer
Lesia Dickson, FirstNet Area IX Regional Consultation Lead

STAFF PRESENT:

Budge Currier, California Governor's Office of Emergency Services (CalOES)
David Lee, Science Applications International Corporation (SAIC)
Michael Boyden, Science Applications International Corporation (SAIC)
Paul Dumetz, California Governor's Office of Emergency Services (CalOES)
Peter Town, California Governor's Office of Emergency Services (CalOES)
Phillip Killion, California Governor's Office of Emergency Services (CalOES)
Yolanda Villasenor, California Governor's Office of Emergency Services (CalOES)
Yvonne Bond, California Governor's Office of Emergency Services (CalOES)

Meeting Minutes

California First Responder Network Board

August 3, 2016

10:00 A.M – 12:00 P.M. - PST

630 Sequoia Pacific Blvd, Room 115, Sacramento CA 95811

I. CALL TO ORDER AND ROLL CALL

- Ms. Plantz called the California First Responder Network (CalFRN) Board of Directors meeting to order

II. INTRODUCTIONS

- Chief Nathan Trauernicht, Vice-Chair, introduced new board member, Captain Jeff Hunter, who will be replacing Chief Mitch McCann.

III. APPROVAL OF APRIL 2016 MEETING MINUTES

- April 27, 2016 Meeting Minutes approved

IV. REGION IX QPP CTT ENGAGEMENT UPDATE

- Ms. Plantz discussed that Jennifer Harder of FirstNet led the July 29 Quality of Service (QPP) Consultation Task Team (CTT) discussion focused on policy and operations from two perspectives: The user experience nationwide and what should be changeable at the local level without impacting the national level. Meeting notes will be distributed to CalFRN Board members, and FirstNet will be providing the slide decks.
- Lesia Dickson, FirstNet Region IX Consultation Lead added that there was good dialogue to help FirstNet understand how real users would use FirstNet. FirstNet will compile nationwide comments and release a report in November.
- Barry Fraser, BayRICS/Public Safety Advisory Committee (PSAC) Member commented that he was pleased that many of the questions at the CTT were same as those the PSAC had grappled with, e.g., how to prevent agencies from setting everyone at the highest priority.

V. FIRSTNET IN CALIFORNIA RFI

- Ms. Plantz shared that the California Governor's Office of Emergency Services (Cal OES) is working on a draft Request for Information (RFI) to solicit input on the possibility of a state-deployed radio access network (RAN). Goal is to ensure all avenues have been covered when time comes for the Governor's decision. The RFI will be shared with the CalFRN Board as it goes through the procurement process and is targeted for release in mid-September.
- Mr. Milanes: Is the RFI intended to support an opt-in/opt-out decision?
- Ms. Plantz: Yes, to ensure avenues are covered so the Governor has complete information for a decision.
- Mr. Milanes: Who will receive the RFI?
- Ms. Plantz: It will go out to vendors.

VI. FIRSTNET UPDATE

- Ms. Dickson discussed that the RFP award is on track for a November award. FirstNet is analogous to a franchise, and will operate the same across the country whether FirstNet or the State deploys the RAN.
- California will need to evaluate why it would want to build the state's RAN and consider the associated costs and risks.

Meeting Minutes

California First Responder Network Board

August 3, 2016

10:00 A.M – 12:00 P.M. - PST

630 Sequoia Pacific Blvd, Room 115, Sacramento CA 95811

- FirstNet is continuing outreach this year, having completed the Single Point of Contact (SPOC) Meeting, Governance Body Meeting and QPP CTT. FirstNet will also conduct Executive Consultation to inform leadership before the state plan is released.
- FirstNet will also conduct metro outreach to engage with local jurisdictions so that FirstNet can propose a network that public safety entities would want to join. FirstNet has conducted outreach in the Bay Area, San Diego and Sacramento, and will reach out to Los Angeles as well as the Northern California region.
- The state plan will include inputs collected from consultation and outreach to ensure it reflects stakeholders' inputs.
- State Plans are targeted for a 2017 summer/early third quarter release.
- FirstNet would like California to share the state plan review process by September 30, 2016 to better understand the process and how to interface with California.
- Mr. Fraser: Will there be another meeting to discuss the state plan review process?
- Chief Trauernicht: Recommend a workshop on the review process and then present it to the full Board.
- Mr. Mallon: Recommend a smaller working group for that discussion.
- Ms. Dickson: To clarify, the 9/30 date for state plan review process is part of the optional data collection but it is not required.
- Ms. Plantz: Cal OES is planning on issuing a letter to agencies that did not get to participate in the initial data collection. Those inputs will be submitted to FirstNet for inclusion in the state plan.
- Mr. Milanes: Is there a timeline for events up to the Governor's decision?
- Ms. Dickson: Yes, there is and it will be provided along with the New National Environmental Policy Act (NEPA) information.
- Mr. Trauernicht: Lets discuss the members of the workgroup towards the end of the meeting.

VII. NEPA UPDATE

- Andy Bielakowski, FirstNet Environmental Compliance Specialist/Deputy Preservation Officer presented that FirstNet has worked the last three years on NEPA analysis. The focus of the environmental compliance team is to ensure FirstNet is built efficiently in compliance with NEPA and other federal/state/local laws.
- The Programmatic Environmental Impact Statement (PEIS) for the western region is being finalized and planned for a mid-September release. Release of the PEIS triggers a 60-day public comment period. There will be two public meetings in October in Sacramento and Los Angeles. These are scheduled for 4-8pm to allow public participation. After the comment period, FirstNet will conduct review and further analysis as needed to finalize the PEIS.
- As state plans are developed, the team will work with the FirstNet partner on site specific proposals for further NEPA analysis, state/local studies and permitting as needed.

Meeting Minutes

California First Responder Network Board

August 3, 2016

10:00 A.M – 12:00 P.M. - PST

630 Sequoia Pacific Blvd, Room 115, Sacramento CA 95811

- Mr. Mallon: From LA-RICS experience, the entire deployment was viewed as one program, not individual sites. Therefore, every site had to be cleared before proceeding with the first site. Need to consider California Environmental Quality Act (CEQA) as there could be challenges in meeting scheduled timeframes if deployment is viewed as one project.
- Mr. Bielakowski: The implementation procedures are being developed. There may be sites that would be grouped together, and some sites will need unique consideration.
- Ms. Dickson encouraged the Board to promote PEIS feedback with local stakeholders.
- FirstNet can provide advanced copies of the PEIS 30 days prior to publication.

VIII. STATEWIDE INTEROPERABILITY COORDINATOR (SWIC) UPDATE

- Mr. Budge Currier, SWIC provided an overview of SWIC activities:
- There are four planning areas in the state (Northern, Southern, Central and Capital Bay) with representatives from city, county, tribal and state agencies. Each area has a Chair and Vice Chair with a charter to meet interoperability capabilities per the Statewide Interoperable Communications Plan (SCIP). The SCIP was recently updated in May and includes a portion dedicated to broadband.
- There is also an Interoperability Field Operations Guide (IFOG) that provides an overview of statewide, federal, and state-specific interoperability channels. The IFOG is being updated for a November release.
- Both the SCIP and IFOG updates were supported by DHS OEC Technical Assistance (TA), which the state is allowed up to five per year.
- California has trained state instructors to be COML instructors, and working with the Federal Emergency Management Agency (FEMA) and Office of Emergency
- Communications (OEC) became the first state to put on state-sponsored classes. Next one is scheduled for August.
- Stakeholders are very interested about FirstNet and ask frequent questions such as:
 - i. When will it be available?
 - ii. What will it cost?
 - iii. What is the capacity?
 - iv. When are devices available?
- Mr. Currier encouraged the Board to reach out to planning areas for governance and operational expertise. They want to be engaged and were happy to hear about the state RFI. Mr. Currier can facilitate engagement, e.g., for the state plan review process.
- Mr. Currier also recommends that a state plan review process be fully defined with evaluation criteria and review team so that the state is ready as soon as the state plan is released.
- Ms. Zendejas: I agree, an evaluation process is necessary and collaboration is key to success in representing the state of California vice pockets of California.
- Mr. Mallon: Recommend that Budge be included in the state plan working group.

Meeting Minutes

California First Responder Network Board

August 3, 2016

10:00 A.M – 12:00 P.M. - PST

630 Sequoia Pacific Blvd, Room 115, Sacramento CA 95811

- Ms. Dickson: Engagement is 90% of the effort. FirstNet Chief Technology Office (CTO) is able to support additional QPP CTT discussions via webinar or regional workshops if desired.

IX. PUBLIC SAFETY ADVISORY COMMITTEE (PSAC) UPDATE

- Mr. Fraser, BayRICS/FirstNet PSAC discussed that the PSAC is adding new members from federal agencies and plans to assemble a federal task group to identify federal user needs.
- PSAC is currently completing two task groups on Identity, Credential, and Access Management (ICAM) and Local Control (LC). Recommendations will be submitted to the full PSAC and FirstNet Board, but until the RFP process is complete, details cannot be shared at this time.
- The interplay between QPP, ICAM and LC begins when a device is turned on. The network first authenticates the device. Then the user will need to be authenticated (ICAM), which will populate functions based on the user's profile, such as priority level (QPP) and approved apps (LC). In order to get ICAM right, agencies need to provide information/attributes for each user, so the right priority and access is given.
- Critical to LC is determining the best way to ensure local agencies are able to keep up with the process.
- In terms of governance, Mr. Fraser expects three layers:
 - i. Federal level that FirstNet will define
 - ii. State/regional level for agencies with shared infrastructure
 - iii. Local agency policies
- There needs to be policy on all three layers for video streaming. Streaming will need to be managed as not to congest the network. FirstNet should set technical guidelines that would allow local agencies to establish their policies.

X. NEXT CALFRN BOARD MEETING

- Chief Trauernicht shared that the Next CalFRN Meeting will be October 5, 2016 and will be hosted by LA-RICS in Los Angeles.
- The State Plan Process Working Group will be coordinated by Mr. Mallon in August and include Mr. Fraser, Mr. Milanes, Mr. Troxel, Mr. Currier and a California Highway Patrol representative
- A workshop with the CalFRN Board to discuss the findings of the State Plan Process scheduled for September 13, 2016; 10 a.m. at Public Safety Communications in Sacramento.

XI. PUBLIC COMMENTS

- No comments.

XII. ADJOURN

- Meeting was adjourned at 11:06am.