



AFTER ACTION REPORTING



Purpose of an After Action Report



- Identify Lessons Learned
- Identify Areas Needing Improvement
- Identify Corrective Actions
- Identify Best Practices
- Memorialize the Incident Response



Statutes

- California Code of Regulations, Title 19, § 2450
Reporting Requirements for cities, counties, and state agencies
- Government Code 8607 (f) After Action Reporting
Requirements for Cal OES
- California Code of Regulations, Title 19, §2900,
Incident Period

California Code of Regulations, Title 19, § 2450.

Reporting Requirements

(a) Any city, city and county, or county declaring a local emergency for which the governor proclaims a state of emergency, and any state agency responding to that emergency shall complete and transmit an after action report to Cal OES within ninety (90) days of the close of the incident period

California Code of Regulations, Title 19, § 2450.

Reporting Requirements

(b) The after action report shall, at a minimum, be a review of response actions taken, application of SEMS, suggested modifications to SEMS, necessary modifications to plans and procedures, identified training needs, and recovery activities to date

California Code of Regulations, Title 19, §2900

Incident Period

“Incident Period” means the time interval during which the disaster-causing incident occurs. No state assistance under the Act shall be approved unless the damage or hardship to be alleviated resulted from the disaster-causing incident which took place during the incident period or was in anticipation of the incident. The incident period is determined by the director

GC 8607 (f) After Action Reporting

Cal OES Reporting Requirements

The Office of Emergency Services shall, in cooperation with involved state and local agencies, complete an after-action report within 120 days after each declared disaster. This report shall review public safety response and disaster recovery activities and shall be made available to all interested public safety and emergency management organizations

Process

- Request for Information
- Report is Developed
- Review and Approval
- Approved Reports Retained for Posterity
- Corrective Action Recommendations are Entered into Database
- Corrective Actions are Tracked



Products

- Executive Summary
- Full After Action Report
- Response and Recovery Activities
- Corrective Action Matrix



QUESTIONS?





Scott.Marotte@caloes.ca.gov
(916) 845-8780



<http://www.caloes.ca.gov/PlanningandPreparedness/Pages/After-Action-Corrective-Action-Reporting.aspx>